The Robert Holland Faculty Senate of Mississippi State University held its regular monthly meeting in the Grisham Room of Mitchell Memorial Library at 2:00 p.m. on Friday, January 10, 2020.

Members absent and excused were: Jimmy Avery, Darrin Dodds, Robin Fontenot, Charles Freeman, Raja Reddy, Angela Savage, and Barry Stewart.

Members absent were: Kathleen Alley, Marina Denny, Allison Eddy, and Lyndsey Miller.

The meeting was called to order by Senate President Randy Follett.

President Follett asked for any corrections to the minutes of the November 8, 2019 meeting. Senator Sherman-Morris said on page 18-19 there is no record of the vote for recommendation #3. President Follett said the vote would be added to the minutes. Hearing no further corrections, President Follett accepted the minutes as amended.

GUESTS

Dr. David Shaw, Provost and Executive Vice President

Dr. Shaw said there are eight active task forces. He said he asked the chairs of the task forces to provide updates so he could share their progress with the senate.

The first task force is looking at clinical and instructional faculty. This task force is chaired by Mary Ann Jones, the Faculty Senate Vice President. The task force has been divided into three subcommittees which have each been tasked with working assignments. The committee will
meet again early next month. Dr. Shaw said he has been asked questions about matters which apply to the clinical/instructional discussion and he has deferred these questions to the task force. He said he imagines the original charge of the committee has continued to change due to the questions and feedback received.

The next task force is examining the student evaluations of teaching. This task force is chaired by Jeff Dean. The task force has been divided into three subcommittees. They are looking at online student surveys of teaching effectiveness, instruments for student surveys of teaching effectiveness, and assessments of teaching effectiveness and faculty evaluation. Dr. Shaw said as a result of the task force’s findings so far, a fourth subcommittee has been formed to look at student reports of faculty malfeasance. Jeff Dean has stated that a best practices assessment is being conducted nation-wide regarding student evaluations of teaching. He provided Dr. Shaw with a one-page document which contains some great information on the subject. A well-known individual in this area has been identified and invited to campus to not only meet with the committee, but to give a seminar as well. The tentative date for this seminar is March 15th.

The task force on annual faculty performance evaluation is chaired by Jim Dunne. Dr. Shaw said he feels it is important to address annual evaluations and student evaluations of teaching separately. The topic of annual faculty evaluations was studied and reported by committee right before Jerry Gilbert left the university. There was no follow up of the report from that committee. The task force is beginning with the results from this prior committee work and building upon them. This task force has met several times including a meeting with OIRE regarding digital measures.

The task force examining the future of graduate education is being chaired by Kevin Armstrong. Dr. Shaw said he had originally approached Peter Ryan about chairing the task force, but Dr. Ryan thought it would be better to have someone else chair the task force given his role as Interim Dean of the Graduate School. This task force is just getting started. Dr. Shaw said if any faculty have any ideas or concerns, they should share them with the task force.

The task force for the Bachelor of Applied Science now has 27 concentration areas identified from all of the colleges on campus. This number continues to grow. The program began accepting students this semester. There are currently 14 students enrolled in a BAS program.

The task force on non-traditional course offerings is looking at summer school, half-semester courses, and mini terms. The task force has had a great deal of discussion regarding summer school. After reviewing mini terms at other institutions, the task force’s discussion became not “do we do this”, but “how do we do this”. There are a lot of details which must be considered such as scholarships. A large part of the discussion has been around summer school. There does not seem to be a rhyme or reason to how the courses offered are selected. Summer
school has not been treated as a priority of the institution. Dr. Shaw said with all of these task forces we have to be thinking about how do we position ourselves to prepare for the future, not just doing what we’ve always done.

The student success task force is being chaired by Dr. Regina Hyatt. Dr. Shaw said student success has to be closely integrated between student affairs and academic affairs. Student success often has to do with things outside the classroom as well as with things inside the classroom. Dr. Shaw said the perception he got when he took over the Provost position is that we have some phenomenal programs, but they do not necessarily integrate with and compliment each other. The task force will take an inventory of the programs which are offered and identify any overlap, poor communication, or any potential gaps we can fill.

Dr. Shaw said he has been approached about two or three additional task forces. One of these topics is advising on campus. There was conversation in Dean’s Council about how we are advising distance students. He said what we have now is a legacy of a number of piece-meal things which have been done over a long period of time.

Senator Martin asked if there has been discussion in the Student Evaluation of Teaching Task Force about removing the student evaluations from the P&T process and using them as more constructive tools to improve teaching as many other institutions have done. Dr. Shaw replied if it has not yet been discussed, it certainly will be. He said this subject was part of the conversation which led to the creation of the task force in the first place.

**Mr. Steve Parrott, Chief Information Officer**

**Mr. Parrott gave a PowerPoint presentation which can be found at the end of these minutes.**

Mr. Parrott said ITS personnel met with personnel from the Registrar’s Office last Wednesday to demonstrate Banner 9 student registration. This will be a big change from Banner 8 student registration. The thinking at this time is that both Banner 8 and Banner 9 registrations will be open this spring. Mr. Parrott said faculty and advisors have not been informed about this transition yet. He said ITS will be making videos to help ease the transition to the new system. There are still decisions which the Registrar’s Office must make to allow ITS to move forward with the process. Mr. Parrott said more information will be coming out on this in the near future.

Senator Carskadon asked how long a retired faculty member’s email stays active. Mr. Parrott replied as long as the retired faculty member uses the account, it will never be de-activated.
Mr. Parrott said this only applies to the faculty which appear in the system as a retiree meaning they have met the state requirements for retirement.

Senator Yu said she is currently in some classes and she has been receiving unwanted advertising emails from places like 21 Apartments and The Links. She asked how the student email addresses were obtained by these businesses and if there is a way to opt out of receiving them. Mr. Parrott replied these businesses put in public information requests with the University. These public information requests are forwarded to the legal department and legal representation tells ITS to release the information. To avoid getting these emails, the user can block the sender’s domain through the email application.

Senator Wipf asked why he could not associate a picture with his O365 account. Mr. Parrott replied the process for publishing a picture with the O365 account starts by going through the Office of Public Affairs and having a business photograph taken. The option to publish this photograph to the O365 account can be found on the bottom of the Banner self-service page. Mr. Parrott said personal photographs are not currently permitted due to possible abuse of this privilege.

**REPORT OF THE FACULTY SENATE PRESIDENT**

There has been a lot of activity over the last couple of months obviously, although much of it was not actually in meetings, many of which have been cancelled. However, I did get the opportunity to participate in the Meridian campus commencement ceremony, and both of the Starkville campus commencement ceremonies, along with receptions for the Stephen D. Lee Scholars for this semester. (Each of these students earned a 4.0 GPA, with no re-takes, or academic forgiveness or amnesty applied.) The commencement ceremonies are always very enjoyable events, since, as Dr. Keenum mentions, “Everyone is so happy!” I definitely count this as a very real benefit of being the president of Faculty Senate.

Over the past couple of years, the Executive Committee (EC) of senate has been meeting each semester or so with the Academic Department Heads Executive Committee (ADHEC). We were able to have that meeting on November 22, and had a very good discussion on several items of mutual interest. Included in this was a discussion of a reported policy on so-called “Auto-Fail” mechanisms in courses, which has been met with much confusion most of the time that I have introduced it to people. (An “Auto-Fail” mechanism is one that circumvents the stated grading policy by assigning a failing grade if certain threshold events are not met, such as a requirement that passing a course might require students to separately pass the lab component as well as the lecture component in order to pass the overall course, despite the lab counting only 20% of the overall course grade.) This was subsequently covered on Monday of
this week in Deans Council, where I was invited to come and participate in that discussion based on my active involvement in trying to get clarification on this “policy”. (More on that as it happens, hopefully within the next month or two, will be forthcoming.) There were also some other topics of discussion related to online evaluation of teaching (where all students that were enrolled on day 15 were asked to evaluate the course, even if they had since dropped the class), and a brief discussion of the status of each of the nine Task Forces that have been put together by Provost Shaw.

As you may also be aware, I am serving on the Task Force related to Faculty Annual Evaluations, which is starting to make some progress. At our last meeting, we were given a tutorial on Digital Measures, and creating annual evaluation packets from there. We also began discussion of current procedures at peer institutions. Our current homework for this committee is to summarize best practices at our peer institutions in order to discuss those at our next meeting.

Status of AOPs:

The following AOPs are not under review to the best of my knowledge, but are past the four-year review cycle:

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<thead>
<tr>
<th>AOP</th>
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</tr>
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<tbody>
<tr>
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<td>Nepotism</td>
<td>12/5/2012</td>
</tr>
<tr>
<td>12.01</td>
<td>Academic Add-Drop *</td>
<td>7/23/2015</td>
</tr>
<tr>
<td>12.04</td>
<td>Final Examination</td>
<td>7/23/2015</td>
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<td>Undergraduate Student Courseload</td>
<td>8/25/2015</td>
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<tr>
<td>12.23</td>
<td>Cooperative Education Program</td>
<td>6/9/2013</td>
</tr>
<tr>
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<td>Sabbatical Leave for Faculty Members of State IHL</td>
<td>6/9/2014</td>
</tr>
<tr>
<td>13.23</td>
<td>Faculty Workload</td>
<td>12/12/2014</td>
</tr>
<tr>
<td>31.02</td>
<td>Legal Resident Status</td>
<td>2/5/2013</td>
</tr>
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</table>

* AOP 12.01 had a technical change approved on a “rush basis” in October of 2018, although it was never published after the approval. That has been addressed, but the AOP is now due for a regular 4-year review.

Reports from committees on which I serve:

Athletic Council –

Athletic Council met on November 13. During this meeting, Chris Woods was introduced as the head coach of Track and Field (since the end of June). He stated that five or six people on the team should actually make it to the next Olympics. There was also discussion of the relatively new Transfer Portal for student athletes, as well as the recent news stories about Name, Likeness and Image. Specifically, it was stated that the media has generally been
incorrect about the reported approval of this, and that the next actual step in this process is likely going to be in the court system.

*Diversity Council* – has not met since my last report

*Executive Council* – has not met since my last report

*Executive Enrollment Management Committee* –
EEMC last met on November 19, with the December meeting being cancelled. There were several announcements and discussions. First, a discussion was held about students who have a “small” debt being automatically placed on hold, but if it is determined that they are a good risk, it might be wise to take them off hold briefly, so that they can enroll for the next semester. It was decided that there was a need for further study of the risks and benefits, and a later update on it. Also mentioned was the age-old problem of students that have a current GPA that is less than 2.0, but are trying to transfer to a different major. Until they end up bringing up their GPA above 2.0, they are still locked into the previous department/major, rather than being able to get full attention from their desired major advisor. (We are still in discussion about how best to handle it.) Finally, it was mentioned that the Graduate School is currently basing decisions on travel grants on participation in the 3MT (Three Minute Thesis presentation) or having made a presentation at the Research Symposium.

*Game Day and Special Events* –
This committee last met on November 13, with the new chair Sid Salter in charge, following Amy Tuck’s retirement announcement. It was also announced that Les Potts (Associate Vice President of Administration, and Associate Vice President for Budget and Planning) was being added as a voting member of the committee. A summary of the LSU game included a report that there were only three arrests made, which is low for an LSU game. There were two golf cart pass requests, which were approved, and a request by the EcoCAR team to display their vehicles at the tailgate for the upcoming Alabama game. Finally, mention was made of the adjusted times for RV Parking and Junction tailgating for the Egg Bowl, based on the university holidays. Each of the remaining scheduled meetings was cancelled, due to a lack of agenda items.

*Information Technology Council* –
This committee last met on December 3. One of the main topics over the last year or so has been Two Factor Authentication (2FA), and based on the October meeting, a requirement of the use of Duo 2FA was put into effect for all non-benefits eligible employees on November 18. There was also an announcement of 14 classrooms that had recently been proposed for
technology upgrades by the Instructional Technology Advisory Committee, and the planned implementation of upgrades for five of those during the Christmas break (Allen 226, Bowen 256, McCain 100, McCain 180, and McCool 225). Another item that I have reported on previously is the web accessibility score for the university, which has improved by 5% over the last year. Although we are still below the benchmark, we are at least making progress. Additional improvements have been made in the security area, as well, with the addition of Cisco Email Security (CES), IronPort and Cisco Advanced Malware Protection (AMP). Still to be addressed is our current firewall system, which is at end of life, and in need of a complete replacement. It is planned that this will be addressed in the current year. Finally, movement of the student e-mail system from Gmail to O365 has now been agreed to, with the proposed date of migration being Wednesday, February 26, 2020. After this meeting, Steve Parrott also asked if he could come and address Faculty Senate, particularly about expectations and plans for the upcoming student e-mail migration.

Master Plan Development and Advisory Committee (MPDAC)—
Based on a December 5 meeting of the Design Review Committee (DRC), and a subsequent e-mail vote on the recommended action, initial approval for the site and conceptual design of an addition to the SAE House was given. In the DRC meeting, there was some additional discussion related to the process of interacting with architects and on-campus departments or other entities that send requests to the MPDAC/DRC and how to improve the overall success rate for proposals. The process will be monitored to see whether changes made are successful or not, and to continue to work on the overall setup of the subcommittee and the main committee.

Parking and Traffic Regulations Committee –
This committee last met by e-mail, in mid-December. Les Potts was announced as a new member of the committee, in the same role as mentioned for the Game Day and Special Events committee. Also, two requests were considered, including one for additional staff parking near Rice Hall (due to the prolonged use of Rice while Allen Hall’s 2nd floor is unavailable) and a request to convert some Commuter South parking to Service vehicle parking near the new Animal and Dairy Science Building. After some discussion, it was agreed that there needs to be more designated staff parking near Rice, but that the existing parking for the ADS building was adequate for both staff and Service vehicles.

Sustainability Committee – has not met since my last report (planned November 20 meeting was cancelled)
Senator Trinkle asked for the results of the discussion regarding students being allowed to evaluate courses after they had dropped them. President Follett replied the discussion was still ongoing.

Senator Spurlin asked if students were allowed to evaluate faculty who had charged the student with academic misconduct. President Follett said this can be added to the discussion by the Student Evaluation of Teaching Task Force.

Senator Pelaez said she had one student last semester that only came to class for exams. Four other students came to class until the mid-term and then stopped coming to class and only came to a few exams. She said if she used the electronic evaluations, these students would still be allowed to evaluate her. She asked how this situation was going to be handled. President Follett said OIRE is being asked to refine the process used for electronic evaluations to make it more dynamic. He said it is unfortunately not resolved yet, but it is being worked on.

Senator Ridner asked how evaluations will be administered this semester. President Follett replied as far as he knew there has been no change to the process used last semester. He said he is pushing for the ability of individual faculty to be able to choose the delivery method and not whole departments having to choose for all faculty in the department.

REPORT OF THE FACULTY SENATE VICE PRESIDENT

Academic Deans Council – January 6, 2020

Dr. Susan Seal led a discussion on campus 1 students taking campus 5 courses. The issues discussed related to (1) the perception that campus 1 students are increasingly relying on campus 5 courses for convenience, and (2) tuition and revenue model ramifications of any changes, i.e. additional cost for campus 5 courses are confusing to some students/parents, and departmental dependence on campus 5 revenue to pay instructors. The discussion ended with Dr. Shaw asking for an ad-hoc committee to talk through considerations and ramifications for potential changes in the future. Faculty Senate will be represented on this ad-hoc committee with 2 members TBD. If you are interested in serving as a senate representative, please let me know.

Secretary Robichaux-Davis and senator Eakin volunteered to sit on the committee examining campus 1 and campus 5 classes.

Dr. Julie Jordan discussed international tuition waivers and proposed changing the way departments/colleges enter MOUs with international institutions. The proposal is to add the tuition waivers/scholarships into the final agreement instead of negotiating tuition
waivers as a supplement after signature. The discussion from members was generally in favor of this new procedure, mainly to minimize negotiations into one comprehensive final agreement.

AOP 13.09 Credentials for Teaching and AOP 10.16 Distance Education were both tabled due to time constraints. Both of those AOPs will be on the February agenda.

Committee on Campus Access – December 2, 2019

The capital expense fund budget the committee has been allocated for FY20 is $955,000. The committee prioritized the list of FY20 projects presented at the November meeting. The committee added two additional projects to the highest priority due to immediate need:

1. Thompson Hall restrooms are being renovated to accommodate an ADA compliant stall in each of the restrooms on the auditorium side of the building.
2. Clay Lyle does not have an ADA restroom for a wheelchaired employee. Renovations will add a single, gender-neutral ADA restroom to the building.

The list of priorities recommended by the engineering firm was split into 2 calls for bid: Northern and Southern, with each call for bid having 2 “base” projects and 2 potential “add on” projects, depending on the construction proposal costs. (Add-on projects that are not funded this year will be prioritized for FY21.)

Northern:

1. Barnes & Noble parking lot: addition of ADA parking including needed drainage changes to divert water from pooling in the corner rendering one current ADA space unusable during rainy weather. Addition/renovation of sidewalks to meet ADA compliance.
2. Bost Extension Center parking lot: addition of ADA parking and sidewalk renovation to meet ADA compliance
3. Potential “add-on” depending on budget: Hilbun Hall parking lot does not currently have any ADA parking spaces. This project will add 3 ADA parking spaces and sidewalk access to Hilbun Hall.
4. Potential “add-on” depending on budget: Chapel of Memories parking spaces will be reallocated from 15-minute parking to ADA parking; current ADA parking will be brought into ADA compliance.

Southern:

1. Allen Hall (back parking/service parking): Regrading of pavement and addition of 4 ADA parking spaces with sidewalk access.
2. Montgomery Hall: pavement regrading and repair with addition of 6 ADA parking spaces with sidewalk access to the front of Montgomery Hall.
4. Potential “add-on” depending on budget: McCool Hall to Allen Hall sidewalk renovation to bring the sidewalk along President’s Circle into ADA compliance.

Community Engagement Committee – November 6, 2019 (did not meet in December)

Results from our Carnegie Community Engagement application have not yet been disseminated. We hope to have an outcome announcement by the end of January.


Community-Engaged Service:
**Winner:** “Water Distribution in Ecuador,” submitted by Craig A. Schexnaydre, a junior civil engineering major
**Honorable Mention:** “MSU Community Garden,” submitted by Suzanne Powney, MSU Associate Professor of Art

Community-Engaged Teaching and Learning:
**Winner:** “IT Internships,” submitted by Pamela Scott Bracey, MSU Associate Professor of Instructional Systems and Workforce Development
**Honorable Mention:** “Ripley Visioning and Master Plan,” submitted by Leah Kemp, director of MSU’s Fred Carl Jr. Small Town Center housed in the College of Architecture, Art and Design.

Community-Engaged Research:
**Winner:** “Meridian Leadership Council,” submitted by Christina Loftin, current graduate teaching assistant in the Department of Sociology.
**Honorable Mention:** “Oktibbeha Food Policy Council,” submitted by Diego Thompson, MSU Assistant Professor of Sociology

Scholarship of Engagement:
**Winner:** “Community Drum Circles,” submitted by Robert Damm, MSU Professor of Music.
**Honorable Mention:** “Home, Place and Mississippi: A Cultural Diversity Literacy Project,” submitted by Qiana Cutts, MSU Assistant Professor of Education Foundations.
President’s Committee on Planning –

Has not met since last report

Textbook Committee –

Has not met since I have been assigned to the committee

Undergraduate Research and Creative Discovery Committee –

Has not met since last report

FACULTY DESIGNATES ON UNIVERSITY COMMITTEES

President Follett said the current representative of the Information Technology Advisory Council is unable to attend the committee meetings due to scheduling issues. He said the committee deals with technology in classrooms. President Follett said if a senator is interested in serving on this committee, they should let him know.

BUSINESS TO BE SENT TO COMMITTEES

1. AOP 13.22 Guidelines for Adjunct Faculty, Visiting Faculty, Visiting Scholar and Visiting Executive Appointments (Faculty Affairs)

Secretary Robichaux-Davis made a motion to send the policy to the Faculty Affairs Committee. Senator Haynes seconded the motion.

STANDING COMMITTEE REPORTS

Academic Affairs No Report
Ancillary Affairs No Report
Charter & Bylaws No Report
Faculty Affairs No Report
Student Affairs

1. Letter of Request: Honor Code Request from Dr. Robert Boyd

Senator Haynes, on behalf of the Student Affairs Committee, presented the committee report on the letter of request from Dr. Boyd.
Senator Eakin said in a court setting the judge will provide the jury with guidelines. She asked if the panels hearing honor code cases are given guidelines. Senator Haynes replied she believed they were instructed, but since there is no hard thresholds to determine penalties, the guidelines may be hard to provide. She said this question could be asked of Tabor Mullen at the February Faculty Senate meeting.

Senator Pelaez said she always recommends an XF grade for the course. She said otherwise in the system a student who cheated cannot be distinguished from a student who did not perform well in the course if the resulting punishment is a lowered grade.

The motion to accept the report of the Student Affairs Committee passed by unanimous voice vote.

**University Resources**  
No Report

**SPECIAL COMMITTEE REPORTS**

**PENDING BUSINESS**

**NEW BUSINESS**

Senator Haynes made a motion to adjourn. Senator Trinkle seconded the motion. The motion to adjourn passed by unanimous voice vote at 3:24 p.m.

Submitted for correction and approval.

__________________________________________

Rebecca Robichaux-Davis, Secretary

Jason Cory, Administrative Assistant II
January Faculty Senate Meeting

- Student Email Upgrade to Office 365

CIO Presentation, Steve Parrott
January 10, 2020
MSU Student Email History

Prior to 2013, there were disparate email systems at MSU administered by various units on campus

- ITS – iPlanet (@msstate.edu domain for all employees and students)
- ITS – GroupWise (all ITS-supported units)
- Engineering – Exchange 2003
- Extension – Zimbra
- CVM - First Class
- Forestry – Exchange 2003
- HPC - Sendmail
- CSE - Sendmail
MSU Student Email History

iPlanet Environment (Students and Employees) was Migrated in May 2014

• Student email migrated to Gmail
• Branded as BullyMail
• Students went from 10 MB of email storage in iPlanet to 2 GB of email storage in BullyMail
• Google Docs and Google Drive was made available to students for academic collaboration
MSU Student Email History

Current status of BullyMail

- Well received and adopted by students
- In the past year allowed instructors to request a Bullymail account for student collaboration
- 23 TB of email in Bullymail
- 104 TB of data on Google Drive
- Internally, ITS has discussed for the past 2 years what the best long-term strategy is for our student email
- Received Student Association Resolution 11, dated November 11, 2019, supporting changing the student email environment from Gmail to Office 365
## Office 365 Email For Students
Comparing Office 365 and Gmail Environments

<table>
<thead>
<tr>
<th>Office 365</th>
<th>Gmail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students, faculty and staff will be on the same email system – better support</td>
<td>Students are on Gmail – limited MSU support</td>
</tr>
<tr>
<td>Prepare our students to enter the workforce. O365 is widely used by employers and O365 experience will give our students an advantage.</td>
<td>Gmail is not widely used with employers.</td>
</tr>
<tr>
<td>MSU’s EES Agreement with Microsoft includes student access to Microsoft’s suite of products – Outlook, Office Online, Teams, OneDrive, OneNote, Stream and many more services</td>
<td>Students currently have limited access to our Microsoft suite of products</td>
</tr>
<tr>
<td>O365 offers a more secure environment with timely updates and enhancements, strong spam prevention, CES, DLP</td>
<td>Gmail environment is less of an enterprise-level email environment</td>
</tr>
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</table>
# Office 365 Email For Students

## Comparing Office 365 and Gmail Environments

<table>
<thead>
<tr>
<th>Office 365</th>
<th>Gmail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students will be in the Global Address List (GAL) – this is huge!</td>
<td>Not supported in Gmail Environment</td>
</tr>
<tr>
<td>Fully supports two-factor authentication</td>
<td>Fully supports two-factor authentication</td>
</tr>
<tr>
<td>Allows a path for continuation of MSU student email</td>
<td>Currently purge students Gmail mailbox after 3 full semesters away from MSU</td>
</tr>
<tr>
<td>O365 environment will be new to many students and will have a learning curve to become familiar</td>
<td>More familiar environment. Most students come to MSU with a personal Gmail mailbox</td>
</tr>
<tr>
<td>Requires reconfiguring mobile devices to conform to new environment</td>
<td>Requires no change to mobile devices</td>
</tr>
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</table>
Student/Graduate Student Email Life Cycle

- Prospective Student
  - Future Enrolled (Orientation)
  - 2FA (Duo) Warning Screen
  - Currently Enrolled (Prior to Semester Start)
  - Mandatory 2FA (Duo)
  - Graduated or Stopped Attending
  - Previously 1 or 2 Student
  - PURGE RULE: Spring & Fall Semesters
  - Students not enrolled for past three semesters
  - Student Email Continuation
  - All Students or Graduates Only?

- Visible in Global Address List (address book)
  - Attending

- Convert Users to Microsoft 2FA (Authenticator)
  - Remove from Global Address List

ADMITTED
- MSU Email Created
- Access Email via Single Factor Authentication

PURGE RULE
- Admitted Students Never Attended
MSU Student Email Upgrade Strategy

Timeline

- Nov. 11, 2019 - SA Resolution
- Nov. 25, 2019 - SA made me aware of decision
- Dec. 2, 2019 - Executive Committee approval
- Dec. 6, 2019 - Email sent to students
- Spring semester startup
  *Initiate student education/awareness campaign*
- February 26, 2020
  *Upgrade to Office 365*
Considerations Working in a Unified Email Environment

• Calendars
  • By default all users can view when busy (your availability)
  • If you prefer for no users to see your availability, you must change your calendar permissions to “none”
  • Service Desk KB article “O365 Calendar Tips” explains how to modify calendar permissions

• GAL (Global Address List)
  • Students will now appear in the GAL
  • Search results will include students, faculty and staff
  • Student titles will appear as “Student” and “Graduate Student”
Considerations Working in a Unified Email Environment

GAL (Global Address List) example

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<thead>
<tr>
<th>Name</th>
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<td>Smith, Fred</td>
<td>Spec Collection/Rare Bks</td>
<td>(662) 325-4019</td>
<td>Mississippi</td>
<td>General Library</td>
<td><a href="mailto:fsmit@library.msstate.edu">fsmit@library.msstate.edu</a></td>
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<tr>
<td>Smith, Jack</td>
<td>Associate Dean &amp; Assoc</td>
<td>(662) 325-2151</td>
<td>Mississippi</td>
<td>CVM Pathology/Population ...</td>
<td><a href="mailto:gsmith@cvm.msstate.edu">gsmith@cvm.msstate.edu</a></td>
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<tr>
<td>Smith, Jacky</td>
<td>Instructor</td>
<td>(662) 325-7152</td>
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Questions