



## **ROBERT HOLLAND FACULTY SENATE**

### **Uncorrected Minutes of March 27, 2020**

The Robert Holland Faculty Senate of Mississippi State University held its regular monthly meeting at 2:00 p.m. on Friday, March 27, 2020. This meeting was held online through Cisco Webex. The Covid-19 pandemic delayed holding the meeting on the scheduled date of March 20, 2020 and forced the use of an online virtual meeting environment.

Members absent and excused were: Sol Pelaez and Paul Spurlin.

The meeting was called to order by Senate President Randy Follett.

President Follett said the bylaws of the Robert Holland Faculty Senate state that senators must be physically present to be counted in attendance. A special meeting of the Faculty Senate Executive Committee was held to address this issue. The Executive Committee approved the suspension of this bylaw to allow for the March meeting to be held through the online format. President Follett explained the voting system which will be used is located on the Faculty Senate website. This is the same voting system that is used to elect senators and other elections hosted by Faculty Senate to elect committee representation from the general faculty. This method provides user authentication.

President Follett outlined how the meeting would function and held a test vote to ensure the senators in attendance were able to participate.

President Follett asked for any corrections to the minutes of the February 14, 2020 meeting. Hearing no corrections, President Follett accepted the minutes as presented.

### **GUESTS**

## **Dr. Mark Keenum, University President**

President Keenum said he was proud and thankful for the senators and all faculty having a can-do attitude and working with the students during this trying time. The past two weeks have felt like months and, in some cases, years. He said he is very proud of the administrative team for their hard and stressful work. Mississippi State is working hand-in-glove with IHL and our colleagues across the IHL system during this time. Dr. Keenum said nary a day goes by that he is not in contact with the IHL commissioner. He has been in contact with members of the board, legislative leaders, and congressional leaders as well.

Dr. Keenum said he will be releasing a statement later today which extends the emergency guidelines we are currently operating under through the balance of the 2020 spring semester. The current leave policies provide for paid administrative leave for those who are unable to work. These policies will be extended through the end of the current semester. All Deans, Department Heads, and Directors will be notified to continue to urge all employees who can, to work from home. He said he is asking them to make every effort to allow employees currently working on campus the ability to work from home. This includes allowing employees to take their desktop computers home. Dr. Keenum said everyone will work together to accommodate our employees during this trying time.

Dr. Keenum said the state legislature has gone into a recess until the middle of next week. He said he did not see how the legislature would be able to convene next week given the Governor's recent emergency declaration for the state. The one thing they must do is pass a budget. Our current fiscal year ends on June 30<sup>th</sup>. Dr. Keenum said on July 1<sup>st</sup> of this fiscal year our state had a \$310 million surplus. From July 1<sup>st</sup> to now, the state has generated \$190 million over the estimate for this current year. Estimated revenues for the month of March are \$2.5 million over predicted revenues. The analysts are saying over the remaining days of March, excess revenues could increase an additional 2 to 3 million dollars. The state's rainy day fund has \$680 million right now which is \$120 million over the required balance. Dr. Keenum said the state is in the best financial shape he has ever seen. Even though March revenues are up, sales tax revenues are down \$8 million and state income tax is down by \$59 million. He said he believes the revenues for April, May, and June will be down a lot. Dr. Keenum said he feels good about the fact that the state has over \$600 million in surplus funds over estimates for the year and a surplus funded rainy-day fund. The legislature has been in communication with IHL and the system institutions asking a lot of questions about the funding requirements for the system.

The U.S. Congress has been discussing the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Congress has passed the act and the President has indicated he will sign it. It is a

\$2 trillion package. Some of the funds are designated for higher education. Dr. Keenum said he has been in contact with our congressional leaders and the head of the Association of Public and Land-Grant Universities to help them communicate the needs of higher education. Roughly \$14 billion of the \$2 trillion package has been designated for higher education. These funds are to be used to address the added costs institutions are incurring as well as to directly support students. The mechanics of how these funds will be allocated are currently being discussed. Dr. Keenum said he knows that Title IV will be used as an avenue to distribute funds to students. A formula will be used to determine each state and university share. Dr. Keenum said he has an estimate of what this formula will provide for Mississippi State University, but nothing is final at this point. In addition to the \$14 billion designated specifically to higher education, there is an additional \$3 billion which will be distributed amongst all states for education. These funds will be distributed between K-12 and higher education as each state's governor sees fit. Dr. Keenum said he would be in contact with our governor to make sure that some of these funds are used for higher education. The CARES Act also requires states to provide assurance that they will not cut state funding below the average of the last three years to receive the funds. Mississippi State University has received basically level funding for the last three years. Dr. Keenum said he sees MSU being level funded for the next fiscal year in this environment as a victory. The only way states can avoid this stipulation is by getting a waiver after having demonstrated extraordinary fiscal challenges. Dr. Keenum said, given the state surpluses he previously discussed, he did not see Mississippi as being able to make such a claim to obtain a waiver. Dr. Keenum said he is hopeful, at a minimum, Mississippi State University will receive level funding for fiscal year 2021. He said the additional federal dollars can then be used to address some of the critical operational needs on campus.

Dr. Keenum said President Follett and Vice President Jones have been tremendous assets to all of us in the last two weeks. They attended the Crisis Action Team meetings and have been very engaged and advocating on behalf of the faculty. Dr. Keenum thanked President Follett and Vice President Jones for all they have done. Dr. Keenum said President Follett brought several policy issues to his attention. The first policy deals with promotion and tenure. Dr. Keenum said he knows this is very disruptive to teaching, research, and service and how this disruption can impact quality. He asked Commissioner Rankins to provide policies and guidance for all IHL institutions with regard to promotion and tenure. He specifically asked to allow faculty an additional year to complete their promotion and tenure process. The Commissioner replied that at this time, current Mississippi State University policy is sufficient to allow for this. Dr. Keenum said it is his intent to allow faculty who wish to add an additional year to their promotion and tenure timeline to do so, regardless of where they are in their timeline. He said he and Provost Shaw will be receptive to such requests on a case by case basis. The second policy issue is the student evaluations of teaching. Dr. Keenum said he consulted with the

Commissioner and suggested the results of the evaluations this semester not be shared with department heads and deans. The commissioner said the board has spoken on this and we must follow the IHL policy. Dr. Keenum said the university must follow IHL Policy, but he will instruct Provost Shaw to communicate to department heads and deans that faculty should in no way be negatively affected by student evaluations of teaching this year.

Dr. Keenum said Dr. Clifton Story and his team at the Longest Student Health Center are doing a tremendous job for us on this campus. A press release was sent out yesterday which outlined how the employees and students of MSU have been impacted. Dr. Keenum said there will be more press releases to come. He said he wants to be as open and transparent as possible. We have had one faculty member who tested positive for the virus. This faculty member has not been on the campus since March 16<sup>th</sup>. One staff member on main campus and one staff member in Pike County have tested positive. Any individual who may have had contact with these individuals has been notified. Dr. Keenum said MSU is very adamant about notifying anyone who an infected individual may have come in contact with. In addition, there have been three students who tested positive. One of these students is back home in Georgia and has not been on campus since March 18<sup>th</sup>. The second student is home and has not been on campus since March 9<sup>th</sup>. The third student tested positive just this morning. This individual lives in an apartment in Starkville and was tested through a clinic in the city.

Senator Haynes asked if a faculty member has already extended their P&T clock twice, which is the maximum allowed under current policy, are they eligible for an additional extension under these circumstances. Dr. Keenum replied his intention is these faculty are eligible for an additional extension since this is an extraordinary occurrence.

Senator Sebba asked if the dorms would remain open for the international students and if not, what will be done for them. Dr. Keenum replied the residence halls are available. Out of 5,000 beds, there are roughly 500 students on campus. Earlier in the week there were 650 students in the residence halls. Dr. Keenum said through consultation with Regina Hyatt, it has been decided to reach out to the students still on campus again. He said it is our preference to have those students who can, go to their permanent homes. Dr. Keenum said he would encourage international students against traveling home. International students and all other students who have a legitimate need to stay on campus will be accommodated. It has also been decided to locate all resident students to residence halls with private bathrooms. If it is possible, all students will have private rooms with no roommates as well. Dr. Keenum said they have been working with Dining Services to ensure the resident students are provided meals.

Senator Gude asked if Maymester will start as scheduled and how students should be advised. Dr. Keenum replied Maymester will be held and plans are being developed to hold the courses all online. Summer School planning at this point seems to suggest all online courses as well. Dr.

Shaw is working with the deans on summer school planning and the feedback has all been positive. The plan is to have a more robust summer school offering held solely online. Dr. Keenum said advising students is extremely important, maybe more now than ever. Administration will work with the faculty to determine how to best advise our students. There will have to be a lot of communication to the students. Everyone has to work with our students and their families. We need to reassure and help the students understand they are going to get through this.

Dr. Keenum thanked the senators for what they do. He thanked them for their leadership and representing their colleagues. Dr. Keenum thanked Vice President Jones and President Follett for their participation in the important meetings on campus. President Follett and Vice President Jones are very valuable to him personally. Dr. Keenum said he had to go to another meeting, but Provost Shaw is available to answer any additional questions.

Senator Zuckerman asked what policies were currently in effect or being developed to address 2020 AFR's for evaluating tenured faculty in terms of research project productivity at all levels and what is anticipated regarding accommodations for this given the disruption. Dr. Shaw replied, with both students and faculty, the continual conversation is compassion and understanding. Dr. Shaw said he was unsure of which policy Senator Zuckerman was speaking of, but he has communicated to the deans that this is an extraordinarily unique time and the administration needs to be supporting in all the ways that they can. He said this was applicable to annual performance reviews and support activities.

Senator Bora said some students have expressed concern about their grades with the transition to online instruction. He said some students are suggesting that the progress grades be converted to the final course grades. Senator Bora said he has also heard concern from students expressing that some faculty are not accepting of the transition to online instruction. Dr. Shaw said at this point administration realizes there may need to be some considerations of an early end to the semester. From an accreditation standpoint, the University has established learning outcomes which must be met for each course. The concern is if at this early stage of the semester we make the decision to say we are finished with the semester, the students may just give up and stop working. Dr. Shaw gave the example of the learning outcomes of Calculus I necessary for Calculus II. We need to make sure we are doing what we can to prepare the students for next semester. Dr. Shaw said he and Dr. Keenum have discussed reviewing at some point in the semester the option for students to make their grades pass/fail. This has been a popular solution at other universities. There have been other options discussed as well. Dr. Shaw said he and Dr. Keenum are not at a point where they will say that a shortened semester is not an option, but they have a great deal of confidence in the faculty to deliver

online education in an effective way. They believe it is in the best interest of the students to try to deliver the learning outcomes as specified in course syllabi.

Senator Alley asked if distance fees will be waived if we have to stay online. Dr. Shaw replied he is leaving this meeting to go to a meeting with the deans and then Don Zant to discuss this very topic. At this point, distance education programs will remain the same. It has been recognized that if face-to-face programs must remain online, the distance fees would not be applicable. The current discussion is how to make summer tuition more affordable than it has been in the past because the students need it. The intention is to market the summer session as an opportunity for those students who would otherwise have been on co-ops, intended on summer employment, or any student who wants to get a fuller experience from an academic standpoint this summer. The hope is to have this finalized by early next week.

Senator Gude asked if the pass/fail grading system is being considered. Dr. Shaw replied that he and Dr. Keenum are certainly considering a pass/fail grading system for the semester. It has also been discussed to make pass/fail grading an option for students. If a need is recognized during the course of the semester due to the challenges with the transition, it will be addressed. A pass/fail system or some version of it is certainly not out of the question.

Senator Sebba asked if students will be reimbursed for the dormitory and meal plan fees. Dr. Shaw replied he and Dr. Keenum discussed this and went to the IHL board for guidance. IHL approached the Attorney General for clarification about some of the questions which arose from this discussion. Dr. Shaw said the students are being told at this point that this is under consideration and is a system wide IHL issue.

Senator Zuckerman said her department offers field courses in the summer semester. These courses are very hard to translate into an online format since they involve archaeological excavation and survey. She asked what Dr. Shaw anticipates the decision to be regarding courses like this. Dr. Shaw said the situation with regard to field work type courses has to be played by ear. He said the hope is that the current climate at the time allows for a return to holding these classes traditionally, particularly for second summer term. Federal and state guidelines must be followed. Dr. Shaw said if similar restrictions are in place when summer courses begin, we will have to decide whether to hold such classes at all or how to best present them in an online format. At this point, there is no way of knowing what will happen.

Senator Freeman asked what is being done for students who were slated to go on internships, particularly those which were to travel for internships. He also asked what was being done for students whose internships were cancelled and they are required for graduation. Dr. Shaw said guidance will be developed regarding internships. Dr. Shaw said his standpoint is that students should not be withheld from graduating due to circumstances which are out of their control.

The University has been in touch with employers and the responses as to what they are doing is all over the map. There has not been a blanket statement made about internships and co-ops and they are being handled on a case-by-case basis. He said this is based on the hope that by the time we are entering summer the climate will have changed to allow these work experiences to occur.

Senator Freeman said our current travel restrictions for employees extend through May 10<sup>th</sup>. He said some students are starting internships as early as May 10<sup>th</sup>. He asked if these restrictions apply to students as well. Dr. Shaw replied the travel restrictions are more applicable to faculty and staff. He said study abroad has been cancelled, but there have been no restrictions which prohibit what Senator Freeman is discussing.

President Follett thanked Dr. Shaw for his time and thanked him for his involvement in senate and his support of shared governance.

Dr. Shaw said it has been great having a very unified approach between Faculty Senate and administration. He said he really appreciates the feedback and would like it to continue.

## **REPORT OF THE FACULTY SENATE PRESIDENT**

Welcome to a new way of life! When I initially started thinking about this report, I had no idea how much things would change before I actually submitted it for the packet, or even how long it would be before we actually got together for our March meeting. I'm in hopes that all of you are staying healthy and safe, and are by now getting into the swing of things in our new style of strictly online education. I won't belabor a recap of events so far in this saga, since by Friday it will all likely have changed considerably (again).

As I mentioned in an e-mail on Monday of this week, the Executive Committee has voted to suspend the physical attendance requirement for the March and April meetings. This will allow us to actually meet in a Webex environment, and will also allow us to conduct business. Voting will be a little bit different, but as I described in that e-mail, will be conducted using the polling feature of Webex.

As I have mentioned in previous meetings, I am naming Mary Ann Jones as the elections officer for this year, based on the fact that she will be rotating off of senate in April, and is not eligible to run for any office. She is tasked with the actual process of conducting the elections in the April meeting, including the details described in our Senate Bylaws, in the Faculty Handbook, starting at the bottom of page 20. (Be aware that the latest version of the handbook is available online at the Faculty Senate website under "Documents".) Nominations (including self-nominations) can be sent to [faculty senate@senate.msstate.edu](mailto:faculty senate@senate.msstate.edu) in order to comply with the instructions in the handbook. Note that you need to provide a statement indicating qualifications, and reasons for seeking election, as well as a vita, to the senate office

by no later than 5:00 p.m. on April 10, which is as specified in the bylaws. If there are not two or more candidates for an office, additional candidates will be allowed to run “from the floor” on April 17, if they can provide a statement indicating their reasons for seeking that office in time for us to be able to distribute it at the meeting when we conduct the vote. Absentee ballots will be permitted on the first ballot only, and must be requested no later than noon on the Tuesday before the meeting (April 14) and submitted back to the elections officer no later than 5:00 p.m. on Wednesday, April 15. If you have questions regarding any of this process, feel free to contact Jason Cory, Mary Ann Jones, or myself to get clarification.

Finally, I’d like to make note of the fact that Mississippi State University, as is generally the case, is leading all of the other IHL universities in terms of handling the details of how things should and will continue to function through this very difficult time. I specifically want to thank Dr. Keenum for his continued strong representation of MSU at the local, state, national, and even international level. His leadership, along with Dr. Shaw’s, has been critical in keeping things reasonable in this time of confusion and concern. All of the upper administration has been meeting regularly through all of this process, in order to consider all the questions that have been submitted, as well as others that have come up in conversations, and have exemplified the leadership qualities that are expected at that level. It has been a personal honor to participate in these discussions.

**Status of AOPs:**

The following AOPs are not under review to the best of my knowledge, but are past the four-year review cycle:

<b>AOP</b>	<b>Title</b>	<b>Date</b>
10.05	Nepotism	12/5/2012
11.01	Shackouls Honors College	2/11/2016
12.01	Academic Add-Drop	7/23/2015
12.04	Final Examination	7/23/2015
12.22	Undergraduate Student Courseload	8/25/2015
13.06	Sabbatical Leave for Faculty Members of State IHL	6/9/2014
31.02	Legal Resident Status	2/5/2013

**Reports from committees on which I serve:**

***Athletic Council –***

This committee last met on February 12, at which time a good bit of the meeting was taken by a discussion of the ESPN product, SEC network. Chris Turner, of ESPN, described a number of aspects of the SEC Network, including that in the initial launch of the network, it was in 65 million homes, which is ESPN’s largest launch of a network like this. Since ESPN, and

hence the SEC Network, is owned by Disney, there is a strong lever there to bundle Disney, ESPN, the SEC Network, and other channels, which contributes to ESPN being the largest revenue stream for Disney.

We also heard from Steve Smith, the Associate Director of Compliance about the general aspects of the job of that office. Compliance actually has a dual reporting structure, with them reporting to both John Cohn and Mark Keenum. Their main goals are compliance and education, with the priorities of protecting MSU, and ensuring the welfare of the students. One very interesting comment made was that in the SEC, there is not a significant record of member teams trying to “go over the head of the SEC” to the NCAA for rules interpretations. This way, everyone in the conference gets essentially identical advice, rather than some listening to the SEC, and some trying to get a different answer by going to the NCAA.

We were scheduled to have a meeting on March 18, which was obviously cancelled, due to the current crisis.

***Diversity Council*** – has not met since my last report

***Executive Council*** –

The Executive Council met on February 24, and considered approval of several items.

OP 01.18 Establishment and Operation of Research Institutes, Centers, and Related Entities

OP 30.01 International Student and/or Scholar Compliance Fee (ISCF) – for rescission

OP 70.09 Financial Conflict of Interest in Sponsored Activities

OP 60.113 Termination of Employment

OP 91.354 Facilities Use

OP 01.18 was taken from the agenda after it was discovered that several of the pertinent comments and markups weren’t completely represented in the version provided to the council. It will be taken up again at our next meeting. OP 30.01 was rescinded, as requested. OP 70.09, OP 60.113, and OP 91.354 were all approved as presented.

***Executive Enrollment Management Committee*** –

We last met on February 18, at which time things were of course very different. The main focus of course was the normal process of recruitment and retention, almost all of which is now going to be very different. As you know, everything from recruiting through orientation is now changing. So, with that in mind, I won’t give any of the previous descriptions of those events.

***Game Day and Special Events*** –

This committee's last business was conducted via e-mail, based on the simple nature of the requests being handled. All four of the votes were in regard to Super Bulldog Weekend, and all were passed. (Again, note that circumstances are now totally different, and you may note that calendars are now no longer listing that event, due to all of the recent changes.)

***Information Technology Council –***

We last met on March 3, at which time we had discussions regarding the e-mail conversion for the students, a reminder about the upcoming Banner 9 self-service modules that were coming online at the time, our three-year security risk assessment, and some other items relating to long-range planning. Several classrooms were slated to be upgraded over Spring Break (in Harned, Dorman and Allen Halls) to receive the newest version of the technology platforms for classrooms. The focus on Banner 9 is that there will be very little customization used this time around on Banner, which will make the upgrades between versions much simpler. This version solves several problems with regard to how students are set up to register for classes, and how their advisors can provide outline schedules for them. Also described was progress on the move to NIST 800-171 compliance on campus, which primarily deals with protection of data. There will likely be a logon notice for all MSU maintained computers, reminding users that every aspect of the use of those computers is subject to monitoring and inspection at any time. As this gets closer to implementation, I'll try to update you further.

***Master Plan Development and Advisory Committee –*** has not met since my last report

***Parking and Traffic Regulations Committee –*** We last met on February 27, at which time we considered a couple of changes in parking area designations. (This is probably moot for the rest of the semester, since there will be plenty of parking on campus for a change, without many students being around.) The other item of business was a preliminary consideration of OP 95.501 Traffic and Parking Rules and Regulations. There was a number of items in the policy that I questioned, and after some conversation about most of them, I offered to provide an edited copy to the committee for re-evaluation. We haven't revisited this topic since that time, however, due to the current crisis.

***Sustainability Committee –*** hasn't met since my last report

## **REPORT OF THE FACULTY SENATE VICE PRESIDENT**

***Academic Deans Council – March 2, 2020***

The ADC met briefly to vote on the removal of the technology requirement from the list of general education classes. Dr. Dana Franz explained this decision would not affect SACS-SOC

accreditation. This requirement is currently covered in many general education courses and no longer needs to be a separate requirement. The ADC voted unanimously to remove the technology requirement.

The committee discussed updating the inventory of available conference rooms and classrooms on campus. Dr. Dickerson said his office would work with colleges/departments/facilities management to update the list and requirements for each room.

#### ***Committee on Campus Access –***

The committee has not met face to face since December 2019, but an email update was sent to the committee. Contracts for the accessibility projects have been completed and construction has started on several of the projects. All projects must be completed by June 30, 2020.

#### ***Community Engagement Committee – February 5, 2020***

The committee discussed the CEL Fellows showcase and application for the 2020 Fellows. The showcase, originally planned for April 15, 2020 has been canceled due to the University's COVID-19 response plan. At this time, a plan for the May 2020 CEL Fellows class has not been discussed.

***President's Committee on Planning*** – Has not met since last report

***Textbook Committee*** – Has not met since last report

***Undergraduate Research and Creative Discovery Committee*** – Has not met since last report

## **FACULTY DESIGNATES ON UNIVERSITY COMMITTEES**

### **1. Report from Instructional Technology Advisory Committee**

- The Committee met on 2/13/20, Thursday, at 10:00 AM, chaired by Dr. Michael Seymour.
- The Committee made a recommendation to the Provost for adopting the attendance scanners in 15 rooms that appear to be heavily used and especially by freshmen. However, due to budget concern, it is currently being put on hold.
- Other programs have also been discussed for improving student learning outcomes, for example:

- GroupMe – Group text messaging
- CircleIn - Social media program
  - They received the NSF grant
  - Looking for partners for pilot, but it is not free
  - They can be integrated with Canvas
- Report from Mr. Steve Parrott, CIO:
  - MSU students' email will be upgraded to MS Office 365 on February 26, 2020. A couple of announcement emails were sent to all students.
  - Mr. Parrot pointed out that once it is done, students will be able to see whether any users (faculty, staff, and students) have an appointment through Calendar. (see <https://servicedesk.msstate.edu/TDClient/45/Portal/KB/ArticleDet?ID=1633> ).
  - After this upgrade, students are also able to use “Teams” now.
  - Qualtrics (<https://msstate.qualtrics.com>) program is now available to all MSU employees and enrolled students.
  - If there is any room with slow wi-fi connection, please inform ITS.

### **BUSINESS TO BE SENT TO COMMITTEES**

1. AOP 10.16 Distance Education (University Resources)
2. AOP 13.09 Credentials for Teaching (Faculty Affairs)
3. AOP 12.23 Cooperative Education Program (Student Affairs)
4. AOP 12.10 Recognition of Undergraduate Achievement (Student Affairs)

The senators voted unanimously through electronic vote to send the business to the designated committees.

### **STANDING COMMITTEE REPORTS**

<b>Academic Affairs</b>	<b>No Report</b>
<b>Ancillary Affairs</b>	<b>No Report</b>
<b>Charter &amp; Bylaws</b>	<b>No Report</b>
<b>Faculty Affairs</b>	<b>No Report</b>
<b>Student Affairs</b>	

**1. Letter of Request: Student Honor Code**

Senator Haynes, on behalf of the Student Affairs Committee, presented the committee report on the Student Honor Code letter submitted by Dr. Gautam Rupak.

Senator Bora asked if faculty should be made aware if the student intends on bringing a lawyer as a witness. Senator Haynes replied the Student Honor Code Office does not always know that the student will be bringing a witness. The Student Honor Code Office will make an effort to ascertain whether or not a student is bringing a witness and notify the faculty member, but the student is not required to disclose this information.

The motion to adopt the committee recommendation on the Letter of Request: Student Honor Code passed by majority electronic vote.

**2. AOP 13.14 Grade Appeal and Academic Review Board**

Senator Haynes, on behalf of the Student Affairs Committee, presented the committee report on AOP 13.14 Grade Appeal and Academic Review Board.

The motion to adopt the committee recommendation on AOP 13.14 Grade Appeal and Academic Review Board passed by unanimous electronic vote.

**University Resources**

**No Report**

**SPECIAL COMMITTEE REPORTS**

**PENDING BUSINESS**

**NEW BUSINESS**

Senator Robichaux-Davis made a motion to adjourn. Senator Bora seconded the motion. The motion to adjourn passed by unanimous electronic vote at 3:45 p.m.

Submitted for correction and approval.

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Rebecca Robichaux-Davis, Secretary

Jason Cory, Administrative Assistant II