



ROBERT HOLLAND FACULTY SENATE

Uncorrected Minutes of January 15, 2016

The Robert Holland Faculty Senate of Mississippi State University held its regular monthly meeting in the Grisham Room of Mitchell Memorial Library at 2:00 p.m. on Friday, January 15, 2016.

Members absent and excused were: Joey Burt, Missy Hopper, Patty Lathan, Natasha Randle, Kathy Sherman-Morris, Lesley Strawderman, Robert Thompson and John Wyatt.

Members absent were: Ben Harvey

The meeting was called to order by Senate President Cody Coyne.

President Coyne brought the January 15, 2016 meeting of the Robert Holland Faculty Senate to order.

President Coyne asked if there were any corrections to be made to the minutes of the November 13, 2016 meeting. Senator Wolverton made a motion to adopt the minutes. Senator Lemus seconded the motion. The motion to accept the November minutes passed unanimous hand vote.

GUESTS

Dr. Mark Keenum, President

Dr. Keenum began by saying that Mississippi State University has set a new record for enrollment in the spring semester. There was record enrollment in the fall and the University retention rate was able to maintain that record into the spring.

Dr. Keenum said that the state legislature convened last week for a new session. The session this time is for four months. The first half of the current fiscal year, the tax transfers to the general fund have been almost two point two percent, or fifty four point five million dollars, below estimates. The state economy has generated year to date thirty two million dollars less than it did at this time last year. Sales tax revenues declined by seven percent in the month of December. Due to this, the Joint Legislative Budget Committee lowered their estimate for this fiscal year by sixty five million dollars. Governor Bryant said that there may have to be mid-year budget cuts. That decision would be made after the month of January. Mississippi State would be subject to budget cuts if this occurs. Dr. Keenum said that there are still five months to meet the estimate for the year.

The IHL board is going to ask for an increased budget of sixty eight million dollars for the next fiscal year. Last year the board asked for a five percent increase. The legislature allotted a two point two percent increase for salaries last year. The board is asking for the remainder of the request from last year, roughly a three point three percent increase this year. Potential tax cuts are also being proposed to the legislature. This will also impact the available funds available for next fiscal year. The legislature has expressed that the request of IHL is reasonable. The number one priority for the University is pay raises. Dr. Keenum said that regardless of the legislature's decision, he will work very hard to find the funds to be able to provide pay raises.

Dr. Keenum said that he is optimistic about the bond proposal that has been presented to the legislature. As the state pays down debts, they tend to re-invest in infrastructure. IHL will be asking for one hundred million dollars a year for four years. The last bond plan over the last three years was honored by the legislature. Some of Mississippi State's needs are a new music building and additional space for the Department of Kinesiology and the College of Architecture, Art, and Design. The Division of Agriculture focus will be on phase two of the Animal Dairy Science/ Poultry Science building. Work is about to start on the new Meat Science Laboratory. There will be a total of three new buildings built. The funding for two of those buildings is in place. The second phase will provide funding for the third.

Dr. Keenum thanked the Senate for looking at the smoke-free campus issue. He said that the Student Association as well as the Staff Council have passed resolutions in favor of a smoke-free campus. The approach to instituting a smoke-free campus would be a healthy lifestyle approach, and not a punitive approach.

Dr. Keenum thanked the Senate for looking at the possibility of tenure for MAFES and Extension positions. Allowing tenure for these positions would help with recruiting and retention of the best qualified faculty. Mississippi State is one of a very small percentage of land-grant institutions that does not offer tenure for Extension faculty.

The search for the new Provost is underway. A search committee has been formed which is headed by Dr. David Shaw. Mr. Bill Funk is the consultant that has been hired to assist with the

search. Dr. Keenum said that he was confident that a new Provost would be named by the end of this academic semester.

Dr. Keenum said that faculty compression adjustments will be completed by mid-February. The adjustments will be retroactive to January first.

There are a number of facilities currently under construction. The classroom building has been promised to be completed on schedule. The interior work must be completed after initial construction is complete. Currently, after consulting with the state Bureau of Buildings, the new classroom building is not planned to be used in the fall. If it is available it will be utilized. The library expansion is on schedule for its completion date. The two new residence halls as well as the new Center for Americas Veterans will be occupied by the coming fall. The new south entrance road is set to begin on February the first. The project is an eighteen month project. The University is currently working with the Oktibbeha County, MDA, MDOT and the Congressional Delegation to identify funds to the renovation of Blackjack Road. Engineers have been consulted on plans to improve the road and funding is all that is needed to begin improvements.

Monday is Martin Luther King Jr. Unity Day. This year's celebration will be held at the Mill at MSU. Neddie Winters will be speaking at the gathering. This year service will be celebrated. After the event the Maroon Volunteer Center will be working with the Starkville volunteers to go out into the community and perform services for the community.

On February the first at three pm in the Colvard Student Union the Spring General Faculty Meeting will be held. Dr. Shaw, Bohach, and Hodges will be asked to address the faculty during the meeting.

Senator Boggan asked if the partnership school was continuing to move forward. Dr. Keenum replied that the project is continuing to move forward. The cost of the thirty million dollar project will be evenly distributed amongst MSU, Oktibbeha County, and the State Legislature. MSU has committed to a long term lease of the property valued at five million dollars. Foundation has been working at raising five million additional dollars to fulfill MSU's contribution to the project. The school will allow our faculty and students to have access. This will benefit not only the county, but the state and region.

Senator Kelly mentioned that MSU was ranked highly in the NSF survey. Dr. Keenum said that the Engineering, Education, and MBA programs were all ranked highly in the survey. The research expenditures for the University ranked in the top one hundred in the country. Mississippi State generated a quarter of a billion dollars in research funds. Dr. Keenum said that this information will be used as evidence of the needs of the University to the legislature. He said that to be able to attract the best and brightest talent to the University to continue to maintain the value of the University, salaries must be in line with competing institutions. The revenues received by the University is still not back to the level it was when Dr. Keenum became

President of the University. The only other source of funding that the University has is tuition. Tuition at Mississippi State is a bargain for the education that is received. Competing institutions have significantly higher tuition rates. Dr. Keenum added that ninety percent of students receive some kind of aid or scholarships. Only one half of students that graduate have a student loan debt. The default rate for students graduating from the University is the lowest in the state at just over seven percent. This means that the graduates are finding employment.

JoJo Dodd, President, Student Association

Mr. Dodd began by thanking the Senate for allowing him to address them. Mr. Dodd said that before coming to Mississippi State he had lived briefly in Los Angeles, Boston, and Washington D.C. When he arrived on campus he felt welcomed. During his second semester at Mississippi State, Dodd served as the Director of Policy for the Student Association. This position showed him that the student voice was considered and carried some weight in decisions that are made. Mr. Dodd said that student body presidents in the SEC maintain a close relationship. One thing that is often discussed is how many of the student bodies are met with condescension and not support. Mr. Dodd said that he could not relate to this. He said that there is not another school in the SEC or the state that affords their students the same level of respect that Mississippi State does. This empowers student leaders to engage in the issues that will improve the campus and the student experience. This has allowed the student body to accomplish some pretty cool things like Bulldog Bash and Cowbell Yell. Next month the Global Lecture Series will welcome a man that had an impact on not only the world, but mankind itself. The Student Association events are intended to enhance the student experience and help students find their place.

The Student Association also functions as the students' voice on issues that effect students. Recently the Student Association unanimously passed a resolution to make Mississippi State a smoke-free campus. Mr. Dodd asked that the Faculty Senate join the Student Association and Staff Council in support of the smoke-free campus initiative.

Mr. Dodd said that he feels that there is a need to increase diversity and inclusion across campus. Mr. Dodd said that he felt that there was widespread support for this at every level. If every student is going to feel at home on campus, students have to take ownership of this issue. Students have to embrace their role in affecting campus culture. Mr. Dodd read a quote from an old New Orleans mayor "We are committed to building a campus where neither the choice of religion nor the accident of color is an obstacle to opportunity and advancement nor a substitute for effort and ability."

Mr. Dodd said that his term as President will end at the end of next month. He said that he is confident that the Student Associations progress on these issues will not waiver.

Senator Jones said that there was no mention of LGBT when Mr. Dodd was discussing diversity. Mr. Dodd replied that diversity encompasses LGBT and may other things.

Dr. Tim Chamblee, Assistant Vice President & Director, Office of Institutional Research

Dr. Chamblee said that with the paper evaluation system, over the last six semesters, the University on average produced over eighty eight thousand evaluations. These evaluations have a series of blocks that identify the course and section for that evaluation. This means that none of the evaluations can be re-used. Over the last six semesters, an average of fifty nine thousand evaluations are processed a semester. Twenty nine thousand are disposed of. This is between eighteen hundred and nineteen hundred dollars worth of evaluations a semester that are thrown away.

The response rate on main campus is between sixty six and sixty eight percent. Twenty seven percent of sections have a response rate that is less than the average. Eleven percent of sections have a zero response rate.

Senator Spain asked what the reason was for the zero response rates. Dr. Chamblee replied that there were many factors that could cause a zero response rate and not handing them out could be one of them. He added that he had received feedback from students that they chose not to participate in the evaluations due to the chance that their handwriting could be identified by the instructor. Senator Grace said that she had an issue one time due to the fact that there was nobody available to collect the completed evaluations. Senator Baldwin said that he teaches a non-credit producing lab that is part of the class and he does not hand out evaluations for the lab. Dr. Chamblee replied that policy states that an evaluation must be provided for all sections.

Dr. Chamblee said that a pilot study was conducted two years ago to see if web based evaluations would work. Courses for the study were selected based on a full professor teaching two sections of the same course. One of the sections was provided paper evaluations and one section filled out their evaluations electronically. The results showed the scores were the same or higher with the electronic method. The exception was when a score on paper was low, it was typically lower electronically.

Senator Williams asked what the response rates were. Dr. Chamblee replied that the response rates were roughly equivalent. The only way to deploy the electronic evaluation at the time of the study was through email. A module will be built that will allow evaluations to be completed through the portal. The notification of evaluations being available to be completed will use other media such as social media and not just email.

Dr. Chamblee said that the University of Mississippi and the University of Southern Mississippi went to electronic evaluations several years ago. Delta State University went to them three or four years ago. Baylor University conducted a study and marketed to their students and found no drop in response rates.

Senator Lemus asked if the electronic evaluations were more complete than paper evaluations. Dr. Chamblee said that with the paper forms, if the student uses the wrong color ink his staff has

to manually darken in the circles so they can be scanned. The comments are not altered and are lost. Senator Potter said that the comments are not lost since the original forms are returned to the instructor. Dr. Chamblee replied that there is a time delay before the original forms are returned.

Secretary Fountain asked if the move to electronic was based on monetary savings or quality of instruction. Dr. Chamblee replied that it is based on quality of instruction since the students have asked for it. Secretary Fountain said that now would be a good time to examine the questions that are being asked and change any if necessary. Dr. Chamblee replied that the questions on the survey is the responsibility of the Teaching Evaluation Committee.

Senator Riehm asked if there is an attempt being made to compare the new numbers with the old numbers. Someone up for tenure would have two different types of data and someone new will have this data as fifty percent of their data for their first annual review. Senator Riehm asked if any kind of context will be given to the numbers for evaluators to consider. Dr. Chamblee replied that the results of the pilot study only differed by one or two tenths of a point. He added that the last time this form was changed it was stressed to department heads and P&T committees that the old and new data should not be compared. He said that he expected the same process this time. Senator Riehm said that he is concerned that the new faculty members would not have reliable data for review. Dr. Chamblee said that the new updates in the policy that deals with evaluations stresses that faculty should have multiple reviews performed.

Senator Herd said that she was concerned that when all of the evaluations were opened up to the students at the same time, participation and the quality of responses would lessen as the student went down the list of classes. Dr. Chamblee replied that the student does not have to complete all of the evaluations all at once.

Vice President Elder said that response rates could be effected by providing an incentive for the student to complete the evaluation. Dr. Chamblee said that some schools let the student see their grades earlier if the evaluation is complete.

Senator Marsh asked if the new system will allow an instructor to view the numerical responses as well as the comments simultaneously for one response. Dr. Chamblee replied that he had to check to make sure, but he believes that the numerical data and comments would be separated and not available for review simultaneously.

Senator Ward asked if the electronic evaluation process was definitely going to happen. Dr. Chamblee replied that the Associate Deans and Deans Councils have approved this as well as the Teaching Evaluation Committee. He said that he is waiting on word from the Provost's Office to deploy the system.

Senator Baldwin said that he sits on his departmental and college P&T committees. The student evaluations are the only metric that is utilized University wide. The P&T committees typically

ask the faculty to provide their mean evaluation numbers and compare them at the departmental, college, and University levels. He said that he has grave concerns about the response rates and the effect that it will have on newer faculty.

Senator Boggan said that peer evaluations are another method of justifying teaching. Dr. Chamblee replied that he did not believe that any P&T committee on campus would rely solely on one form of evaluation. Senator Addy said that research has shown that when presented with unique data and common data, most weight the common data heavier.

Senator Potter said that lower response rates would greatly affect instructors and lecturers.

Senator Ridner asked why the University is even using these evaluations. She said that nothing very effective is being done with them at the moment. Senator Wolverton said that originally these evaluations were only used to allow the instructor to improve their teaching. He said that everything else that is tied to the evaluations was added later. Senator Spain said that the data from evaluations is numerical and therefore is thought to be a concrete measure.

Senator Riehm said that Dr. Chamblee's office could provide data and context to the results of the new system.

Senator Williams said that he teaches a course that has a face to face section and an online section. He said that his response rate for his online section is significantly lower than his face to face section. Dr. Chamblee replied that the students are currently only being notified of the evaluations through email. He added that email is the worst way to communicate with students.

Vice President Elder asked who was ultimately in charge of the decision to go with electronic evaluations. Dr. Chamblee replied that the Provost's Office was directly in charge.

Senator Lemus said that a pop-up that asks the students to complete the evaluation would be better than email. Dr. Chamblee replied that only half of the courses are in that system.

REPORT OF THE PRESIDENT

Senate Vice President/President Committee Reports

Athletic Council

Executive Council

Executive Enrollment Management Council

University Access Committee

Master Planning Advisory Committee

Faculty Research Advisory Committee

Intellectual Property Advisory Committee

Diversity Council

Information Technology Council

Special Events and Game Day Committee

Design Review Sub-Committee

Faculty Housing Appeals Committee

Faculty Housing Appeals Committee

Minimizing the generation of base discussions is critical to minimizing dissemination of false information

Information Technology Council

- Information Security On-Line Training: 1200 notices forwarded/400 have completed training
 - Impressions of participants have been complementary (professional and helpful)
- MyCourses database has been purged for information prior to Fall 2014
 - Normally site will retain information for last 3 semester periods
- ITS has made several large purchases that have required IHL final approval
 - University-wide mobile applications that are integrated with Banner
 - Allows students to add/drop courses by telephone
- New Page UP People that replaces People AdMan software (potentially active July 2016)
 - Talent management system / performance appraisal/ recruiting for job applications
- Telephone bill monthly printing will be discontinued (5000 pages → 1000 pages → 0 pages)
- MATLAB License is being modified to limit downloads to personal computers by students
- TotalCard has now been replaced with enhanced features (allows lockdown of building doors)
 - Improvement now requires only the push of a button to clock-down building doors
 - Door managers number several dozen across entire university campus
 - Responsibility delegated now to departments who can log onto TotalCard and designate who can gain access and who can't
 - Appointing door managers used to be done casually but now the process is more formal
 - Training will now be available for door managers
 - Currently Building Managers are different than the Door Managers for a building
 - Possibility of merging Building Manager and Door Manager roles
 - Digital Signage RFP: Information Flat Screens
 - New Classroom building: will display schedules and notifications/alerts
 - Union will need to change signage capabilities (vendor sold and now in Norway)
 - Fee for service is \$180 per digital screen per year.....

Master Plan and Design Advisory Committee / Design Review Subcommittee

- Women's Soccer Field House/Locker Room
- Polk-Dement Stadium at Dudy Noble Field
- Meat Science and Muscle Physiology / Poultry Science Animal and Dairy Science Buildings
 - Ground orientation / Floor blue prints / parking lot adequacy / brick color
- Design and Construction Guidelines for University Greek Houses – Roger Baker
- Campus Building and Renovation Project Updates:
 - Classroom Building – Tim Muzzi.....possible April 2016 opening
 - Mill at Mississippi State – General Counsel.....hotel and garage open
 - Fresh Foods Facility – Tim Muzzi/Bill Broyles.....open
 - Roberts Building – Tim Muzzi.....studs and electrical installed/open in April
 - YMCA Renovation – Tim Muzzi.....architects/May ads/June bids/July construction
 - New BSU – General Counsel: Exterior materials installed/ahead of schedule
 - Project Wetlands Center– Sadik Artunc.....Landscape Arch/funding nearly finalized
 - Library Addition – Tim Muzzi.....on schedule/January 2017 move-in date
 - Softball Stadium Renovation – Athletics.....Jan. 30th completion date/ seats have arrived
 - Center for Am Veterans - Tim Muzzi.....attractive building/3-4 weeks behind schedule
 - Contractor and architects are function well together and doing good job

Faculty Research Advisory Committee

- University Grant Writer is a difficult job description for a single person at a land-grant university
- Committee members recommended/approved proposal to establish a one-year contact with Hanover Research Consultants/Services
- Decision will help facilitate composition of 5 large-scale proposals scheduled for Spring 2016
 - o COBRE and Engineering Center
- Hanover's annual fee is approximately \$50,000 and a return on investment is probable
- Effectiveness and value of Hanover will be determined at the end of the annual contract
- Other firms will be identified in the interim prior to the end of the Hanover annual contract
- Hanover may be less effective for science and USDA related research initiatives
- Threshold for qualifying for grant evaluation may be proposal budgets of \$500,000 or \$1,000,000

Division of Student Affairs Administrative Leadership Retreat: December 2015

- Objective surveys were acquired that described the proposed future direction of the division
- Retreat identified ranked objectives and the best approaches to attaining the objectives

Athletic Council:

- NCAA concussion protocol discussed
- Drug testing performed by "outside" laboratory
- Enhancing drugs mainly tested on campus not street drugs (MSU screen includes street drugs)
- Women's Cross Country team placed 2nd at the Tuscaloosa Regional (national in Louisville/ranked 20th)
- Women's Basketball team has nationally been ranked high

Game Day and Special Events

- Extensive trash burden at LSU and Alabama football games
- Parking challenges for the Fall 2016 football season
- Counterfeit football tickets at MSU -vs- Alabama football games

Provost Office Appointed Committee Responsibilities

DAFVM Faculty Annual Evaluation Form: Ad Hoc Review Committee

- Committee is seeking to determine if a common form can be utilized across the entire campus
- Digital Measures: integrated database is being evaluated for campus-wide implementation for use in the generation of curriculum vitae, dossiers, resume and bibliography documents
- *Potential modifications being forwarded to the Faculty Affairs Committee have also been forwarded to the DAFVM Faculty Annual Evaluation Form Ad Hoc Review Committee*
- *Refer to consent agenda*

University Anti-Bullying Ad Hoc Review Committee

- Provost Jerry Gilbert issued the charge for the committee at the December 4, 2016 meeting
- The Ombudsman from the University of Mississippi who has rather extensive knowledge and experience with bullying at academic institutions delivered a presentation that illustrated how to define, detect, prevent, and resolve bullying behavior.
- Anti-Bullying policy and procedure guidelines from approximately a dozen university campuses were distributed to members of the ad hoc committee.

- Next meeting is scheduled for March 10th 2016

Robert Faculty Senate Committee and Assignment Responsibilities

DAFVM Tenure Track Category for Extension and MAFES Faculty: Ad Hoc Committee Review

- Vice President Gregory Bohach and Dean George Hopper have recently met with the committee
- Interim Provost for Academic Affairs will meet with the committee in the near future
- Faculty Senate has forwarded the promotion and tenure policy/procedure guidelines for Extension faculty to the ad hoc committee chairman in late Spring 2015 and December 2015 from multiple universities including Washington State University, Oregon State University, Ohio State University, University of West Virginia, Pennsylvania State University, and Louisiana State University. Analogous documentation may be acquired from the University of Wisconsin and University of Idaho.

South East Conference Faculty Achievement Awards (2015-2016): Applications-to-Date (n = 4)

- Monday, October 5, 2015 – Nomination packets available to SEC universities [1st Monday in October]
- Monday, February 29, 2016 – Nomination packets due to SEC office [Last business day of February]
- Wednesday, March 2, 2016 – Nomination packets and ranking ballot provided to Provosts
- Tuesday, March 15, 2016 – Completed ranking ballots due to SEC office from Provosts
[Approximately two weeks for Provost Office to evaluate packets]
- Tuesday, March 15, 2016 – Top three ranked recipients provided to Provosts
- Wednesday, March 16, 2016 – SEC Professor of the Year Award selection teleconference

William L. Giles Distinguished Professors

- Submission: Office of the Executive Vice President and Provost
- Receipt Date: January 31, 2016
- Criteria for nomination and selection are contained in AOP 13.02
- Format for recommendation is the same as that used for promotion.

Faculty Salary Compression Adjustment

- Faculty are being identified that require salary compression adjustment (very labor intensive)
- Modifications in salary will first be effective Feb. 1st but will be retroactive from Jan 1st 2016.

Mississippi University Senate Joint Position Statement: Redesign Request for Mississippi State Flag

- Faculty Senate presidents at each of the universities within the state have been approached their willingness to join a common position statement requesting the re-design of the state flag for Mississippi.

- | | |
|---------------------------------------|-----------------------------------|
| • University of Mississippi for Women | approved |
| • Mississippi Valley State University | approved |
| • University of Mississippi | approved |
| • University of Southern Mississippi | approved |
| • Alcorn State University | approved (preliminary) |
| • Delta State University | approval finalized in near future |
| • Jackson State University | approval finalization pending |
| • Millsaps University | no return communication |

Senator Baldwin asked if the 1861 flag was being considered. President Coyne replied that there is support for multiple flag designs.

Pending AOP and Report Presentations on Faculty Senate Floor

Background Check Policy.....(University Resources)

[60.122 Pre-Employment Criminal Background Screens]

AOP 10.02 - Academic Administrators and Directors.....(Ancillary Affairs)

AOP 12.09 - Class Attendance and Reporting Absences*(Academic Affairs)

AOP 13.15 – Evaluation of Teaching Performance.....TABLED...Oct for Jan.....(Student Affairs)

University Teaching Evaluation Committee passed the proposal

- \$6000 to \$8000 printing costs each semester and roughly 60% are thrown away
- Cost doesn't account for total personal hours (labor intensive: sending out and scanning results)
- 66% response rate per semester for many courses
- 0% response rate for other courses
- 90,000 evaluation (some represent distance education inquiries)
- 84,000 evaluations circulated on Starkville MSU
- 56,000 returned on Starkville MSU campus
- 28,000 evaluations are thrown away
- Meridian campus has a very high response rate of 75%
 - 1700 distributed
 - 1300 returned
- Student at MSU requested conversion to electronic teaching evaluation forms
- Other universities have converted to electronic collection of teaching evaluations (Baylor)
 - No effect on response rate
- MSU Pilot Evaluation

○ 1 electronic teaching evaluation		no difference
○ 1 paper teaching evaluation		no difference

New Business

Vice President Amy Tuck and Vice President Regina Young-Hyatt addressed option or reducing fees for conference rooms in the Union to better facilitate departments and colleges hosting academic workshops, conferences or general meetings.

MSU Shuttle service to GTR initiated in January 2016

REPORT OF THE VICE PRESIDENT

Welcome back. I hope everyone enjoyed a relaxing holiday break.

Salary compression raises have been implemented for Full and Associate Professors effective Jan 1, 2016; changes in paycheck will occur in February.

Updates regarding Master Planning & Development:

New classroom building – progress is improving but it is not planned to put those rooms on the schedule for Fall 2016 classes—may discuss moving courses into them during that term.

Construction due for completion in April but time needed for electrical and other set up. *Library* --on schedule for Jan 2017 completion. *Softball/tennis complex* complete Jan 30. Upcoming

projects at Roberts building, YMCA building, Aiken village demolition, Meat Lab (Ballew; large auditorium stays), Center for American Veterans, residence halls.

Student Honor Code Council is seeking nominations for faculty participants to serve 3-year terms. Nominations have been requested via deans. Interested individuals can contact their dean or Tabor Mullen in Student Affairs Office.

The process for student withdrawal from the semester will be changing from paper to electronic forms (via workflow). There was a suggestion for having “withdrawal interventionists” and requiring students to first discuss with their academic advisor in an effort to make informed decision regarding potential consequences to their academic progress and financial aid, etc. Specific proposal not yet developed and will be forthcoming.

Registrar office set new guidelines for class scheduling in effort to most efficiently utilize capacity limits of rooms. These guidelines included setting target capacity limits and tracking enrollment changes and utilizing standard meeting times.

The Graduate school has piloted the use of CAPP in small number for departments and plans are to move all graduate programs to use CAPP.

Community engagement committee discussed future awards for service-engagement and 5 year review team for Carnegie community engagement reclassification. Discussion of need for faculty to report their roles and efforts.

MSU programs recently ranked nationally: School of Architecture top 25; Engineering online graduate program #7. Kudos to them and all the quality programs at MSU!

FACULTY DESIGNATES ON UNIVERSITY COMMITTEES

None

BUSINESS TO BE SENT TO COMMITTEES

1. AOP 12.02 Withdrawal from the University (Academic Affairs)
2. Request to Revise Annual Faculty Review (Faculty Affairs)
3. Smoke-Free Campus Request (Charter & Bylaws)

President Coyne outlined the items to be sent to committee. Senator Wolverton made a motion to send the items to their respective committees. Senator Ward seconded the motion. The motion to send to committee passed by unanimous hand vote.

Secretary Fountain made a motion to expedite the smoke-free campus review. Senator Jones seconded the motion. The motion to expedite passed by unanimous hand vote.

STANDING COMMITTEE REPORTS

Academic Affairs

No Report

Ancillary Affairs

No Report

Charter & Bylaws

No Report

Faculty Affairs

No Report

Student Affairs

No Report

University Resources

1. University Background Check Policy

Senator Grace, on behalf of the University Resources Committee, presented the committee report. Senator Grace explained that her committee met with the Provost, University Counsel, and Human Resources to discuss updates to the existing background check policy. A draft copy of the new background check policy was provided to the University Resources Committee. The committee feels that the concerns of the Senate have been addressed. The committee recommends that the Senate monitor the updated policy as it goes through the approval process.

Senator Lemus asked if credit scores and other personal information not related to work were accessible. Senator Grace replied that the only report that the University receives is when there is a potential issue. She explained that if the report is clean then there is nothing reported.

SPECIAL COMMITTEE REPORTS

PENDING BUSINESS

Vice President Elder made a motion to take AOP 13.15 Evaluation of Teaching Performance from the table. Senator Wolverton seconded the motion.

President Coyne explained that the Senate will pick up their review of the policy from where it was when it was tabled.

President Coyne asked if there was a distinction of how electronic evaluations would be conducted. Senator Haynes, Chair of the Student Affairs Committee, replied that it did not state how the electronic survey would be conducted.

Senator Potter said that after the discussion with Dr. Chamblee that the response rates are significantly lower with online evaluations and finances seem to be a driving factor for the change. Senator Potter made a motion to add the sentence “Instructors of Record have the right to use either paper or online course evaluation forms in their courses.” Senator Herd seconded the motion. Senator Williams said that he thought that striking the word “online” would be easier. Senator Addy suggested that the sentence read “The Instructor of Record will choose”. Senator Marsh suggested that the sentence read “The Instructor of Record may opt to administer the University Common Survey in paper form”. Senator Larson said that she did not believe that this solved the issue of having different data produced.

Senator Spain made a motion to send the policy back to committee with Senator Marsh’s amendment. Senator Barefield seconded the motion. The motion to send back to committee passed by majority hand vote.

NEW BUSINESS

ADJOURN

Senator Lemus made a motion to adjourn. Senator Ward seconded the motion. The January 15, 2015 meeting of the Robert Holland Faculty Senate adjourned at 4:31 p.m. by unanimous voice vote.

Submitted for correction and approval.

Brent Fountain, Secretary

Jason Cory, Administrative Assistant II