



ROBERT HOLLAND FACULTY SENATE

Uncorrected Minutes of March 9, 2018

The Robert Holland Faculty Senate of Mississippi State University held its regular monthly meeting in the Grisham Room of Mitchell Memorial Library at 2:00 p.m. on Friday, March 9, 2018.

Members absent and excused: Noel Addy, Darrin Dodds, Dipangkar Dutta, Deborah Eakin, Mary Ann Jones, Patty Lathan, Natasha Randle, Lindon Ratliff, Raja Reddy, Rosangela Sebba, and James Sobaskie.

Members absent: Jimmy Avery, Brian Davis, Lyndsey Miller, and Joe Wilmoth.

The meeting was called to order by Senate President, Brent Fountain.

President Fountain welcomed Dr. Raisheda Forbes, representing Student Affairs, Nick Harris, representing the Student Association and Heather Andrews, representing Staff Council.

Senator Williams made a motion to remove the Resolution on the Starkville Pride Parade from New Business. Senator Williams explained due to the recent actions of the Starkville Board of Alderman, the resolution is no longer necessary at this time. Senator Martin seconded the motion. The motion to remove the Resolution on the Starkville Pride Parade passed by unanimous voice vote.

President Fountain asked for any corrections to the minutes of the February 9, 2018 meeting. Senator Lemley said that she was misidentified on pages 13 and 14. President Fountain said he was made aware that the statement by Senator Sherman-Morris on page 14 that there may have been a case when “when appropriate” was used did not occur and the normal process was followed. Senator Spain said on page 14 it is stated that she said “it seems contradictory to having tenure at all”. She said this should read “it seems contradictory to being hired as tenure track”. Senator Coyne said that he had forwarded some formatting and spelling changes to the

Senate office. Senator Williams noted a change on page 18 that lists Coach Joe Moorhead as Coach and CIO, should only be Coach. Vice president Follett made a motion to approve the minutes as amended. Senator Coyne seconded the motion. The motion to accept the minutes as amended passed by unanimous voice vote.

GUESTS

Mr. Joe Moorhead, Mississippi State University Head Football Coach

Coach Moorhead began by thanking the Senate for allowing him to address them. Coach Moorhead said he wanted to focus his presentation on the role of the student athlete at MSU, specifically as it pertains to the football program.

He said the number one priority is to graduate 100% of the football players with a meaningful degree and prepare them with the tools to become productive and responsible citizens. The remainder of the goals are more football related with the top priority being to beat Ole Miss, bring the Golden Egg back to MSU,. Following that goal are the goals of winning the Southeastern Conference title and the National Championship. He said it is also important to impact Mississippi State, the Starkville community, and the state of Mississippi in a positive manner and allow the football players to give back to the community.

Coach Moorhead explained he learned as a part of his Jesuit education at Fordham, as a student and a coach, the model *cura personalis* (care for the entire person). He sees his role as an educator as well as a coach. The vision and philosophy of the program dictates that the players leave the program a better student, a better person, and a better player. He explained he puts “better student” first because he sees football as the vehicle to get their education. He explained he grew up in Pittsburg playing football, basketball, and baseball, and as a young man, he thought he was going to be the next Terry Bradshaw. After college, he played in the arena league and in Europe; when he did not make the team for the Steelers, it made him realize he was going to have to move on with his life. A very small percentage of college players will have the opportunity to play at the next level. He said it is good to dream of playing in the NFL, but it cannot be their only dream. The players need to have their education to allow them to provide for themselves and their family once football ends.

Coach Moorhead said he wants the players to become better people through their tenure at Mississippi State. He said he wants to teach them to be respectful and treat all people equally. They must be taught the structure and foundation of society to make sure that they do the right thing; it is never wrong to do the right thing. They will be taught to be demanding without being demeaning. Good things will be applauded and bad things will be corrected in a constructive manner.

Coach Moorhead said that the football part is the easy, and fun, part. He said he believes the ideals that separate a championship team from an average team is the culture of the program. It is not just about the talent and the coaching; it's discipline, accountability, work ethic, attention to detail, and selflessness where you care more about the team than you do about yourself that makes a successful team. He talked about preparation, effort, and execution in all aspects of a players development.

He said he takes academics very seriously. Every Friday, the support staff meets with Athletic Academics to make sure the players are doing well and that they are doing everything they can to ensure the success of the players in the classroom, in the community, and on the field.

Senator Carskadon said that he applauds Coach Moorhead's approach. Senator Carskadon asked how faculty could reach Coach Moorhead if they had concerns. Coach Moorhead replied that his email was j.moorhead@athletics.msstate.edu or the Director of Football Operations, Andrew Warsaw, could be contacted.

Senator Freyne asked who Coach Moorhead's greatest inspiration was as a coach. Coach Moorhead replied he can remember bits and pieces of every coach that he played for and worked with. He said if he had to pick one person, it would be Larry Coyer. He said he was a graduate assistant for Coach Coyer at the University of Pittsburg where he got the opportunity to learn about the defensive side of the ball. He said it wasn't just football that he learned, but the motivational aspect, how to treat people the right way, and how to get the most out of your players were all things he took away from his time with Coach Coyer.

Senator Coyne asked how a new playbook is approached when a coach is hired to a new school. Coach Moorhead replied that if there is a new head coach and new coordinators, a new playbook is built. He spoke about a new "guest coach" program that will be open to the entire university, usually two people from academia and two people who are involved in the development aspect of the program, who will get to spend Friday, Saturday, and Sunday with the preparation that goes into a game weekend. They will get to sit in on meetings and hear the language, terminology, communication, and preparation that goes into the development of players.

Senator Strawderman asked how Coach Moorhead and his family are adjusting to living in the area. Coach Moorhead replied that the transition has been relatively seamless. He said southern hospitality is a real thing. The toughest part is this is his daughter's third high school in four years, but they are adjusting well to their new home and community

Senator Burt asked how Coach Moorhead's wife was adjusting. Coach Moorhead replied that she was adjusting well and finding friends in the community. He added that the setting at Penn State was not much different than it is here, except the food is better here.

Senator Larson asked if there were any changes that have been implemented to ensure that the players and coaches understand the priorities of the program. Coach Moorhead replied they have

implemented a system of checks and balances. There are class checkers that make sure the athletes are going to class and study halls on time. If an athlete misses a class, the amount of time that was missed has to be made up the following week in a study hall.

Senator Sullivan asked if it has been a culture shock moving to the Deep South. Coach Moorhead replied that he was a very low-key person and he had not experienced any culture shock upon his arrival in Mississippi.

REPORT OF THE FACULTY SENATE PRESIDENT

Robert Holland Faculty Senate President Committee Service

Executive Council	Design Review Committee
Executive Enrollment Management Council	Information Technology Council
Special Events and Game Day Operations	Athletic Council
Diversity Council	Parking and Traffic Regulations Committee
Sustainability Committee	Fall Convocation Planning and Review
Textbook Adoption Committee	Employee Benefits Committee
Alumni Board	Health and Wellness Committee
President's Committee on Planning	Work-Life Balance Committee
Master Plan Development and Advisory Committee	

President's Reports from University Committees

Design Review Committee-February 12, 2018 Special meeting

A special meeting of the Design Review Committee was held regarding the College View Childcare project, specifically to approve the rendering of an addition to the current School of Human Sciences Child Development Center. Requests to change some building materials were made by the Design Review Committee to the architects and it was voted by the committee to approve the rendering with suggestions incorporated.

Master Plan Development and Advisory Committee-email vote

An email vote was held by the Master Plan and Development and Advisory Committee to consider the Design Review Committee's approval of the renderings of the addition to the Child Development Center. The inclusion of the addition to the Child Development Center is considered part of the College View Project that is proposed to be located on the Aiken Village site. The Master Plan Development and Advisory Committee voted to approve the renderings.

Athletic Council-February 14, 2018

The Athletic Council was presented a tour of the newly renovated open areas of Dudy Noble by Athletic Director John Cohen, Senior Associate Athletics Director for Finance Jared Benko, and Coordinator of Baseball Operations at Mississippi State, Lee VanHorn. The Council was able to tour the 2018 entrance at Adkerson Plaza, the Right field berm seating and the Left Field Lounges across the outfield as part of

the tour of the stadium. The project remains on schedule with the first game being held on Tuesday, March 6 at 6:30pm.

Benefits Committee-February 15, 2018

The Benefits Committee were provided a presentation by Southern Administrators and Benefits Consults, Inc. (SABC) representatives. Nelson Morrison and Jim Miller. SABC administers the flexible benefits and cafeteria plan for Mississippi State University. The purpose of the presentation was to provide information regarding the differences and implications between pre-tax and non-pre-tax of employee benefits for employees and Mississippi State University. It has been proposed that all benefits excluding disability be switched to pre-tax. Such changes usually result in a take-home increase, since the overall tax liability is reduced when allowed items are pre-taxed. It was estimated that moving to pre-tax for the cafeteria plan benefits, Mississippi State University would save approximately \$60,000 annually. The Benefits voted to move to support the pre-tax only option for the next open enrollment cycle. The recommendation will next be considered by the Vice-Presidents.

Executive Enrollment Management Committee-February 20, 2018 attended by Vice-President Randy Follett

Game Day and Special Events Committee-February 21, 2018

Athletic Director, John Cohen provided an update on the Athletic Department and the need to seek new ways to continue improvement of the fan experience and facilities is essential to Mississippi State University's ability to remain competitive in the Southeastern Athletic Conference. He thanked the committee membership for their assistance in seeking new ways to improve the game day experience and thanked them for their service.

Dr. Brad Vickers, Southern Tradition Tailgating, presented a proposal that would expand commercial tailgating operations by Southern Traditions Tailgating. The expansion would provide lower cost options (season and per game) for those seeking commercial tailgating. The proposed location would be the old intramural fields south of the Fresh Foods Parking Lot and adjacent to Stone Boulevard. The proposal was to begin for the 2018 football season. The committee discussed the matter and with construction of the new parking lot to be located in a portion of that location along with the new road that will connect Morgan Road and Stone Blvd the location might not be available or safe to have the option in place for the 2018 Football season.

Game Day Traffic Flow and Bollards-Presented by Jay Logan and Jack Elliot. After a year of using the bollards to protect pedestrian traffic in the closest proximity to the stadium, the locations of bollards were reviewed and it was recommended that two additional locations of bollards be installed to further enhance the safety of the stadium and fans. The motion was approved.

Women's NCAA tournament (opening rounds) March 17-20

Super Bulldog Weekend-April 20-22

Parking and Traffic Committee-February 22, 2018

The committee discussed with a member of the Student Traffic Appeals Board information regarding the policy, process and criteria of appeals. Also discussed were the number of citations (faculty, staff, student) given each year and the number of appeals submitted along with the rates of appeals upheld and overturned. The presentation was to provide the committee with a better understanding of how the appeals process works and is the current citation process operating in the most efficient manner.

Other matters considered by the committee:

Request to provide additional ADA parking spaces in closer proximity to Middleton Hall

Request by MSU Police Services to add parallel parking spaces on Walker Road. It was recommended that given the location, that it first be determined if a ladder truck could make the turn with cars at that location, if necessary prior to approving request.

Additional parking options for students at the Wise Center Gravel lot were discussed.

FY19 Recommended Changes

- a. Combine Commuter Northwest and Commuter Coliseum to create Commuter North.
- b. Eliminate Park and Ride.
- c. Combine the Scales Parking Lot with Wise Center Commuter to create Commuter South.
- d. Rezone the Rec. Plex as Any Valid Permit
- e. Rezone the Palmeiro lot as Commuter North
- f. Split Sorority/Fraternity Resident into Fraternity Hills and Sorority Hills Resident.
- g. Zone the pending intramural field lot to Commuter West
- h. Zone the pending Music lot to staff and Resident South and Staff (row closest to Hardy as Staff and the remaining lot as Resident South)

FY19 Permit Sale Dates

- a. July 11-Faculty and Staff
- b. July 18-Commuter N, S, E, W
- c. July 25-Resident

Executive Council-February 26, 2018

- a. OP.401 Internal Audit Services-Approved
- b. HRM 60.405 Separation from Employment/Change of Position-Approved
- c. OP 79.09 Transportation of Hazardous Materials or Dangerous Goods-Approved
- d. OP 91.100 Code of Student Conduct-Approved with edits
 - a. Addition of Medical Amnesty section to OP 91.100.

Design Review Committee-March 1, 2018

- a. AT&T Junction Improvements-Would add infrastructure to support the addition of wireless access points. Location would be on existing light poles located in the Junction. Discussion centered around the stability of the poles with the added equipment as well as the visual appeal of the addition to the overall aesthetics of the Junction. It was further discussed that the additional access points will allow for the removal of some of the antenna located on the M-Club and Jumbotron and will greatly improve the user experience during high traffic days, such as football games. The matter was tabled pending additional information regarding location and design.
- b. Sanderson Sand Volleyball Location-supported with funds from Mississippi Blue Cross & Blue Shield. The proposed location would be to the West of the Sanderson Center. Discussion evolved around player safety from traffic, visibility and safety issues involving traffic, perimeter covering around the sand volleyball location. The motion was approved and sent to Master Plan Development and Advisory Committee for consideration.

Academic Operating Policies (AOP) Extended Beyond 4-year Cycle Review

Number ▲	Title	Date	Attachment
10.03	Deans Council and Associate Deans Council	04-12-2012	None
10.05	Nepotism	12-05-2012	None
10.15	Substantive Changes	08-13-2013	None
11.05	Requirements for Shortened-Format Courses	11-21-2013	None
11.06	Study Abroad	11-06-2012	Submitted to Senate for consideration (3/5)
12.02	Withdrawal from the University	06-01-2010	None

Number ▲	Title	Date	Attachment
12.08	Requirements for Degrees, Academic Minors, and Certificate Programs	12-05-2012	In Process
12.12	Credit and Grades	08-12-2013	None
12.23	Cooperative Education Program	09-20-2013	None
12.25	Pass-Fail Option	02-05-2013	In Process (2/18)
12.38	Undergraduate Academic Advisement	04-23-2012	None

13.05	Faculty Grievance Procedures	05-18-2012	In Process (2/18)
13.07	Academic Promotion and Tenure	08-27-2013	None
13.20	Exit Interviews of Departing Faculty	05-11-2012	In Process
13.21	Faculty Released Time for Specified Committee Chairs	09-15-2011	In Process (2/18)
21.01	Graduate Admission Criteria	04-12-2012	None
32.01	Mississippi State University Library	12-01-2006	None
34.01	Special Teaching Programs	12-01-2006	None

Operating Policies (OP) Extended Beyond 4-year Review Cycle

Number ▲	Title	Date	Attachment
01.07	Whistleblower Policy	08-04-2009	None
01.09	Principles for University Governance	09-12-2013	None
01.20	Use of Copyrighted Works for Education and Research	02-14-2008	None
60.103	Recruitment and Selection	10-02-2012	None
60.104	Employment Authorization	10-02-2012	Attachment
60.320	Office Hours-Work Schedule	10-02-2012	None
60.401	Guidelines for Employee Conduct	10-22-2012	None
60.501	Workforce Development	10-02-2012	None
91.109	Dissent, Disruption and Academic Freedom	09-26-2011	None
91.150	Satisfactory Academic Progress Policy	01-23-2012	None
91.177	Extended Orientation for International Students	07-16-2012	None
91.178	Policy on University Scholarship Programs and Procedures	05-23-2013	None

Academic Operating Policy Extended Beyond 4-Year Review Cycle (Currently in Review??)

10.02	Academic Administrators and Directors	04-28-2009	None
10.07	Veterans Administration: Students	11-26-2005	None
13.01	Emeritus Appointments	09-15-2011	None

13.14	Grade Appeal & Academic Review Board	04-28-2009	None
13.15	Evaluation of Teaching Performance	08-02-2006	None
13.24	Annual Faculty Review Process	10-14-2011	In Process (2/18)

Academic Operating Policy Revision of Listing

12.21	Veterans Academic Status	09-20-2013	None
-------	--	------------	------

Respectfully Submitted,

Brent Fountain, RHFS President

REPORT OF THE FACULTY SENATE VICE PRESIDENT

Spring 2018 Faculty Senate Roundtable – The date for the roundtable discussion between faculty and administrators has been shifted to Thursday, April 12, due to difficulties with having it on Friday April 20, which is now the beginning of Super Bulldog Weekend. I am in the process of getting invitations together in order to cover our side of the event. (Eight senators and eight general faculty members.) If you are interested in attending the event, please feel free to let me know. The topic of this year’s discussion is along the lines of communications between various groups on campus. At the heart of the discussion is whether there are specific things that can be done to help avoid misunderstandings based on historical context of the discussion, or possibly other built-in assumptions that can lead to problems.

Academic Deans Council –

AOP 11.06 Study Abroad – In a related measure to the consideration of OP 30.06 from last month, the Study Abroad policy was modified to allow a more nimble response to changes in federal policy. The specific procedures will be given in an attachment in the future, rather than being specified in the actual AOP.

A discussion was held in regard to summer school course offerings, and how MSU can work to reverse the declining enrollment seen over the last few years. The deans were asked to look at various possibilities that could enhance the attractiveness of summer school. Specific issues mentioned were scholarship limitations, out of state tuition waiver limitations, and being able to take courses “back home” during the summer. This will be an ongoing discussion.

Community Engagement Committee (CEC)–

There were several items discussed in this meeting, including modifications to CE related definitions for the university, and the progress on the CE Survey. I hope to have some results to report next month.

Textbook Committee –

The first meeting of this committee for this academic year has not yet been scheduled.

Undergraduate Research and Creative Discovery Committee –

The first meeting of this committee for this academic year has not yet been scheduled.

Respectfully submitted,

Randy Follett

Senator Freyne asked if community college transfer credits were tracked for students that did not attend summer school. Vice President Follett replied summer transfer credits were tracked. He said a large number of credits from community colleges are being transferred by students who attended in the spring and return in the fall. The Dean’s Council is looking into various ways to encourage summer enrollment at MSU. Nick Harris added some students are motivated by financial reasons to take summer courses at community colleges. He said he is an out-of-state student. By taking courses at a community college in the summer, he avoids paying out-of-state tuition for the semester. Vice President Follett said the topic of out-of-state tuition is also being discussed.

FACULTY DESIGNATES ON UNIVERSITY COMMITTEES

Senator Pelaez reported on the Library Committee. She said Dean Coleman, Dean of the Libraries, met with Anthropology and Middle Eastern Cultures, the department that sent the letter to Senate regarding library resources, to correct any misunderstandings.

BUSINESS TO BE SENT TO COMMITTEES

1. AOP 11.06 Study Abroad (Student Affairs)

The motion to send AOP 11.06 to the Student Affairs Committee passed by unanimous voice vote.

STANDING COMMITTEE REPORTS

Academic Affairs

1. AOP 12.29 Undergraduate Entrance Requirements

Senator Marett, on behalf of the Academic Affairs Committee, explained the major revision was to add the National Association of Credential Evaluation Services to evaluate international transcripts. Another minor change is updating the URL for the IHL policies.

Senator Musser asked about the struck through section of the policy. Senator Marett said he was unaware of the origin of the deletion; the deletion was part of the policy as received by Faculty Senate. Vice President Follett said that IHL policy supersedes this portion of the policy. He said duplicating IHL's policy in a MSU policy could provide the potential for the MSU policy to be inaccurate if the IHL policy changes.

The motion to accept AOP 12.29 Undergraduate Entrance Requirements as presented passed by unanimous voice vote.

**At a later time during the meeting, President Fountain was informed that the deleted portion of the policy was an accident in the packet. The struck-through portion was intended to remain in the policy. President Fountain called for a new vote to approve the policy with the struck-through text included. AOP 12.29, without the deletion, was unanimously accepted by the Senate.

Ancillary Affairs

1. AOP 13.10 Other Employment (for rescission)

Senator Prince, on behalf of the Ancillary Affairs Committee, presented the report on the AOP 13.10. She explained that the policy is recommended by the committee to be rescinded since it solely points to HRM 60.415.

The motion by the Ancillary Affairs Committee to rescind AOP 13.10 Other Employment passed by unanimous voice vote.

Charter & Bylaws

1. AOP 13.24 Annual Faculty Review Process

Senator Coyne, on behalf of the Charter & Bylaws Committee, presented the report on AOP 13.24. Senator Coyne explained that the committee is not intending on voting on the policy at

this point, but wanted to update Senate on their findings and solicit feedback to aid the committee moving forward. Senator Coyne explained there are several reasons for the report, not a vote. First, there are potential implications to the Faculty Handbook, which means any changes have to come to the Senate floor twice before being voted on by the Senate. Second, there is likely to be very active discussion and the report vs a vote will give Senators time to consider questions and take the discussion back to their departments for input. Lastly, the time is limited today by the closing of the library at 4:45.

Senator Coyne explained there are several documents included in the packet because there were multiple formatting challenges. The five documents in the Senate agenda packet are:

1. Cover page with individual revisions from the committee with background for each suggestion
2. AOP with all mark-ups from Associate Deans and Charter & Bylaws
3. The final version, if changes are adopted, for those who want to see a version without the mark-up.
4. The current forms for the DAFVM
5. The current form for non-DAFVM units that is posted on the Provost's website.

Senator Coyne reviewed each of the background sections provided to the Senators and reviewed all of the committee's recommendations and the rationales behind those recommendations.

Senator Sherman-Morris asked if the committee considered Digital Measures. Senator Coyne replied the committee will consider Digital Measures as part of their deliberation. Senator Spain said she has heard concerns from faculty members that Digital Measures is essentially an archive of materials that could be used for purposes other than the annual review. Faculty members are wondering how much control they would have over who has access and who can reproduce the materials. Senator Barefield said Digital Measures was intended to aid in the aggregation of university wide data for reports such as Carnegie evaluation and funding from the state legislature. He said faculty do not have to include anything they would not want released. He added the University administrators are already seeing these materials. Senator Herd said the College of Arts & Sciences is mandating the use of Digital Measures for the next review cycle. She said this is in contradiction of the current policy that requires any changes be put in place prior to January 1st of the year being reviewed. Senators must be aware of this if their college is now requiring Digital Measures.

Executive Committee

1. Request to Change Senate Meeting Time Update

President Fountain reported that the bylaws of the Senate state that there must be a regular time, but does not specify the time. The Executive Committee members will check with their committees to get input. He said nothing will change this year. The regular guests have already been contacted to determine their availability at the proposed 1:00 p.m. time.

Faculty Affairs

1. Committee Update

Senator Strawderman said the policy currently with the Faculty Affairs Committee, AOP 13.05 Faculty Grievance, is on hold until the completion of the ad hoc committee report. The Faculty Affairs Committee is also addressing a charge from the Provost to work with the University Instructional Improvement Committee to develop a list of criteria that define effective teaching. She said the list will define effective teaching as well identify metrics or measures that can evaluate these criteria. This information should help the Provost evaluate teaching outside of the student evaluations of teaching.

Student Affairs

1. AOP 12.10 Recognition of Undergraduate Achievement

Senator Haynes, on behalf of the Student Affairs Committee, presented the report on AOP 12.10. Senator Haynes said the first revision was grammatical. The second revision added more detail.

The motion by the Student Affairs Committee to approve AOP 12.10 as amended passed by unanimous hand vote.

University Resources

1. AOP 13.20 Exit Interviews of Departing Faculty

Senator Grace, on behalf of the University Resources Committee, presented the report on AOP 13.20.

The motion by the University Resources Committee to accept AOP 13.20 passed by unanimous hand vote.

2. AOP 13.21 Faculty Released Time for Specified Committee Chairs

Senator Grace, on behalf of the University Resources Committee, presented the committee report on AOP 13.21.

Senator Thompson asked a question (inaudible). President Fountain said that the release for Vice President has historically been 25% and 8% summer. The revisions sent to Senate proposed decreasing the percentage to 12.5%. The committee is reinstating the 25%. The only real change would be for the President's release time in summer to go from 8% to 16%.

Senator Coyne said that these numbers do not affect salary. They are release funds that affect the Dean's office.

Vice President Follett said the policy would have to be approved by Associate Deans Council, Deans Council, and Executive Council once it leaves Faculty Senate. He added the current policy has 12.5% for the Vice President in spring and fall, but nothing in summer. He explained the additional percentage allows for the release of a whole class. All of the administrative bodies that the President and Vice President meet with conduct business throughout the summer months. Senator Coyne said when FTE time is reported over the summer, it does not line up with the current policy, this revision brings current practice in line with policy.

Vice President Follett stated he will not vote on the policy since it affects his position.

Senator Musser asked why it does not say 50% release for summer if 16% is 50% of the summer load. Vice President Follett replied that 16% is 50% of the academic year salary for 9 month employees. He said it would be reasonable to say 50% release time for the year, which would cover 12 month employees. Senator Barefield said that he did not believe saying 50% for a 9 month employee would work unless the 33% was added back in. He suggested it be specified that it is based on a 12 month salary. Senator Grace said she believes that 12 month employees would know how to calculate the figures properly as it is written. Vice President Follett added that the policy states that it is based on a 9 month salary.

The motion to accept AOP 13.21 as presented passed by unanimous hand vote.

SPECIAL COMMITTEE REPORTS

1. Academic Affairs/Faculty Affairs Ad Hoc Committee

Senator Strawderman, on behalf of the ad hoc committee, gave the committee report regarding the letter for study and recommendation from Dr. Kelly Moser.

Senator Larson asked the committee to include the possibility of a department deciding to not offer a concentration rather than deleting a concentration.

Senator Pelaez asked if there was discussion relating to the alignment of tenure track contracts with the faculty handbook. She said there are certain rules pertaining to release and future employment in the handbook. Senator Strawderman replied that annual contracts are not under the purview of the committee. Vice President Follett said the handbook discusses termination, which would occur during a contract period and not the renewal of a contract. Senator Strawderman said the committee discussed the issue and determined that the non-renewal issue could not be addressed since it is the purview of IHL policy. She added the creation of a grievance procedure would allow the faculty member to address any perceived wrongs for the non-renewal of a contract. Senator Coyne added that the University distinguishes between mid-contract termination and non-renewal, but in most courts of law, there is no distinction between the two.

Senator Spain asked if the grievance policy addressed both non-renewal and termination. Senator Strawderman replied both cases will be addressed in the proposed policy revisions.

Senator Lemley requested the transfer policy indicate that the home department is considered before transferring to another department or college.

Senator Alley requested the committee have language that looks at the last few years of assignment prior to transfer.

Senator Thompson asked if there was any idea of what the grievance procedure would look like as far as the hierarchy under which it would report. Senator Strawderman replied the committee has not gotten there yet, but she imagined it would be similar to the grievance policy for tenured faculty.

Senator Coyne said that the current grievance policy does not cover termination or non-renewal as it is currently written.

Senator Lemley asked that point two be expanded to include the departmental faculty as well as UCCC.

Senator Strawderman asked the senators to send her a message if they thought of anything else they would like to have addressed in the proposed policy changes.

PENDING BUSINESS

None

NEW BUSINESS

Senator Herd said that she received a letter from one of her colleagues, Dr. Matt Little, asking Senate to draft a resolution regarding OP 91.120 (Possession of Firearms, Explosives, or Other Devices, Substances, or Weapons) on the possession of firearms and other weapons on campus. Senator Head read the letter and made a motion to send the letter of request to the Executive Committee to write a resolution and bring that resolution before the Senate at the April 2018 meeting. Senator Pelaez seconded the motion. The motion to send the letter of request to the Executive Committee passed by unanimous hand vote.

President Fountain reminded the senators to contact Vice President Follett if they are interested in participating in the Roundtable discussion on April 12th. He also reminded the senators the active shooter training must be completed. The request for senate elections have been forwarded to the impacted colleges. Officers will be selected during the April meeting. President Fountain wished all of the senators a safe and happy spring break.

Vice President Follett made a motion to adjourn. Senator Coyne seconded the motion. The March 9th meeting of the Faculty Senate adjourned at 3:50 p.m.

Submitted for correction and approval.

Mary Ann Jones, Secretary

Jason Cory, Administrative Assistant II