



ROBERT HOLLAND FACULTY SENATE

Uncorrected Minutes of March 20, 2015

The Robert Holland Faculty Senate of Mississippi State University held its regular monthly meeting in the Templeton Room of Mitchell Memorial Library at 2:00 p.m. on Friday, March 20, 2015.

Members absent and excused were: Joanne Beriswill, Matthew Boggan, Sylvia Byrd, Mike Cox, Anastasia Elder, Brent Fountain, Stacy Haynes, Missy Hopper, Mary Ann Jones, Rocky Lemus, Robert Thompson, and John Wyatt.

Members absent were: Jerrold Belant.

The meeting was called to order by the Senate President Randy Follett.

President Follett stated that the February 13, 2015 minutes were to reflect that Senator Boyd was present. President Follett asked that the Senators please sign in before each Senate meeting. Senator Lueg asked that Scott Stricklin's name be spelled "Stricklin" instead of "Strickland". Vice President Coyne asked that his response to the question of why the option to revoke Emeritus status was necessary be further explained in detail. The minutes were accepted as amended.

GUESTS

Dr. Mark Keenum, President

Dr. Keenum began by pointing out that the Infinite Impact Campaign is doing very well. The campaign has a goal of six hundred million dollars by the year 2018. With a recent large gift, the campaign has raised five hundred million. There are now discussions about increasing the goal. Dr. Keenum added that the success of the campaign is a reflection of the great work that the faculty and administration is doing.

Dr. Keenum said that the search for the new Vice President of Student Affairs was moving forward. There will be interviews conducted in New Orleans which will provide a short list of candidates for further review.

Admissions applications for the fall have continued to be substantially higher. Over the last three years applications have been either flat or down. The two new residence halls that are being built right now will help to accommodate the anticipated increase in student enrollment. Some upper classmen have had to be denied on campus housing due to the fact that there will not be enough room for them. Dr. Keenum pointed out that this problem is a good one for a University to have. The University is doing a great job recruiting students from around the state. Dr. Keenum said that he thought that there would be a large increase in out of state students that choose to attend Mississippi State as well. An increase in scholarships are a big part of helping to attract these students.

There are currently forty six projects, totaling three hundred and fifty million dollars, either under design or in construction on the campus. The classroom building will be completed in August of 2016. The YMCA building renovation will begin in January. There will also be a new floor added to the Library beginning in May. The classroom addition to Wise Center is due to be completed in July. The Meats Science building is expected to begin construction in May as well. The Fresh Foods facility will be open to students in August.

The year to date transfers to the State's General Fund were sixty four million dollars above the estimate. This is a two percent increase over the estimate. The revenues collected during the month of February were fifteen million dollars, or five percent, below the estimate. Dr. Keenum said that he has spent the last three days in Jackson meeting with the leadership to discuss our request for this Legislative session. The Legislature is watching the revenues very carefully. They do not yet have the revenue streams for the month of March. The deadline for conference reports is a week from tomorrow. All of the State Institutions of Higher Learning have banded together and asked for an increase in faculty and staff compensation. Just this week a group of students went to the capitol and met with the leadership to express their desire to see faculty and staff salaries increased. The request that has been made is for a five percent increase. This would require just over thirty six million dollars. The funding for K-12 has already been decided. K-12 schools will receive a hundred and ten million dollar increase over their funding from last year. The tax cut initiative does not appear that it will move forward at this point. Our bond bill is looking very good. We are scheduled to receive just over twenty five million dollars for capital improvements. Thirteen million dollars will go to a new Science and Engineering building. Dr. Keenum said that he has committed to matching those funds, if we are fortunate enough to get them, dollar for dollar with private gifts and donations. The other project to be funded by the bond funds is twelve point one million dollars to build a new Dairy Science/Food Science complex. It will be adjacent to the new Meats Lab.

Dr. Christopher Snyder, Dean and Professor, Shackouls Honors College

Dr. Snyder began by thanking the Senate for inviting him. Dr. Snyder stated that he has been the Dean of the Honors College for four years now. There have been many changes that have taken place in his time as Dean, but the most important was the institution of a distinctive Honors curriculum. This curriculum was instituted two years ago and the first Honors diploma was issued in December.

There are four faculty Fellows in the Honors College. Three of them are joint appointments and one is full time. The Office of External Fellowships has been expanded with the hiring of Dr. Tommy Anderson. Dr. Anderson also serves as the advisor for Presidential Scholarships. Since his hire, the number of applicants for the awards has doubled in two and a half years. We have produced one Rhodes Scholar, one Goldwater Scholar, three Goldwater honorable mentions, and a current Truman finalist.

The Office of Undergraduate Research was also expanded. This office serves all undergraduate students of the University, not just the honors students. Dr. Seth Oppenheimer was hired to direct this office. Dr. Oppenheimer has worked with many colleagues around the University on grants. His work has enabled us to connect our great faculty researchers with our outstanding undergraduate students. There are two undergraduate research symposia that are offered throughout the year.

A new Provost Scholarship program has been developed. The Provost scholars will be mentored by Dr. Oppenheimer. This program will be a little larger than the Presidential Scholars program. The scholarship offered will be slightly smaller than the Presidential Scholarship and will focus on undergraduate research.

The Presidential Scholars program has grown from seven available scholarships to now the possibility of nineteen scholarships offered. The target is to have fifteen Presidential Scholars so the program does not exceed its resources. One of the Scholarships is reserved for a Community College student.

North Hall has been added to the Honors College. This is allowing the Honors College to become more of a residential college. This follows the Oxbridge Model and is the direction that the Honors College wants to take.

There is also now a Graduate Student Mentor Program. In this program, graduate students are paired with undergraduate students. The thought was that the graduate students are a little closer in age to the undergraduate students and may be able to connect better than a faculty member could. The graduate students are talking to the undergraduate students about graduate and professional school.

The entering freshman for the Honors College now come in with an average ACT score just above thirty one and an average GPA of 3.94. These GPA's are un-weighted. In the last four years, students who have been through the Honors College have gone to graduate programs at Institutions such as: Oxford, Cambridge, Harvard, Yale, Princeton, Emory, Duke, Vanderbilt, Stanford, MIT, and other outstanding Institutions.

Senator Wolverton asked if there was a maximum number for the population of the Honors College. Dr. Snyder replied that there are currently fourteen hundred students in the Honors College. Dr. Snyder said that more than fourteen hundred would stress the resources available. He added that the Honors College was still the largest in the state. The national body recommends that you average between five and ten percent of your undergraduate student population.

REPORT OF THE PRESIDENT

I hope many of you had a chance to take some time off during Spring Break, if only for a little while. (Sorry for those of you 12-month employees who didn't get a break.) Unfortunately, unless you went somewhere else, the weather wasn't much to celebrate. It worked out that I only had four meetings scheduled last week, so it was indeed a break for me.

As we near the end of the academic year, it is almost time for election of new senate officers for the upcoming year. If you are interested in running for office, or if you are interested in having someone else run for office, we'll discuss some of the details of that a little later on in today's meeting. This also means that some of the senators here today are at the end of either their first or second term as senator. Those ending their first three-year term might be back next month, depending on their luck in the upcoming elections in their unit. In any case, the following senators are ending a three-year term:

Bonnie O'Neill
Edward Potter
John Rodgers (2nd term)
Jason Lueg
Sylvia Byrd (2nd term)
Mike Cox (2nd term)
Joe Wilmoth
Joanne Beriswill
Rebecca Robichaux-Davis (2nd term)
Ioana Banicescu (2nd term)
Randy Follett (2nd term)
Lesley Strawderman
Brent Fountain
Lelia Kelly
David Nagle (2nd term)
Natasha Randle
Joey Burt
Cyprianna Swiderski

Particular thanks go to those with the (2nd term) designation next to their name, as they are not eligible for re-election, and rotate off of senate at the end of this month. (One exception to this is that I will be back next month, despite no longer being a senator, since the office of President of the senate runs until June 30.) I personally thank you for all you have done in support of the work of the senate, and have enjoyed working with you.

Some items of interest that I have encountered in my round of meetings over the last month are as follows:

The Giles Distinguished Professors on campus met recently, and are currently working on a couple of ideas/proposals to help the university. The most promising one at this time is in regard to the possibility of creating a Faculty Club or Faculty Dining Facility of some sort. MANY ideas have surfaced in regard to this possibility, and I look forward to hearing further

Searches of which I am aware:

- Dean, Bagley College of Engineering (ongoing)
- Associate Dean, Graduate School (getting started)
- Director, Center for Distance Education (upcoming)

I recently had the pleasure of having a meeting with the outgoing and incoming Student Association presidents. Brett Harris has done an exemplary job as president over the past year, and has been a pleasure to work with on the many occasions we have been on committees together. Jo Jo Dodd is the incoming president, and seems like a great successor to Brett. Our meeting was basically a “get-acquainted” meeting, since Jo Jo is taking office right about now. I believe he will be a great partner to whoever is elected president of the senate for next year in working towards the best interests of the university.

In a recent meeting with University Legal Counsel, the Provost’s office, and the Dean of Students’ office, Cody Coyne and I were involved in discussions about some new proposed operating policies, which will be brought up in the new business portion of the meeting. As you are aware, we do not normally review operating policies, but due to the background of these proposals, we are involved in this process this time. (Stay tuned for more...)

Once again, it is amazing how many people fall for fairly obvious phishing schemes. Recently, there was one that claimed that the user’s e-mail had been used in delivery of a terrorist threat. While it was a little bit novel in the concept, it wasn’t very good at all on detail, since it was being sent from a gmail account, not from anyone at ITS. Please remember that you will NEVER have to send account login information to anyone at ITS. (They already know your netid, and they don’t need your password for anything...)

There have of course been a number of other items that have occurred in the meetings that I have attended over the last month, but these items seem to be the most noteworthy. If there are other items of interest to you, please feel free to let me know.

President Follett added that all of the Faculty Senate Presidents from the state Universities are writing a joint letter endorsing the proposed five percent across the board faculty and staff raises.

Senator Kelly pointed out that the students have gmail accounts which may be why so many of them responded to the phishing scam. She then asked if there could be a filter put in place that could catch such phishing attempts. President Follett replied that there was a filter in place and that filter has just recently been updated to include a more aggressive setting.

Senator Strawderman asked why we don’t run a system like some other Universities employ which requires Java Script to be activated to be able to view email addresses. She added that Stop Spam is just a filter and does not prevent any attacks. President Follett replied that he was not sure why the University did not use such a system, but he would try to find out.

Senator Wipf stated that he had sent an email to several students and received an out of office reply from the account of a student that was not in his class. He stated that he believed that his student had forwarded his email to another address. This incident made him worry that if there were information that was sensitive that it could get into the wrong hands. President Follett said

that the best practice is to not put anything in email that you would not want everyone to see. He added that people may share emails with whomever they wished.

Sentor Rodgers added that using MyCourses was a safer alternative to email.

REPORT OF THE VICE PRESIDENT

Computers / Software / Internet

-1- Warning: Terror E-mail Threat Notices

- Emails messages have been transmitted to MSU employees searching for secret information
- Messages claim that your E-mail account was used to issue a threat which requires that you now forward/provide specific information or the E-mail account will be terminated.
- **NOTICE**: MSU IT will never ask any faculty or student with an Email account for their Net ID or Net password.

-2- Microsoft "Site/User" License

- Microsoft Office can now be installed on your office computer at no cost
- Microsoft office can be installed on ≤ 5 personal computers at no cost
- Continued license utilization requires logging onto web at least once a month (automatic check)
- License arrangements will immediately expire upon leaving MSU employment

-3- Apple Store

- Devices and now be download at no cost (even for personal computers)
- MSU disabled "Mobile Client" which is a 3rd party product that requests submission of a Net ID and Password that is then "cloud stored" which is an obvious security risk.

Search Committee: Vice President for Student Affairs

The search committee will soon be conducting (Stage II) off-site interviews with candidates for the position of Vice President for Student Affairs. Top candidates will ultimately be invited to (State-III) on-campus interviews that will be scheduled sometime during the next few months. Candidate applicant pool is very competitive.

Extension Tenure Track Faculty Position Discussions

Discussions have been initiated with the Provost and Executive Vice President Jerry Gilbert; Director of Extension, and Robert Holland Faculty Senate that address the topic of developing a "new" category of Tenure Track Extension Faculty position. Specifics of the new position type that will need to be critically accessed include job description statements, and metrics for assessment of extension as it pertain to the academic missions of teaching/instruction.

IRB Applications

College Deans were approached for advice regarding students submitting IRB applications that often do not fully comprehend or know the research question, hypothesis, or objective associated with their proposal. Students are then being asked to review the proposal with their advisor who may not be available. More and more students are themselves leading research investigations while a faculty advisor is simply signing off on proposals and acknowledging they agree with the applied procedures and students are meeting office expectations. A request was issued for how to improve the situation.

Spring Preview Day:

- A cap of 600 students was originally recommended.
- Prior to the “snow-days” break 323 student were registered (700 registered by weeks end)
- Every college will have an increased level of attendance
- Faculty are being encouraged to post absences into the system as soon as possible

Faculty Promotion and Tenure (2014-2015)

- Recommendations for Promotion and Tenure decisions were forwarded March 10th, 2015
- If College Deans have not been notified, then original recommendations/decisions were approved

Honor Code: Change of Notification Process

- a. Notification process will now only transmit information to the student and faculty teaching the corresponding class regarding findings attained in an academic misconduct investigation.
- b. Any current records housed in the departments or colleges related to academic misconduct or disciplinary issues should be destroyed.

Courses and Curriculum

The University Committee for Courses and Curriculum has compiled a list of the recommended curriculum change proposals (new or revised). Under current procedure, members of the Academic Deans Council may question approval of proposals any time prior to 5:00 p.m. on March 19, 2015.

Center for Teaching and Learning: Advising and Policy Update

The Advising and Policy Program on February 10 in Mitchell Library presented faculty with updated revisions on policies (finalized and pending) and additions to programs. The recorded presentation will be posted on the CTL web page, and the power point presentation will be sent to the Associate Deans Council to share the information with the academic advisors and coordinators.

Intermediate English, Math and Reading

A subcommittee has been formed to address compliance with the IHL guidelines for offering intermediate courses in English, Math, and Reading.

General Notifications and Announcements

- College of Education will host the Annual Faculty/Student Research Forum to be held on April 10, 2015 at the Bost Extension Center Theater & Auditorium (lunch provided).
- VP Rodney Pearson has a presentation on the CTL web containing data predictions on a student’s progress based on class attendance.
- Freshman Convocation: Tuesday, August 18, 2015 in Humphrey Coliseum at 5:30 p.m.
- The Center for Teaching and Learning hosted a visit of the Starkville High School Junior and Senior students enrolled in the Dual Enrollment program.
- The 6-7th grade MSU/Starkville-Oktibbeha Consolidated School District partnership is moving forward.
- A Legal Issues Conference will be held on April 29 – May 1, 2015.
- Classroom scanners will be installed in more lectures rooms by Fall 2015
- Block by Block Meal Program: 1000 lunches/meals to assistance students who are in need.
- Dual Enrollment Program: campus hosted 26 participating/visiting students
- Registrar has recommended hiring students to contact interested students by telephone.

- Colleges are being asked to provide information on their current faculty who have been recognized as fellows in their disciplines to update the list on the President's office website.
- The Honors College is currently hosting Scotsman author and journalist, Sir Maxwell MacLeod and encouraged all to meet and interact with him if you see him on campus.
- Seal Distinguished Speaker Series: February 24, 2015 at 2:30 p.m. in Taylor Auditorium.
- Brown Bag Seminars/Workshops were held in February (Center for Teaching and Learning)
- New Faculty Bus Tours: Friday, February 27, 2015.
- Shackouls Honors College will present a play on February 18 and 19 in the Forum Room, Griffis Hall that is based on the works of William Shakespeare.

Faculty Teaching/Instruction Award

Jeffcott Award Nominations

- Receipt date is March 20th
- Contact faculty member is Dr. Sylvia Byrd in Food Science, Nutrition and Health Promotion

“Shilly” (spelling) Teaching Awards for 2015

- Proposal submission date is March 16th 2015 (forwarded to Deans Office by March 27th)
- about 12 to 13 submitted and award 10-12 (bad stock market years → only 2 awards)

University Presentations

Union Presentation: Alex Epstein Moral Case for Fossil Fuels in Union

Host: Bagley College of Engineering

Location: Colvard Student Union Ballroom Section s

Date: March 18th, 2015

Time: 3:00 pm

Deans Council

AOP 10.07 – U.S. Department of Veterans Affairs: Students

AOP 12.09 – Class Attendance and Reporting Absences

AOP 12.29 – Undergraduate Entrance Requirements:

AOP 13.09 – Credentials for Teaching:

AOP 35.05 – Payment of Non-Resident Fees for Approved Student Exchange:

AOP 10.07 – U.S. Department of Veterans Affairs: Students

AOP 12.09 – Class Attendance and Reporting Absences

Associate Deans Council

AOP 34.01 Special Teaching Programs

Associate Deans Council was in favor of rescinding the policy. Dr. Gary Jackson, MSU Extension Director will be contacted to determine if any of the contents of the policy should be retained before sending the policy forward to the Deans Council for further consideration.

AOP Reviewed by Associate Deans Council

AOP 13.21 Faculty Released Time for Specified Committee Chairs

Minutes and White Paper Briefs

White Paper Brief for the February Robert Holland Faculty Senate meeting distributed

Minutes for the Spring General Faculty Meeting reviewed and distributed

President's Spring Roundtable is being organized and will tentatively address the topic of student enrollment, student retention, and impact on faculty FTE/annual evaluations and the promotion and tenure process.

Senator Robichaux-Davis asked Vice President Coyne to expound on the fact that Honor Code reports should be destroyed in departments. Vice President Coyne responded that this would prevent people who have no reason to have access to the Honor Code results from accessing the records. Senator Robichaux-Davis added that in her college once the Honor Code violation is filed they also complete a professional disposition which is put into the student file. This practice is done because the student can be dismissed for a lack of professional disposition. She asked if they would be able to retain this reference to a grievance being filed in the students file. Vice President Coyne said that his understanding was that only two offices on campus would retain such records, but he will look into the matter further. Senator Kelly asked if this pertained to Disciplinary actions as well as Honor Code violations. Vice President Coyne replied that it did pertain to disciplinary actions as well. Senator Baldwin stated that he thought that the initial filing should not be retained, but the disposition was kept if the student was found to be in violation.

FACULTY DESIGNATES ON UNIVERSITY COMMITTEES

Senator Riehm reported on behalf of the University Sustainability committee that the new Meat Lab did not meet the efficiency requirement of the University due to the refrigeration that was required. The lab was approved. Also, the new residence halls were not bid with the appropriate energy efficiency requirements and were denied and sent back for bid.

BUSINESS TO BE SENT TO COMMITTEES

1. Background Check Policy (University Resources)
2. AOP 10.07 U.S. Department of Veterans Affairs (Student Affairs)
3. AOP 12.09 Class Attendance and Reporting Absences (Academic Affairs)
4. AOP 10.02 Academic Administrators and Directors (Ancillary Affairs)
5. Letter from Dr. Gilbert Concerning Policy Creation (Student Affairs)

Senator Kelly made a motion to send the Background Check Policy, AOP 10.07, AOP 12.09, and AOP 10.02 to their respective committees. Senator Wolverton seconded the motion. The motion carried by unanimous voice vote.

President Follett explained the request from Dr. Gilbert regarding the combining of several AOP's and OP's into a new OP. He explained that AOP's are reviewed by Senate and OP's are generally not reviewed by Senate. He further stated that if the Senate wished to review an OP they could bring it up for review by a request to the Senate. President Follett said that due to the fact that there are legal reasons that require that the review of the proposed new operating policy must happen in a timely manner. He further stated that traditionally academic operating policies do not complete the review process quickly.

Mr. Brandon Jolly stated that the Department of Education and the Department of Justice are examining Title Nine and ADA issues very carefully. This means that the Universities policies and procedures must be in line with what is expected by these two entities.

Senator Kelly asked that everyone look at this with the requirements of their individual professional accrediting bodies in mind to ensure that the changes do not affect their accreditation status negatively. Mr. Jolly stated that this was a valid concern and he believes that there is a mechanism written into the proposed policy that would cover this issue. Vice President Coyne added that each program could have a statement provided that sets the requirements of the program. Senator Kelly gave the example that a student could be well into their program and have a car accident that paralyzed them. She stated that accommodations would have to be made for that particular student to complete the program.

Senator Wolverton stated that he believed that a special ad hoc committee would be more representative of the University as a whole for the consideration of this item.

Senator Rodgers asked if all AOPs were reviewed by counsel and if these two particular AOPs stand out. Mr. Jolly responded that all policies are reviewed by counsel. He added that these two AOPs do stand out, particularly the ADA policy, due to the fact that the laws for this are relatively new and are constantly evolving.

Senator Wolverton made a motion to send this item to a special ad hoc committee. Senator Nagel seconded the motion. The motion passed by unanimous voice vote.

STANDING COMMITTEE REPORTS

Academic Affairs

1. AOP 12.22 Undergraduate Student Course Load, Rescind AOP 12.31

Senator Addy, on behalf of the Academic Affairs Committee, presented his report on AOP 12.22. He explained the changes that were made to the policy and how those changes encompassed the content of AOP 12.31.

Senator Wipf asked if the term "should be required" should be changed to "must be required. Senator Addy responded that the use of the word "must" is more dangerous to use in a policy than the word "should"

Senator Brashier asked if it was up to the department if the developmental courses counted for credit. President Follett replied that developmental courses start with a zero, which means that they do not count as credit toward graduation.

Senator Larson asked how the academic advisor has the ability to limit course load. President Follett replied that the advisor would make the recommendation to the Registrar to actually limit the hours.

Senator Ridner stated that the way the policy is written, the student has no requirement to take the developmental courses.

Senator Marsh asked if we are allowed to require that students take courses that they do not receive credit for. President Follett responded that we are.

Senator Larson added that her interpretation was that the word “should” was written in to suggest that the student should take the developmental courses in the first two semesters, not that they should take the course.

Senator Wipf made a motion that item four be worded “An entering freshman student with low ACT scores or sub-scores is required to take appropriate developmental and/or learning skills courses and should schedule them within the first two semesters of enrollment, and should be limited by his or her academic advisor to an enrollment of 16 credit hours (including ensemble and academic support/developmental classes.)”. Senator Swiderski seconded the motion. The motion passed unanimously.

Senator Herd made a motion to change the word “may” to “should” in paragraph number one. Senator Robichaux-Davis seconded the motion. The motion passed unanimously.

President Follett asked if there was any further discussion regarding the amended recommendation of the committee.

AOP 12.22 passed unanimously as amended by voice vote.

Ancillary Affairs

1. Update on Anti-Bullying Policy

Senator Potter, on behalf of the Ancillary Affairs Committee, stated that his committee was meeting with Human Resources Management regarding the Anti-Bullying policy.

Charter & Bylaws

1. Faculty Senate Re-Appportionment Results

Senator Robichaux-Davis, on behalf of the Charter & Bylaws Committee, stated that every two years the Charter & Bylaws committee determines the appropriate number of Senators to represent each college.

Senator Nagel pointed out that there are less faculty than two years ago. Senator Robichaux-Davis replied that there are more part time faculty, which are not considered in the re-apportionment results.

Senator Bullington asked if vacancies were counted. Senator Robichaux-Davis replied that they were not counted.

Faulty Affairs

Senator Spain reported that the Faculty Affairs committee had made progress adopting the issues that were brought up at the last meeting regarding the Emeritus Faculty policy. She stated that the committee was still finalizing the policy at this time.

Student Affairs

1. AOP 13.14 Grade Appeal and Academic Review Board

Senator O'Neill, on behalf of the Student Affairs Committee, reported that most of the changes requested by Dr. Mark Goodman were accepted. There is some additions to the policy that have been added by the Student Affairs Committee.

AOP 13.14 passed unanimously by voice vote.

2. AOP 12.29 Undergraduate Admissions Requirements

Senator O'Neill, on behalf of the Student Affairs Committee, reported the biggest change to the policy was dropping the requirement of ACT and SAT scores for international students.

Senator Potter asked why the ACT and SAT scores were no longer required for international students. President Follett replied that in some countries the ACT and SAT exams are not offered.

AOP 12.29 passed unanimously by voice vote.

University Resources

1. Nagel Parking Resolution

Senator Bullington, on behalf of the University Resources Committee, explained that this issue was addressed by a special University task force. The finding of the task force was that parking fees would be allowed to be increased in 2014, but not increase in following years. He said that President Follett met with Vice President Tuck and was told that parking fees would not be increased in 2015. In light of this, the University Resources Committee recommends that no further action be taken.

President Follett instructed the Senate that this was a report and not a recommendation so therefore it did not require a vote.

OLD BUSINESS

Academic Affairs

1. AOP 12.16 Academic Suspension and Dismissal

Senator Addy, on behalf of the Academic Affairs Committee, explained the process of probation, suspension, and dismissal. He pointed out that the additions that have been made to the policy, since the last time the Senate reviewed it, are the additions of contact information for both the Registrar and the Learning Center.

Senator Strawderman made a motion that the web addresses provided in the policy be truncated to just the main page of the unit and not include subpages. Senator Robichaux-Davis seconded the motion. The motion passed unanimously by voice vote.

AOP 12.16 was unanimously passed as amended by voice vote.

NEW BUSINESS

President Follett notified the Senators that at the April meeting, newly elected Senators will be seated. He stated that upon the completion of the elections in the colleges, nominations for Senate officers will be accepted. The guidelines for this process can be found in the faculty handbook.

Senator Robichaux-Davis made a motion to adjourn. Senator Baldwin seconded the motion.

After a unanimous voice vote, the meeting adjourned at 4:35 p.m.

Submitted for correction and approval.

Anastasia Elder, Secretary

Jason Cory, Administrative Assistant II