



ROBERT HOLLAND FACULTY SENATE

Uncorrected Minutes of March 11, 2022

The Robert Holland Faculty Senate of Mississippi State University held its regular monthly meeting in Bettersworth Auditorium at 2:00 p.m. on Friday, March 11, 2022.

Members absent and excused were Beth Baker, Jason Barrett, Mike Breazeale, Jeb Cade, James Chamberlain, Thu Dinh, Charles Freeman, Alicia Hall, Stacy Haynes, Kimberly Kelly, Santanu Kundu, Melissa Moore, Mark Welch, and Molly Zuckerman.

Members absent were Sorina Popescu and Amanda Stone.

The meeting was called to order by Senate President Rebecca Robichaux-Davis.

Senator Stokes made a motion to suspend the bylaw requiring in-person attendance to allow the senators with health concerns due to Covid 19 to participate in the meeting. Vice President Hopper seconded the motion. The motion to suspend the in-person attendance bylaw passed by majority hand vote.

President Robichaux-Davis said the Faculty Senate Office received one correction to the minutes prior to this meeting. The requested correction was to change the College of Architecture, Art, and Design to the School of Architecture during the discussion of the addition of an Extension faculty member by Senator Gregory. President Robichaux-Davis asked for any additional corrections to the minutes of the February 11, 2022 meeting. Hearing no additional corrections, President Robichaux-Davis accepted the minutes as amended.

GUESTS

Dr. Julie Jordan, Vice President for Research and Economic Development

Dr. Jordan said the inaugural Research Week will be held the week of April 11th. This initiative is to raise awareness and promote research across the campus. Information on the various

activities during Research Week can be found on the Office of Research and Economic Development website. There will be banners placed around campus and the video boards throughout campus will have information on the event. Dr. Jordan said this event will be held annually. She asked that faculty take Research Week into consideration when planning research activities. She said Research week can help faculty gain exposure for these activities.

Dr. Jordan said her office records and categorizes research activities. There are three categories that her office is currently focusing on with regard to planning. These categories are infrastructure and resources, becoming more efficient and effective with our efforts, and building and supporting talent development.

Dr. Jordan said when it comes to resources her office is looking at computational resources and research tools. She said in the past few years her office has supported university-wide licenses for Qualtrics and Stata. She said this is an example of a small activity that can have a big impact on individual researcher's work. New GPU clusters are being added for data analytics and once the new High Performance Computing Center is completed, additional CPU computational resources will be added. Research Security and Compliance regulations are continually pushing new things on us which makes us think about how we structure our research enterprise. She said an example of this is the additional security layer that is being added to Outlook for researchers who manage controlled unclassified information or personally identifiable information. Dr. Jordan said we are in our second type of external review related to research security and compliance. The first was completed in the fall and the second one is ongoing. One thing that is anticipated to come out of this process is the creation of a university data governance council charged with research security matters, understanding where our data is for compliance purposes, and handling open data resources.

Dr. Jordan said becoming more efficient and effective involves the internal processes of research administration. The idea is to make it easier for PIs to get their work done and manage their projects. Today was our last conversation with a consulting firm which looked at optimizing our post-award management. Dr. Jordan said the pre-award process was examined prior to her beginning in her current position. She said the final report has not been fully examined yet, but several things have already come out of the study. One of these items is to increase the technology to manage post-award work. This will reduce the manual paperwork in the current process. Dr. Jordan said she is constantly challenging her team to determine how we can do things better and faster. She said one of the questions posed to the consulting firm was how we can double our research expenditures without doubling the amount of research administration work.

Dr. Jordan said there are a number of things going on to improve talent development. This includes the collaboration between her office and the Office of the Provost on the

establishment of a data science academic program. She said this initiative also includes improving talent in research administration. The business managers of the Office of Research and Economic Development and the business managers of the Division of Academic Affairs co-hosted an event for all business managers on campus which discussed business administration across campus. Dr. Jordan said another effort in this area is trying to create a career path for grants and contracts specialists. She said there are a variety of titles for grant and contract specialists on campus. Her office has worked with Human Resources and have established a Grants and Contracts Specialist I, II, and III. The criteria for how to advance through the levels includes having to attain certain trainings and certifications. She said undergraduate involvement in the research enterprise is also being examined. A pilot program was initiated this semester which employs 10 sophomore students in our research centers. She said often the undergraduate research programs are working in departments and colleges and labs. We don't get the undergraduate exposure in our research centers. This would include students who are in business, finance, or communications who would learn about the roles that support research centers to allow PIs to get their work done efficiently. Dr. Jordan said we currently recruit students from the Mississippi School for Mathematics and Science (MSMS) for internships and research experiences. A new school just opened in Huntsville, Alabama called the Alabama School for Cyber Technology and Engineering. This school is for grades 9 through 12 and is a resident school like MSMS. We are working to partner with this school to provide internships and research experiences as we do with MSMS.

Dr. Jordan said there was an announcement of the new seed grants for advancing collaborative research. She said she just spoke with a National Science Foundation Program Officer. This Program Officer has been tasked for the last 15 months with standing up the new technology directorate that is part of the Congressional Omnibus bill that is now pushing through. Our federal sponsors are looking for solutions that are not only interdisciplinary but are use-inspired as well. They want us to look at how to think about use-inspired problems that we can work with the community to solve. Our work needs to not only be interdisciplinary on our campus, but needs to involve external business partners and the community.

Dr. Jordan said just before the pandemic began a seminar was held around the topic of virtual reality. Now that we are coming out of the pandemic, there will be more initiatives like this which bring together different groups across campus to discuss a common issue. Dr. Jordan said she meets monthly with her peers from the University of Southern Mississippi, Jackson State University, and Ole Miss. She said every month they talk about how collaboration between the institutions can be increased.

Dr. Jordan said the economic development opportunities for this region are phenomenal. The North Star Industrial Park has just been completed and opens up industrial development for the

region and creates opportunities for Mississippi State University. Dr. Jordan said MSU is deepening collaboration with the Communiversity as well. The Communiversity just announced a new Director, Dr. David Campbell. We have already begun trying to make sure that we can connect with the Communiversity and East Mississippi Community College. We will be hosting several sessions with Dr. Campbell to introduce him to our people and capabilities and to look for ways to increase our collaboration. Dr. Jordan said if faculty have ideas for collaboration or would like to be introduced to Dr. Campbell they should contact her.

Dr. Jordan said we have a liaison with the Partnership School. The engagement and activities the Mississippi State community has with the school is phenomenal. She said stories about these activities are continually shared on social media. Dr. Jordan said she is hoping to see concrete evidence of increased student success resulting from our engagement with the school.

Dr. Jordan said the Hub, in downtown Starkville, is now complete. She said the Research Technology Corporation purchased a building in the research park which will be used to consolidate the various units of Research and Economic Development. She said the division will consume roughly one third of the building space. The center portion of the building will have classrooms and meeting spaces which can be shared. The remaining space will be three lab spaces. The Institute for Imaging will be in one lab and the other two will be swing spaces.

Dr. Jordan said we are constantly looking for new funding opportunities. She said if the state Legislature and Congress complete the bills currently under consideration, the funding agencies will have way more funding than they ever have before. The federal government is looking to dramatically increase the support of research and development. Dr. Jordan said the increased funding will be directly targeted at the societal and economic challenges we face as a nation.

Senator Tagert asked Dr. Jordan what the mission of the Communiversity is and where they draw students from. Dr. Jordan replied that the mission of the Communiversity was inspired by the regional economic development agency, the LINK. It is a space where academic and specific workforce training education can take place. She said it is also designed to be a gathering place for the community. They have an event space that can facilitate a couple of hundred people. The building has two wings. One wing contains lab spaces which have glass walls to allow for observation. The other wing has large spaces in which equipment can be set up for training purposes. Dr. Jordan said we have some joint projects already funded and the intent is to increase this activity.

Dr. Dana Franz, Director of Academic Quality

Dr. Franz said she came to address the Senate to tell them about a new initiative called the University Syllabus. The University Syllabus will gather all of the mandatory syllabus statements into one central syllabus. Dr. Franz said the plan is to roll out the University Syllabus in time to

be used for the fall semester. Faculty will then be able to have their course syllabus contain a reference to the University Syllabus allowing them to not have to insert the mandatory statements. Dr. Franz said she has been working with ITS to have the University Syllabus contained on the Canvas management page in the LTI on the left side of the page. She said this will be beneficial for our students by ensuring they are presented with the same words in the same order for all mandatory statements. Dr. Franz said faculty would no longer have to update their syllabi when federal regulations or MSU policy change. She said she thinks this will make everyone's lives easier and will help the students understand the basic policies that always apply.

Dr. Franz said there was a concern raised by the Associate Deans that the students need to be very familiar with the University Syllabus. She said ITS will force the students to acknowledge that they understand the policies in the University Syllabus through a pop-up window upon login to Canvas. There will be a statement provided which faculty must have on their course syllabus referencing the University Syllabus. This will only have to be done once and will not have to be updated when there is policy change. Dr. Franz said the individual in her current position will be responsible for maintaining the University Syllabus.

Dr. Franz said there have been suggestions to include additional information to benefit students in the document. She said an example of this is including the location of the Learning Center and which student success resources are available to students.

Dr. Franz said she worked with UCCC to create this document. Most proposals to UCCC that need edits are due to the university policies not being included correctly, which this initiative should help.

Senator Gregory thanked Dr. Franz for her effort to create the University Syllabus. She asked if the initiative would be ready for the fall semester. Dr. Franz replied that it would be available for the fall semester, but it cannot be mandated until the Academic Operating Policy on syllabi is edited. She said the policy will need to have the current list of mandatory statements required removed and the new statement referencing the University Syllabus added. Senator Gregory asked if the University Syllabus will be mandatory in the spring semester. Dr. Franz replied that she hoped so, but it depends on how long it takes to update and approve the syllabi policy. Senator Gregory asked if there will be a hyperlink available for faculty to include in their syllabi for the fall semester. Dr. Franz replied there would be a hyperlink available if the senators have no objection to moving forward with the initiative. The document will be housed on the Office of the Provost website and will be embedded in other websites.

Senator Pelaez said she includes additional language for the required diversity statement on her syllabi. She asked if she would still be allowed to include the additional language. Dr. Franz

replied that this does not preclude faculty from including additional language on their course syllabi.

Dr. Regina Hyatt, Vice President for Student Affairs

Dr. Hyatt said it was a pleasure to be with the senators. She introduced Cheryl Bowen, Executive Director of Budgets and Planning for the Division of Student Affairs. Dr. Hyatt said she came to the Senate to introduce First Day Complete. First Day Complete is a program Student Affairs has been working on for several years. She said she believes this initiative will address some portion of the student success question. First Day Complete is an equitable access program designed to ensure that undergraduate students have the opportunity to start the semester with all of the required textbooks and course materials at the most affordable price. The program does support OER and maintains academic freedom in choosing course materials. With this program the cost of textbooks and electronic materials will be charged at \$20 per credit hour each semester. The charges will be applied to the student accounts at the same time tuition and fees are assessed. Students will see the comparable prices for purchasing the course materials outright. In most cases the per credit hour charges will provide significant cost savings for students. In the cases where the program does not provide savings or costs more, the student is allowed to opt-out. Dr. Hyatt said the students will not be able to opt out on a course by course level but will have to choose to opt in or out for all classes for the semester. The program will also allow students to use financial aid to cover these costs since they will be billed to the student account. The current system does not allow for students to purchase materials through the bookstore and apply the charges to their student account. The program will be available to all undergraduate students including the Starkville campus, Meridian campus, Engineering on the Coast, and online students. The students can choose to pick their course materials up in the bookstore or have them mailed to them. All electronic course materials will be automatically populated into student's Canvas courses on the first day of class.

Dr. Hyatt said one of the most frequent questions about the program is what happens as students add and drop classes. She said students will still be able to add and drop courses and corresponding course materials throughout the usual add/drop period. Dr. Hyatt said the requirement of faculty is to adhere to the same schedule that they are already being asked to adhere to.

Dr. Hyatt said textbook affordability has been a topic of concern for a number of years. There has been a steady decline in students purchasing textbooks and course materials. Generally speaking, students are purchasing course materials at a rate which is impeding their academic success. Dr. Hyatt said sometimes students do not have access to the course materials which require access codes and are used as a mechanism for submitting assignments and quizzes at

the start of the semester. She said even if a student has a one-week delay on having access to these resources it can leave them significantly behind. Dr. Hyatt said this is seen as a tool for student success and an equitable solution by allowing the charges to be applied to the student account and avoiding the question at the beginning of the semester of can the student afford the materials.

REPORT OF THE FACULTY SENATE PRESIDENT

President Robichaux-Davis said she would like for the senators to think back to where we were two years ago as a university. She said on this exact date, March 11th 2020, at 4:30 p.m., MSU released a statement cancelling all international travel including summer study abroad programs and employees and students were encouraged to avoid any unnecessary out-of-state travel. On March 12, 2020, the SEC basketball tournament was cancelled, and a separate announcement was made extending spring break so faculty could transition to online instruction. President Robichaux-Davis said little did we know in 2020 that in 2022 we would still not be completely back to normal. She said study abroad and travel seem to be returning to some sense of normalcy. The past two years have been filled with challenges and it seems nothing has been easy. President Robichaux-Davis said she commends and thanks the senators and the faculty they represent for all of the work they have done and the challenges they have endured over the past two years to keep us moving forward in accomplishing our university's mission. President Robichaux-Davis said she understands how exhausting and draining this has been.

President Robichaux-Davis presented her written report as follows:

Happy Maroon Friday, Senators and Guests! I hope you are continuing to have a productive and rewarding Spring semester. We have nearly made it to Spring Break! As these last two years have been quite challenging and exhausting, I hope you will truly be able to "take a break" next week! Thank you for your hard work this semester and your dedication to Mississippi State University. Your commitment to teaching, research and service does not go unnoticed.

You may recall that last April we approved additional faculty ranks to include three levels of Professor of Practice, three levels of Teaching Professor, and three levels of Instructor. Since April our findings have been reviewed by the Associate Deans Committee. The Executive Committee of the Senate has been working closely with Dr. Shaw in preparation for hosting three town hall discussions to share and explain the new faculty ranks and answer any questions faculty may have. Senator Miller has prepared a beautiful graphical representation of the ten faculty tracks that will soon be shared with all faculty. The faculty ranks are categorized into tenure-track and professional-track. My goal is to call a special meeting of the General Faculty with the cooperation of Dr. Keenum to vote on the adoption of the new ranks.

The Faculty Handbook is being examined to determine the changes necessary for the new ranks. If the general faculty adopt the new faculty ranks, I intend to call a special meeting of the Faculty Senate on May 6th to address the edits to the Faculty Handbook so implementation of the new ranks can occur as soon as possible.

Since my last report, some of the university standing committees on which I serve had meetings. Additionally, the COVID-19 Task Force met and after discussing the trends in the data concerning COVID_19 case on campus made the recommendation to drop the mask mandate in classrooms. Faculty may continue to require that masks be worn in their offices.

The Committee for Inclusive Excellence Statements met last week. The result of that meeting was an agreed upon draft statement that you should have seen in my March update email that I sent on Monday of this week. Please send me your thoughts and comments on that statement by Friday, March 25th.

I met with the director of the Disability Resource Center, Chris Dallager, Jeremy Baham and Brent Fountain on February 22nd to discuss new procedures in place at the DRC. Chris shared that students needing accommodations are to submit a request along with all necessary documentation to his office. Then according to the accommodations requested, the next step is either for the student to meet with the faculty member OR the needed accommodations are added to the student's info in Banner so that faculty can see those on their rosters. If the student is in need of extended time for assignments or for more absences than typically allowed, the student is given a form to complete with the faculty member. We also spoke about the procedures for having tests administered at the DRC. The student must make the request at least three business days prior to the day of the test. The faculty member will then be contacted by the DRC and the faculty member just needs to get the test to the DRC prior to the actual time of the test. If students need to take the test at a different time than the rest of the class, they are now being asked why. The DRC will communicate this request to the faculty member. If a student fails to request to take a test at the DRC three business days ahead of time, then they either take it with the rest of the class and not receive their accommodation or they can work with the faculty member to take the test at a different time but with the faculty member. The DRC is soon to release a "Guidelines for Faculty Rights and Responsibilities" to all faculty. Eventually, there will also be a guidebook for student responsibilities. Both of these documents will eventually be available on the DRC website. Chris would like to explain these procedures and other information about the DRC with as many faculty as he can and has spoken to faculty at a few departmental faculty meetings. He will be on the agenda for our April meeting.

To celebrate Mississippi State's 144th birthday and our 1st Twitter Birthday which were on February 28, 2022, we changed up our weekly Twitter programming. Mondays will continue to

be a motivational quote and Fridays will continue to be Faculty Senator Fridays, but Tuesdays will now be “Where Are We Tuesday”, Wednesdays will feature a “Word of the Week” and Thursdays will be an MSU Trivia question. Answers to the Where Are We Tuesday tweet and the Trivia Question on Thursdays will go out on Mondays of the following week. If you are on Twitter, please follow us. Our Twitter handle is @msstateRHFacSen and our tweets go out at either 8:00 am or at noon, Monday through Friday.

Although I had been working with Tracey Baham to figure out a way to have faculty add their own three questions to the student surveys of teaching, it will not be possible to do that. The sheer volume of the course surveys that could potentially be “personalized” is just too large. To get a sense of scope, last spring, OIRE deployed 35,197 course surveys. These surveys have to be built between March 8th and April 11th which is very tight turn around time. Although there is a system in place for building the surveys in a timely fashion, the added layer of vetting additional questions at the individual faculty member level is not possible. Thus, we have agreed to a compromise through which faculty will still be able to add up to three questions of their choosing, but those questions will come from a question bank of 53 questions that Jim Dunne and Tracey Baham put together using previously published, vetted questions. These questions are grouped into specific categories to facilitate selection of questions. In the future, faculty will be able to submit specific questions that they wish to be considered for inclusion in the question bank and once those questions are vetted, they will be added to the question bank in the appropriate category. In terms of this semester’s timeline, March 21st is the deadline for department heads to make corrections to the instructor of record associated with each section. On or around April 11th, faculty will receive an email from Class Climate prompting them to select up to three additional questions from the question bank per section that they teach. The deadline for selecting additional questions is April 18th. On April 25th, the student surveys will be deployed to students. Surveys will close on May 6th.

At our next Faculty Senate meeting we will elect new officers whose terms will begin on July 1st. The nomination period will open on Friday, March 18th and will close on Friday, April 1st. Nominations (including self-nominations) should be sent to faculty senate@senate.msstate.edu or rrr102@msstate.edu in order to comply with the instructions in the handbook. All nominations must be submitted in written format. Note that you will need to provide a nomination packet which includes a statement consisting of qualifications and reasons for seeking election, as well as a vita, to the senate office by no later than 5:00 p.m. on April 1st. If there are not two or more candidates for an office, additional candidates will be allowed to run “from the floor” on April 8. If nominated from the floor, a written statement and vita need to be available for distribution in time for us to be able to distribute it at the meeting when we conduct the vote. Absentee ballots will be permitted on the first ballot only, and must be requested no later than noon on the Tuesday before the meeting (April 5) and submitted back

to me, the elections officer, no later than 5:00 p.m. on Wednesday, April 6. If you have questions regarding any of this process, feel free to contact Jason Cory or myself to get clarification.

Reports from Committees on which I Serve:

Athletic Council – This committee met on February 9th and March 2nd. The Office of Student Athlete Development held an NIL Program with the compliance office for all student athletes. A company called Captivate facilitated this program and discussed tracking on all social media and opportunities provided through social media. Networking nights were held in the suites of Davis-Wade stadium on February 21st and 22nd. SAAC held a Book Drive which ended on February 28th. The books were given to local Starkville schools and student athletes read books at Sudduth Elementary on National Read Across America Day on March 1st. Student athletes were able to be part of “The Loyola Project” which includes watching “The Game of Change” and then participating in follow-up facilitated discussions. To celebrate the 50th anniversary of Title IX, all teams will be wearing a Title IX Warm-up Shirt prior to upcoming games. At the recent NCAA Convention a new NCAA constitution was adopted. The new constitution pushes control to the individual divisions. Eric George presented financial information about football bowl games. Basically, we break even financially, but the excitement of going to a bowl game and giving the fans an opportunity to go to a bowl game generates interest and ticket sales for the following season. John Cohen shared that the football team is currently engaged in “Midnight Maneuvers” – four nights a week for two weeks they compete in various football drills. He also spoke about 8:00 pm basketball games and that there are pros and cons with such a late tip-off time. On average, MSU fans drive 70 miles one way to get to a game. The last games allow locals to have dinner before going to the game and allows those traveling enough time to get to Starkville. However, the return home is quite late. An earlier game time would allow them to get home at a reasonable time, but they might have to take off of work to get to Starkville in time of the game. I am still working with Brent Fountain on a spring Faculty Athletics month or a few faculty-focused spring athletic events.

COVID-19 Task Force – Information from these meetings has been provided through emailed updates as well as through the updated COVID-19 website. Masks are no longer required inside of classrooms and other teaching spaces. Individual employees can require that masks be worn in their own office spaces. The COVID-19 Vaccine remains available at the Health Center. See www.msstate.edu/covid19 for more information.

Design Review Committee – This committee met on March 3rd. Dale Partners Architects presented the plans for MSU’s new High Performance Computing Center. The new space will be twice as large as our current HPCC building and the plans were drawn up with “ease of future expansions” in mind. It will be located in the Thad Cochran Research Park between the current

HPCC building and the MSU Enology Lab. The facility will include a large viewing gallery which will provide ample space for tours. The committee approved the plans. Dale Partners Architects and Ches Fedric from MSU Athletics presented plans for a new Softball Fieldhouse along with some remodeling of the outdoor plaza area that is at the entrance to the softball field and tennis courts. It will be much more fan-friendly with picnic tables and more sitting areas. The committee approved the plans for this new facility.

Inclusive Excellence Leadership Council – This council has not met since my last report.

Executive Council – This council has not met since my last report.

Executive Enrollment Management Committee – This committee has not met since my last report.

Fall Convocation Group – This committee has not met since my last report.

Game Day and Special Events – This committee has not met since my last report.

Information Technology Council – This committee met on March 1st. Mississippi State University is implementing additional cybersecurity measures to allow us to remain compliant with federal information security policies. The cybersecurity requirements for government information are continually evolving. DOD contracts are the major driver for MSU to update cybersecurity measures at the moment, but other federal agencies are expected to be implementing similar standards in the near future. MSU's DOD contracts totaled roughly \$40 million in 2021. The newest cybersecurity standards for government information are Cybersecurity Maturity Model Certification 1.0 and Cybersecurity Maturity Model Certification (CMMC) 2.0. Currently the High Performance Computing Collaboratory is the only entity at MSU that meets the criteria for CMMC 1.0 or 2.0 information. As we come into compliance with the standards, university policies will be updated. It is anticipated that we will spend \$6 million over the next 5 years to achieve the standards. As indicated in an email sent out to all MSU users, Google Drive is being decommissioned due to it becoming a paid service. Anyone with files contained on Google Drive must have them moved by May 15th or they will no longer be able to access them. The University community will continue to receive notifications of this change prior to the deadline. Microsoft OneDrive (5TB) or Teams (25TB) can be used in place of Google Drive. To meet new requirements and maintain best practices, ITS will be working to remove administrative rights from all university computers unless there is a unique need. Before this takes effect there will be a software repository (or something similar) to allow users to download popular software to systems without admin rights. The security training initiative has entered its second round. There were 1,331 individuals who did not take the required training during the first round. The individuals who need to complete the training have been notified. If an individual does not complete the required training during this round they will be reported to their Vice President.

If you are one of the individuals who have not yet completed the training, please do so as soon as possible. Please share this with the faculty you represent.

Master Plan Development and Advisory Committee – This committee has not met since my last report.

Parking and Traffic Regulations Committee – This committee met on February 24th. There were two items on the agenda. One was for the committee to consider allowing motorcycles to park in a manner where the license plate is not facing outwards since it is not the safest way to park for a motorcycles. The committee agreed to suspend issuing citations to motorcyclists who park in a manner where the license plate isn't visible from the drive lane. The second item on the agenda was a presentation and demonstration by the Bird scooter company. Bird scooters are programmable to allow for strict geo-fencing so that the scooters can't be ridden in places that are pedestrian-heavy. The committee is still in discussion about whether or not we want to propose that MSU get into a contract with Bird. We are also discussing if personal scooters should be allowed on campus at all or on certain areas of campus.

Sustainability Committee – This committee has not met since my last report.

REPORT OF THE FACULTY SENATE VICE PRESIDENT

Academic Deans Council

The Academic Deans Council met on February 16, 2022. The focus of the meeting was a progress report on the new Mississippi State University Bachelor of Science of Data scheduled to launch fall of 2022. The new major will include 10 concentrations. The degree proposal and new courses will be submitted March 10th.

Three AOPs were presented early in the cycle to address/clarify recent situations:

AOP 11.11: Auditing A Class added a sentence to clarify audit hours for graduate students.

AOP 12.32: Refund and Course Credit for Student Members of the Military Called to Active Duty or Deployed clarifies language for refund and course credit information for military.

AOP 13.12: Intersession Teaching (formerly Summer School Teaching) adds during intersession to include the winter session.

Committee on Campus Access

The Committee on Campus Access meetings scheduled for February 7 and March 7 were cancelled.

Community Engagement Committee

No meetings were held since the last Vice President's report, and no meetings are scheduled to date. Dr. Shaw is looking into why this committee is not meeting.

Master Plan Development and Advisory Committee

The Master Plan Development and Advisory Committee was cancelled due to no agenda items.

Undergraduate Research and Creative Discovery Committee

No meetings were held since the last Vice President's report, and no meetings are scheduled to date. It is possible that this committee is working to reestablish its mission and purpose.

Sustainability Committee

No meetings were held since the last Vice President's report, and no meetings are scheduled to date

Updated on March 7, 2022

Respectfully submitted, Missy Hopper

FACULTY DESIGNATES ON UNIVERSITY COMMITTEES

BUSINESS TO BE SENT TO COMMITTEE

- 1. AOP 11.11 Auditing a Class** (Academic Affairs)
- 2. AOP 12.32 Refund and Course Credit for Student Members of the Military Called to Active Duty or Deployed** (Student Affairs)
- 3. AOP 13.12 Intersession Teaching** (Faculty Affairs)

President Robichaux-Davis asked for any discussion on sending the policies to their respective committees. The motion to send the policies to their indicated committee passed by unanimous hand vote.

STANDING COMMITTEE REPORTS

Academic Affairs

- 1. AOP 12.12 Credit & Grades**

Senator Follett, on behalf of the Academic Affairs Committee, presented the committee report on AOP 12.12 Credit & Grades. He said Senator Carskadon pointed out a typo in the next to the last line of the first paragraph in the discussion section which reads “must allow for at least two changes”. Senator Follett said this should read “must allow for at least two chances”.

Senator Pelaez asked if catalog descriptions would need to be changed if her department decides to add minimum competencies. Senator Follett replied the course syllabus must clearly document the conditions for satisfying the minimum competencies and the catalog description has to include appropriate language that the minimum competencies must be met. Senator Pelaez asked if the program has to change. Senator Follett replied it did not. He said it is a course-by-course thing.

The motion of the Academic Affairs Committee to adopt AOP 12.12 as presented with the one noted correction passed by unanimous hand vote.

2. AOP 12.30 Developmental Studies

Senator Follett, on behalf of the Academic Affairs Committee, presented the committee report on rescinding AOP 12.30 Developmental Studies.

The motion of the Academic Affairs Committee to rescind AOP 12.30 passed by unanimous hand vote.

Ancillary Affairs

1. AOP 12.39 Policy on Undergraduate University Scholarship

Senator Follett, on behalf of the Ancillary Affairs Committee, presented the committee report on AOP 12.39.

The motion of the Ancillary Affairs Committee to adopt AOP 12.39 Policy on Undergraduate University Scholarship passed by unanimous hand vote.

Charter & Bylaws **No Report**

Faculty Affairs **No Report**

Student Affairs **No Report**

University Resources **No Report**

SPECIAL COMMITTEE REPORTS

PENDING BUSINESS

NEW BUSINESS

President Robichaux-Davis said the Faculty Senate Office received a policy for review after the three-day deadline to be included in the agenda. She said the policy was previously sent to the Senate for rescission due to Extension senators, on behalf of Extension faculty, not being in favor of rescinding it. President Robichaux-Davis said the operating policy on travel is currently being edited to accommodate the Senate's concerns and AOP 13.08 Travel by Faculty and Staff has been sent back to Senate to be rescinded. President Robichaux-Davis said she would like to assign AOP 13.08 to the Executive Committee for consideration to be rescinded. She said a copy of the policy will be sent to all senators and she asked the senators to send any concerns they have to the chair of the Senate committee they serve on.

Senator Follett made a motion to send the policy to the Executive Committee. Senator Banik seconded the motion.

The motion to send AOP 13.08 Travel by Faculty and Staff to the Executive Committee passed by unanimous hand vote.

Senator Follett made a motion to adjourn. Senator Stokes seconded the motion.

The motion to adjourn passed by unanimous hand vote at 3:24 p.m.

Submitted for correction and approval.

Stephanie King, Secretary

Jason Cory, Administrative Assistant II