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**OFFICE OF THE VICE PRESIDENT
FOR FINANCE AND ADMINISTRATION**

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October 15, 2025

Executive Committee, Robert Holland Faculty Senate
501 Hardy Road, Walker Hall #210
Mailstop 9728
Mississippi State, MS 39762

Dear Executive Committee,

This letter is intended to serve as a formal response to each item in the Faculty Senate's resolution in support of Shared Governance Regarding the 2025-26 New Parking System, as follows:

- 1) *A complete copy of the new parking master plan* – The final report from Walker and Associates, dated 9/19/2025, is the complete copy of the new parking master plan. This report is attached again for your review.
- 2) *All updates, reports, recommendations, and summaries that the nationally recognized parking consultant provided to MSU, as indicated in the campus-wide email; in particular, those that were used as the basis for the new parking plan* – Walker and Associates and the MSU parking services team met frequently via phone and Zoom for transparent and open discussions related to zone mapping, pricing, etc. Draft maps, spreadsheets, and pricing structures were used as starting points to discussions, but, consistent with other planning and consulting projects across campus, were not presented and documented formally, as the meetings included real-time brainstorming and feedback from draft deliverables. The final report from Walker and Associates, referenced in #1, includes outlines and steps taken to arrive at the final recommendations and parking master plan.
- 3) *All data, analyses, and summaries related to parking supply, parking demand, and peer institution models; in particular, those that were used as the basis for the new parking plan* – This information is included in the response to #2 above.
- 4) *Summaries of any and all feedback that parking services collected from MSU stakeholders (starting spring 2024) before and after the implementation regarding the existing and updated parking plan* – Walker and Associates, as part of their consulting engagement, facilitated the



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process of obtaining feedback from stakeholders, including meeting with the Parking and Traffic Committee and conducting the campus-wide survey. This information was summarized in the final report referenced in #1.

- 5) *Meeting minutes, handouts, and presentations related to meetings held by the MSU Parking and Traffic Committee since January 2024* – These documents are attached.

Sincerely,

Les Potts

Vice President for Finance and Administration and CFO