



ROBERT HOLLAND FACULTY SENATE

Uncorrected Minutes of November 9, 2018

The Robert Holland Faculty Senate of Mississippi State University held its regular monthly meeting in the Grisham Room of Mitchell Memorial Library at 2:00 p.m. on Friday, November 9, 2018.

Members absent and excused were: Guihong Bi, Brian Davis, Marina Denny, Darrin Dodds, Jenny Du, Dipangkar Dutta, Deborah Eakin, Charles Freeman, Wendy Herd, Mary Ann Jones, Patty Lathan, Fred Musser, Joel Paz, Judy Ridner, Rebecca Robichaux-Davis, Rosangela Sebba, Andrea Spain, Chinling Wang, and Samuel Winer.

Members absent were: Lyndsey Miller and Angela Savage.

The meeting was called to order by Senate President, Randy Follett.

President Follett asked for any corrections to the minutes of the October 19, 2018 meeting.

President Follett, hearing no corrections, accepted the minutes as presented.

GUESTS

REPORT OF THE FACULTY SENATE PRESIDENT

Since the October meeting, things have been a little quieter in terms of actual meetings. One item of note is that I received a request to approve a change to AOP 12.01 Academic Add/Drop without the normal process of review through the Associate Deans Council, Deans Council and Faculty Senate. The only change being requested was to extend the deadline for

dropping a class to be 11:59 p.m., rather than 5:00 p.m. on the 5th day of class. This would allow someone having a night class that hasn't met prior to that date to be able to attend at least one class meeting before having to decide whether to drop it or not. I approved of this technical change, as did all of the other respondents. (An exceptional circumstance, in which it was reasonable to not force going through the normal review process.)

The nominations process for the SEC Faculty Awards is off to a very slow start. As of Monday of this week, we had not yet had a single nomination packet be submitted. This process is important, and we all need to encourage participation by people in our respective units. The deadline for this is November 16. Please let Jason Cory or me know if there are any questions about this process.

Finally, you should have all received a notice last week from the President's Office regarding our strategic plan. Since we last discussed this, a meeting was called for the President's Committee on Planning, of which I am a member (representing the Bagley College of Engineering) and Mary Ann Jones is a member (representing the senate). If you go to the president's web page about the strategic plan, you'll see the timetable that was discussed in that e-mail. There will be several forums in which a brief description of the existing plan and some suggested changes will be presented, with an opportunity for discussion. There is a survey regarding the appropriateness of the changes, which asks for each person to comment on the likelihood of them participating in a particular activity area being described. This survey will help to ensure that there is a critical mass for any specific item in the plan, so that the departure of a few people here or there will not affect the overall plan for the university. Once the information sessions for this fall and in the spring semester are complete, and the survey is closed, the committee will meet again to consider the results, and begin the process of finalizing the strategic plan for the next several years. You should be hearing from your college's representative at some point in the near future, encouraging your participation in the discussions. Please help out by giving your attention to this very important process.

Status of AOPs:

The following AOPs are not under review to the best of my knowledge, but are past the four-year review cycle:

AOP	Title	Date
11.04	Split Level Combined Undergraduate/Graduate Courses	3/19/2014
12.03	Awarding of Degrees Posthumously	6/9/2014
12.07	Student Honor Code	7/11/2014
12.12	Credit and Grades	8/12/2013
12.15	Academic Probation for Undergraduate Students	6/9/2014
12.23	Cooperative Education Program	6/9/2013

13.06	Sabbatical Leave for Faculty Members of State IHL	6/9/2014
13.08	Travel by Faculty and Staff	5/6/2013
13.16	Establishment of Academic Centers and Institutes at Mississippi State University	6/9/2014
21.01	Graduate Admission Criteria	4/12/2012
31.02	Legal Resident Status	2/5/2013

Reports from committees on which I serve:

Athletic Council – Has not met since my last report.

Diversity Council – Has not met yet.

Executive Council – Has not met since my last report.

Executive Enrollment Management Committee – This month's meeting was cancelled.

Game Day and Special Events –

We've only met once since the last senate meeting, which to me indicates that things are going well! In this meeting, it was mentioned that the trash situation hasn't substantially improved, but it hasn't worsened, either. One reminder about cleanup is that at 7:00 a.m. following a game day, anything left by fans gets thrown away. (Regardless of what it is or what it is worth.)

Information Technology Council –

The November meeting for this council was on Tuesday of this week, after the deadline for my report. (If anything really interesting came up, I'll mention it at the meeting.)

President Follett said one thing that was discussed in the meeting on Tuesday was Canvas training. All faculty will be required to use Canvas in the spring semester. Information Technology Services is willing to visit with departments to provide training. There are still roughly 1,200 faculty that have not received Canvas training.

Master Plan Development and Advisory Committee –

Has not met since my last report. One note, however, is that the groundbreaking ceremony for the Rula Civil and Environmental Engineering building will be on December 7. The new temporary parking lot has already been started, and might be complete by the time we meet.

Parking and Traffic Regulations Committee – Has not met since my last report.

Sustainability Committee – Has not met since my last report.

Secretary Coyne asked how Canvas training of new faculty will be managed in the future. President Follett replied many of the new faculty are already familiar with Canvas from prior experiences. Those that are not will have training provided during their orientation.

President Follett said Vice President Jones could not be at this meeting due to illness but her report is in the agenda.

REPORT OF THE FACULTY SENATE VICE PRESIDENT

Committee on Campus Access –

Progress is being made on the projects bid during FY18:

- Hand Lab west entrance sidewalk – complete
- Montgomery Hall bus stop – scheduled for Thanksgiving break
- Allen Hall west sidewalk – scheduled for Holiday break
- McCool west ramp – scheduled for Holiday break

Potential projects for FY19

- Hand Lab north entrance stairs and ramp (voted to move forward; bid and plan already approved)
- Hilbun Hall entrance (sidewalk grade)
- Dorman Hall ramp and inside step up to auditorium
- Connection of Allen Hall to Montgomery Hall bus stop

Community Engagement Committee –

The committee will be working to complete the application for re-classification of the Carnegie Community Engagement Classification. The application is due April 15, 2019.

MSU Excellence in Community Engagement Awards: The Center for Community Engaged Learning applications are being reviewed. Winners will be announced later this month.

CE Fellows program: applications for 2019 class will be available in January. Classes are for 3 weeks in May. Last year, fifteen fellows participated and are now teaching with community engagement activities incorporated into their 2018-19 courses.

Deans Council –

Digital Measures – demonstration by Tracey Baham to show the different reports available in Digital Measures. Several colleges and some departments are now requiring use of Digital Measures to produce annual reviews.

Center for Distance Education – presentation by Susan Seal about universities partnering with businesses to provide an avenue for employer education benefit programs. Susan showed examples of several universities that are already in this type of partnership and how their programs work: Arizona State University/Starbucks, University of Florida/Walmart, and University of Memphis/FedEx. CDE will develop a council to help determine the specifics of how MSU can move forward with finding a business partner for online programs.

Canvas training – Steve Parrott emphasized the importance of attendance at one of the training sessions for Canvas. There are still 1,194 spring semester instructors that have not been through the training. Susan Seal said CDE is putting together an online training module in which all online instructors will automatically be added.

AOPs reviewed and discussed:

- 12.12 Credit and Grades – passed as presented
- 13.24 Annual Faculty Review Process – tabled until a sub-committee can look at all the intricacies and come back to the Council with recommendations.

President's Commission on the Status of Women –

Program planning has begun and there will be further information forthcoming about programs and the spring awards. The annual Feminist Film Festival sponsored by Gender Studies will be held the week of November 12. The four films to be shown:

- *Hannah Arendt* – November 12, 6:00 – 8:30 pm, Allen Hall room 13
- *Wonder Woman* – November 13, 6:00 – 8:30 pm, Allen Hall room 13
- *RGB* – November 14, 6:00 – 8:30 pm, Allen Hall room 13
- *Black Panther* – November 15, 6:00 – 8:30 pm, Taylor Auditorium, McCool Hall room 124

President's Committee on Planning –

The first meeting regarding the University's strategic plan for the next five year, State of Excellence: 2019-2025 focused on gathering input from University constituents. An email from

President Keenum was sent on November 1, 2018 requesting participation from relevant stakeholders. There are two ways to participate:

1. Provide input via an online survey at <http://www.president.msstate.edu/excellence/>. NetID and password authentication is required; you can only submit once. All entered data will be confidential.
2. Town Hall meetings: schedule for 2018 (additional 2019 dates will be added later)

Who	When	Where	Notes
Starkville Staff	11/7/18 10-11 AM	Fowlkes Auditorium	
Starkville Faculty	11/14/18 10-11 AM	Fowlkes Auditorium	
Starkville Students	11/19/18 4-5 PM	Old Main 1030	
Starkville Open to All	12/5/18 2-3 PM	Fowlkes Auditorium	Will also be livestreamed online
Meridian	11/28/18 TBD	Meridian	Breakout meetings for groups
TBD -- Meetings in Raymond, Biloxi, Stoneville, and Verona			

Textbook Committee –

Has not met since I have been assigned to the committee

Undergraduate Research and Creative Discovery Committee –

Has not met since I have been assigned to the committee

FACULTY DESIGNATES ON UNIVERSITY COMMITTEES

BUSINESS TO BE SENT TO COMMITTEES

1. AOP 12.38 Undergraduate Academic Advisement

President Follett said the Executive Committee proposes AOP 12.38 Undergraduate Academic Advisement be assigned to the Academic Affairs Committee.

The motion to send AOP 12.38 Undergraduate Academic Advisement to the Academic Affairs Committee passed by unanimous voice vote.

STANDING COMMITTEE REPORTS

Academic Affairs **No Report**

Ancillary Affairs **No Report**

Charter & Bylaws **No Report**

Faculty Affairs **No Report**

Student Affairs

1. Plus/Minus Grading

Senator Haynes, on behalf of the Student Affairs Committee, presented an update on Plus/Minus Grading. She said an email will be sent from Faculty Senate to the general faculty asking for feedback.

2. Pass-Fail Option

Senator Haynes said her committee is checking with the Student Association to gauge if there is a need for the policy. Senator Bora asked that the committee look at the restrictions for the number of credits that can be taken under the pass-fail policy. Senator Haynes replied the committee will discuss the credit restrictions if it is decided to not rescind the policy.

President Follett said, at this point, there is not a form for the pass-fail option. There is not a record of a student using the policy in at least 15 years. He added that most programs do not accept pass-fail credit toward a degree.

University Resources **No Report**

SPECIAL COMMITTEE REPORTS

PENDING BUSINESS

NEW BUSINESS

Senator Williams made a motion to adjourn. Senator Haynes seconded the motion. The motion to adjourn passed by unanimous voice vote.

President Follett closed the November meeting of the Robert Holland Faculty Senate at 2:18 p.m.

Submitted for correction and approval.

Cody Coyne, Secretary

Jason Cory, Administrative Assistant II