

ROBERT HOLLAND FACULTY SENATE AGENDA

August 18, 2017

1. Call to Order
2. [Adoption of Minutes April 27, 2017](#) (p. 2)
3. Introduction of Guests
Dr. Mark Keenum, University President
Dr. Judy Bonner, Provost and Executive Vice President (*scheduling conflict*)
Dr. Peter Ryan, Associate Provost for Academic Affairs
4. [Report of the Faculty Senate President](#) (p. 27)
5. [Report of the Faculty Senate Vice President](#) (p. 36)
6. [Report from Faculty Senate Designates on University Committees](#) (p. 36)
7. Business to be sent to Committee:
8. Standing Committee Reports:
 - 8.1. Academic Affairs
 - 8.2. Ancillary Affairs
 - 8.3. Charter & Bylaws
 - 8.4. Faculty Affairs
 - 8.5. Student Affairs
 - 8.6. University Resources
9. Special Committee Reports
10. Pending Business
11. New Business
12. Adjourn



ROBERT HOLLAND FACULTY SENATE

Uncorrected Minutes of April 27, 2017

The Robert Holland Faculty Senate of Mississippi State University held its regular monthly meeting in the Grisham Room of Mitchell Memorial Library at 2:00 p.m. on Friday, April 27, 2017.

Members absent and excused were: Robert Boyd, Marina Denny, Stacy Haynes, Lelia Kelly, Sundar Krishnan, Rocky Lemus, Fred Musser, Sol Pelaez, Judy Ridner, and Rosangela Sebba.

Members absent were: Kathleen Alley, Cecelia Cook, Deborah Eakin, Ben Harvey, Aaron Kiess, Gregory Martin, Stephen Middleton, Debra Prince, James Sobaskie, Robert Thompson, and Molly Zuckerman.

The meeting was called to order by Senate President, Cody Coyne.

President Coyne asked for any changes to the March 10, 2017 minutes Senator Jones moved that the minutes be accepted as amended. Senator Barefield seconded the motion. The motion to approve the February minutes passed by unanimous voice vote.

GUESTS

Mr. Mike Rackley, Chief Information Officer

Mr. Rackley began by saying that the University is currently implementing BANNER 9. He said that this upgrade involved substantial upgrades to the underlying software an infrastructure of the system. Oracle forms used to be the base for the BANNER software. The new version uses Java

as the base. This mainly applies to administrative BANNER, not MyBanner or Banner Web. The upgrade will be phased in over the next year. Once the upgrade is completed in roughly March 2018, the next phase of the upgrade will begin. MyBanner and Banner Web will be upgraded during this phase.

Mr. Rackley said that the University has recently purchased a new digital signage system. He said that McCool Hall was a good example of digital signage. There are pockets of digital signage used across campus, but there has never been any unified system which would allow University messages, such as Maroon Alerts, to be displayed. The University will provide the server space to use digital signage. The colleges and departments would be responsible to pay for the display and small computer that is necessary for the sign.

Mr. Rackley said that a new wayfinding signage was put into place in the new academic building, "Old Main". This technology is very nice, but is somewhat expensive. The programming costs alone for the new building were \$25,000.

The University is, like all Internet connected entities, under constant attack from hackers and phishers. All employees are required to complete information security training every two years. The training includes roughly 12 modules, but there are many more modules that are available through the MyState portal.

Recently, the Mississippi Department of Information Technology Services started requiring a comprehensive third-party security risk assessment. This will be required at least every three years. The first assessment is currently underway. The first phase is now complete. The first phase examined the security of the system external from the firewall. Phase two will be conducted from within the firewall. Mr. Rackley said that the results of phase one were better than he expected they would be. There were roughly 20 findings which were easily resolved. This is the first time that MSU has conducted such a test of the system. The cost of the assessment is roughly \$250,000. He added that additional expenses will likely be incurred to rectify the issues found.

The most significant information security issue is individuals falling for email phishes and giving up their netID and password. ITS is adding a two-factor authentication process to the system. Initially, the two-factor authentication will be voluntary. This will eventually be required to log into certain systems.

Vice President Fountain asked if there was a time limit to utilize the digital signage initiative. Mr. Rackley replied that there is no time limit to add digital signage. Once the requirements of

the new classroom building are met, the University will have an additional 430 software licenses to use.

Vice President Fountain asked if the two-factor authentication will be able to be used on multiple devices. Mr. Rackley replied that it would be available for multiple devices.

Senator Jones asked if all systems would require two-factor authentication, or if departments could choose. Mr. Rackley replied that all systems that have a umbrella authentication service will easily adapt to the two-factor authentication upgrade.

Senator Potter asked what someone without a smart phone would do when two-factor authentication is required. Mr. Rackley replied that there is another option that uses a fob that is tied to your netID and password. When the user logs in the sequence of numbers and letters that appears on the fob will be entered as the second factor.

Senator Lathan said that her hard drive was compromised when an encryption was performed. She added that she has heard of others having the same problem. Mr. Rackley said that he was not aware of a systemic problem with regards to encryption, but he said that he would follow up.

Secretary Marett said that he heard that some of the phishing attacks had led to peoples direct deposit information being changed. Mr. Rackley replied that there was a phish that roughly 45 people fell for. Four of the individuals had their direct deposit information changed. Mr. Rackley said that this was the second time this has happened in the last two years.

Senator Barefield asked if there were issues with different browsers accessing the new java based BANNER system. Mr. Rackley replied that the new java forms should work with more browsers than the previous oracle forms based software.

Senator Barefield asked Mr. Rackley to explain eduroam as a wireless connection. Mr. Rackley replied that eduroam is a consortium of typically higher ed institutions worldwide. You are able to use your own credentials at other institutions that are subscribers of eduroam to log in to the wireless network. Msu1x will eventually go away.

Senator Wipf asked if the University was considering issuing certificates for things such as digital signatures on pdf files. Mr. Rackley replied that the University currently has the technical ability to do that, but the other resources required to maintain the system is not available. He added that different email programs handle digital signatures differently. This can create issues. There are some improvements that need to be made to bring digital signatures into prime time.

Senator Williams asked if it had been considered to do wayfinding on smart phones. Mr. Rackley replied that it was out of the scope of the current project, but it could be considered in the future.

REPORT OF THE FACULTY SENATE PRESIDENT

Robert Holland Faculty Senate President Committee Reports

Executive Council	Design Review Committee
Executive Enrollment Management Council	Master Plan Design Review Committee
Information Technology Council	Game Day and Special Events Committee
Athletic Council	Faculty Research Advisory Committee
Diversity Council	Parking and Traffic Regulations Committee
Annual Faculty Review Form Revision (ad hoc)	Campus Access Committee
Anti-Bullying Policy Development Committee (ad hoc)	Sustainability Committee
Maroon and Write QEP Advisory Board	Faculty Housing Appeals Committee
Freshman Convocation Planning and Review	Textbook Adoption Committee
	Alumni Board

General Announcements and Discussion

Faculty Senate Database Archives

- University OP/AOP Archive.....Completed
- Confidence Survey Archive.....Completed (2014-2017)
- SEC Faculty Achievement Award Archive.....Completed

Faculty Senate Archive of Standard Operating Policies (SOP) for Committee Assignments

- Faculty Senate College Representation Re-Appportionment
- Annual Confidence Survey

Governor Phil Bryant has mandated that all staff and faculty at state institutions of higher learning immediately participate in on-line Sexual Harassment Recertification to be completed by June 30, 2017

University Committee Reports

Executive Enrollment Management Committee

April 18th, 2017

First Annual SEC INSPIRE Conference: Texas A&M

MSU High Impact Practices

- Progressive identification of at risk first time freshman
- Coordinated system of intentional interactions: Living/Learning; Learning Skills; Service Learning/Freshman Success
- Experimental learning opportunities: Day One Leadership;
- GPA Planner offered by Center for Student Success

Spring 2017 Semester Freshman Withdrawals: n = 44

	<u>Pre Group</u>	<u>Fall Final</u>	<u>Spring</u>	<u>Balance</u>
Group 0	-	47	348	-
Group 1	372	339	261	241
Group 2	246	118	108	56
Group 3	178	161	110	61
Group 4	173	144	71	126
Group 5	47	211	122	199

Future Strategy and Plans

- Monitor students not registered for Fall Semester
- Orientation participation and monitoring incoming freshman students
- Expand and Train for Fall Semester

Applications by First-Time Freshman Students for the Fall 2017 Semester:

		<u>In-State</u>	<u>Out-of-State</u>
2015	Applications = 12,032	→ 5515	6244
2016	Applications = 13,561	→ 7230	5993
2017	Applications = 13,577	→ 7183	6158
	Accountancy +14% / Forest Resources +29%		

Admission of First-Time Freshman Students for the Fall 2017 Semester:

		<u>In-State</u>	<u>Out-of-State</u>
2015	Admissions = 8711	→ 4065	4562
2016	Admissions = 9502	→ 4458	4950
2017	Admissions = 9789	→ 4699	5052
	Forest Resources +32% / Academic Affairs +8% / Veterinary Medicine +8%		

Admissions Approved for First-Time Freshman Students for Fall 2017 Semester

Non-Residents	2015 = 4351	2016 = 4737	2017 = 4847 (+2%)	
	Florida +30%	Michigan +46%	Ohio +44%	Kentucky = +136%
	Louisiana +20%	Arkansas +34%	Indiana 25%	Total = 4847
	Alabama = 1244	Arkansas = 174	Florida = 341	Georgia = 530
	Tennessee = 1120	Louisiana = 314	Texas = 429	
	Asian +28%	African American +5%	American Indian +6%	
	Forest Resources +32%	Business +4%	Acad Affairs +8%	

Arts and Sciences = 2505 Engineering = 1922 Ag & Life = 1201
 Academic Affairs = 1517

ACT Score Performance for Fall 2017 First-Time Freshman Admitted

ACT 35 increase +16% / ACT 32 increase +12%
 Admitted ACT Score Average = 24.33 (reconstituted)

Fall 2017 Transfer Student Admissions

Transfer Admissions	In-State	Non-Res
2015	997	164
2016	1111	162
2017	1466	257

Accountancy +100%	Arts & Sciences +44%	Education +28%	Arch Art Design +27%
Non-Residents	2015 = 997	2016 = 1111	2017 = 1446 (+30%)
	Florida +111%	Virginia +100%	Alabama +56% Kentucky +136%
	Alabama = 89	Arkansas = 174	Georgia = 21
<hr/>			
	Itawamba CC =155	EMCC = 120	Jones CC = 111 MS Gulf Coast CC = 110

Graduate School Admissions

- Applications received for Fall Semester abruptly peak in the months of January and February

	2012	2013	2014	2015	2016	2017 (April)
Submitted Apps	3220	2976	2484	2529	2372	1393
Completed Apps	2425	2224	2005	2124	2087	1036
Admissions (Accepted)	1638	1551	1430	1412	1198	542
Enrolled	796	719	662	666	801	Pending

Decision Rate Completed Apps to Decision -&- Submitted Apps to Decision increased to 69% and 51%
 In Department Awaiting Decision Decreased to 31%

April 2017	Fall Semester 2017					
	Submitted Apps	Completed Apps	Admissions	Comp App to Decision	Sub Apps to Admit	Awaiting
Engineering	381	253	156	77%	51%	58
Ag & Life Sci	143	102	43	85%	61%	15
Arts & Sci	497	410	199	60%	49%	164
Business	129	102	37	62%	49%	39
Education	180	125	82	73%	51%	34
Forest Resources	34	26	13	73%	56%	7
Vet Med	12	8	2	25%	17%	6
UnClassified	17	10	10	100%	59%	0

	<u>In-State</u>		<u>Out-of-State</u>		<u>International</u>	
	2016	2017	2016	2017	2016	2017
April Applications						
Engineering	52	41	44	48	371	292
Ag & Life Sci	26	33	47	34	89	76
Arts & Sci	79	82	160	183	212	232
Business	25	23	42	37	54	69
Education	94	99	86	62	25	19
Forest Resources	2	6	17	15	13	13
Un-Classified	10	10	7	3	4	4

Graduate School Recruitment Initiatives

- Recruitment Campaign (E-mail with a total of 188,700 contacts)
- Recruitment Fairs: Jackson State/Delta State/National Societies/National Conferences
- Contact Returning Students
- GRE List Purchase: n = 72,840 (20,162 x 2)
- Engine: n = 90,725 (14,946 x 5)
- MSU High GPA Seniors: n = 11,900 (2380 x 5)

Meridian-MSU

Applied Technology Program:

Current Enrollment n = 13 (will probably increase to 25 to 30 students by Fall 2017)

Health Care will be expanded into a program offering greater multi-disciplinary opportunities

MS Education: projected to enroll 109 students (Fall 2017)

Division of Education: projected to enroll >100 graduate students (evening courses primarily)

Primarily involves Principal and Superintendent training and preparation

Option for Saturday course offerings will be reviewed for implementation

Hybrid weekend course scheduling for MS in education could aid recruitment in Alabama

Distance Education

- Current programs/courses will continue to be offered
- New degree programs have been reviewed for future course offerings
 - o Counseling Master's Degree program
 - o Health Promotion Program
 - o Geoscience and Engineering Program
 - o English Comp 1 and English Comp 2
 - o Ag Econ program is in the process of being reviewed for development (2 faculty attended)
- International specific module has been added to student orientation process

Student Athlete Academic Performance Relative to General Student Body

Refer to Athletic Council report

ITS Security / Emergency Policies

Text Messaging for Non-Emergency Communication: Center for Student Success/Office of the Registrar

OP 91.126 – Electronic Communication Student

OP 91.130 – Contacting Students

Members of the ITC have recommended for approval that the Center for Student Success and Office of the Registrar attain authority to contact (text) students by cell phone strictly for strictly for academic related notifications and announcements.

Dual Authentication Security Protocol

- A software contract agreement has been award (finalized week of April 10th-14th)
- Initially the option will be made available on a voluntary basis for enhanced security benefits

Banner 9

New system is now being implemented within individual units (MSU runs IHL Banner 9 system)

ITS website has established a schedule for the transition/conversion to Banner 9 upgrad

Transition involves unique browser dependencies

Internet Explorer is one of two options if it is necessary to navigate between Banner 8 and Banner 9

FireFox and Chrome cannot be utilized effectively for this same purpose

Digital Signage System will be implemented through the use of AxisTV by Visix

Digital Signage System service/access will be provided centrally at no cost to departments

Licenses are available for 430 “players” for digital signs at no cost to departments

Displays will include department content and university relevant content

The Crisis Action Team has access to the system for Maroon Alert messages

Room Schedule Signage: Ad Astra (classroom) or Exchange (conference rooms)

- Displays (15” = \$1750 POE required / 10” = \$1600 POE not required)
- Player software maintenance \$60/year required

General Purpose Signage

- Player computer = \geq \$400 (plus mount = \$50-\$100)
- Player software maintenance = \$121/year required
- Display (32” = \$450/42” = \$862/50” = \$937/55” = \$1349/65” = \$3224/70” = \$3374)

Wayfinding Signage

- Requirements identical to General Purpose option
- Touch-enabled NEC commercial grade displays (55” = \$4874/65” = \$5039)

ITS is accepting requests from colleges and departments for adoption of systems

Control units are installed to the back surface of video screens

Sustainability Committee**March 29, 2017**

Recycling Audit: Efficiency of Recycling Initiative: (only pertains to materials in campus receptacles)

New Recycling Bins and Recycling Trash Bags

Community Garden

Aramark clam shell food service plates

Waldorf Endowment: Scholarships for 6 students to be awarded this spring

Earth Week Events: April 18th to 21st

Take2Miss

Waldorf Speaker

Fair

Community Garden ribbon cutting (April 21)

Freshman Convocation Planning Committee**March 30, 2017**

- Modifications are being proposed regarding the organization and synchronization of initiating the ceremony, communicating when the ceremony will end, and making sure students stay seated until the platform assembly has exited the ceremony
- Student Association President will be oriented students to the process after the guest speaker.
- Invited Author (Guest Speaker): Wes Moore

Special Events and Game Day Operations Committee**April 5, 2017**

- Golf cart policy and public relations notification
- Commercial Tent (request for proposals)
- Super Bulldog Weekend schedule and planning / street closures / building restroom access

Athletic Council**April 17, 2017**

Athletic Department Budget Report

A "True Zero" based budgeting approach has now been adopted for implementation

Every unit now actively participates in building the fiscal

Each unit now develops an annual budget request from "scratch"

Unplanned/unanticipated costs increased expenditures for expenses \$190,000

ESPN package = \$39 million / SEC = \$7 million

A total of 36 student athletes will be graduating the Spring 2017 semester

MSU Women's Track & Field is nationally ranked 25th in country

MSU Women's Golf team has an inside chance of hosting a regional competition

MSU Men's Baseball is nationally ranked 11th in the country

Directors Cup: in 2016-2017 MSU will be ranked in the "40s" for the first time in our history

Baseball Stadium construction will begin in June

Student Athlete Academic Performance Relative to General Student Body

	<u>G1</u>	<u>G2</u>	<u>G3</u>	<u>G4</u>	<u>G5</u>	<u>Total</u>
Student Athletes (#)	14	17	17	27	24	99
General Students (#)	707	654	630	797	584	3372
Student Athletes (%)	14.1	17.2	17.2	27.3	24.2	100
General Students (%)	21.0	19.4	18.7	23.6	17.3	100
Student Athletes (ACT)	26.8	25.4	21.2	18.4	17.7	21.0
General Students (ACT)	29.1	26.9	23.7	21.4	19.1	24.6
Student Athletes (GPA: Sem 1)	3.27	3.37	2.90	3.01	2.58	2.99
General Students (GPA: Sem 1)	3.44	3.17	2.87	2.39	1.72	2.73
Student Athletes (GPA: Sem 2)	3.41	3.39	3.29	2.65	2.40	2.92
General Students (GPA: Sem 2)	3.41	3.14	2.87	2.53	1.96	2.83
Student Athletes (Fall Abs/3-hrs)	1.32	1.73	2.43	1.58	2.21	2.86
General Students (Fall Abs/3-hrs)	1.62	1.98	2.38	2.82	3.93	2.51
Student Athletes (Spring Abs/3-hrs)	2.16	2.22	2.32	1.54	2.05	2.00
General Students (Spring Abs/3-hrs)	1.99	2.33	2.75	3.33	4.83	2.94
Student Athletes (T1 → T2 Retention)	100.0	94.1	94.1	96.3	100.0	97.0
General Students (T1 → T2 Retention)	96.0	96.0	91.3	89.7	80.1	90.9
Student Athletes (T2 → T3 Retention)	92.9	82.4	76.5	88.9	100.0	88.9
General Students (T2 → T3 Retention)	91.5	87.6	83.2	75.4	59.6	79.9

University Anti-Bullying Ad Hoc Committee: Policy and Procedure

February 21, 2017

Sub-Committee1: Training and Communications.....Judy Spencer
 Sub-Committee 2: Position Statement and Policy/Procedure.....C.P. Coyne

- Reference university anti-bullying notice statements have been assembled for committee review
- Definitions of the wide spectrum of different types of bullying behavior have been assembled
- Reference university policy and procedures has been assembled for design of the review process
- Recent recommendations have proposed drafting an independent policy and procedure document
- Related existing policy and procedure include the following
 - OP 03.03 - Non-Discrimination and Anti-Harassment Policy
 - OP 03.02 - Equal Opportunity and Affirmative Action
 - OP 60.401 - Guidelines for Employee Conduct

Draft copies are available that are either a single stand-alone operating policy document or merged into existing operating policies (OP 03.03, OP 03.02, OP 60.401) Options are being reviewed for final decision in the Office of the Provost.

SEC Faculty Achievement Award Candidate

- Janich Chambers Giles Distinguished Professor is the MSU candidate for the SEC Faculty Achievement Award Competition

Robert Holland Faculty Senate Committee Assignments and Responsibilities

Faculty Senators Completing Term of Service

Brian Baldwin (Plant and Soil Sciences)
Michael Brashier (Clinical Sciences/CVM)
Robert Boyd (Sociology)
Mark Crenshaw (Animal and Dairy Science)
Anastasia Elder (Counseling and Ed. Psychology)
Ben Harvey (Art)
Aaron Kiess (Poultry Science)
Rocky Lemus (Plant and Soil Science)
Stephen Middleton (History)
Judy Ridner (History)

Faculty Senators Elected to First New Term

Kathleen Alley (Curriculum, Instruction, Spec Ed)
Guihong Bi (Plant and Soil Science)
Marina Denny (Human Sciences)
Deborah Eakin (Psychology)
Gregory Martin (Art)
Sol Palaez (Classical/Modern Language)
Raja Reddy (Plant and Soil Science)
Barry Stewart (Plant and Soil Science)
Chinling Wang (Veterinary Medicine)
Molly Zuckerman (Anthropology)

Faculty Senators (Returning Med-Term)

Noel Addy (Accountancy)
Alan Barefield (Agricultural Economics)
Stephanie Bennett (Curriculum, Instruction, Special Education)
Joey Burt (Clinical Sciences/Veterinary Medicine)
Thomas Carskadon (Psychology)
Renee Clary (Geoscience)
Cecelia Cook (Marketing/Quantitative Analysis/Business Law)
C.P. Coyne (Basic Science/CVM)
Brian Davis (Wildlife Ecology and Management)
Darren Dodds (Plant and Soil Science)
Dipangkar Dutta (Physics and Astronomy)
Jenny Du (Electrical and Computer Engineering)
Randy Follett (Electrical and Computer Engineering)
Brent Fountain (Food Science and Nutrition)
Seamus Freyne (Civil and Environmental Engineering)
Laura Grace (Forestry)
Stacy Haynes (Sociology)
Jeffery Haupt (Art)
Wendy Herd (English)

Mary Ann Jones (Library)
Lelia Kelly (North MS Research and Extension Center)
Sundar Krishnan (Mechanical Engineering)
Jamie Larson (Animal and Dairy Science)
Patty Lathan (Clinical Sciences/Veterinary Medicine)
Kent Marett (Management and Information Systems)
Fred Musser (Biochemistry, Molecular Biology, Entomology, Plant)
Edward Potter (Classical/Modern Language)
Debra Prince (Leadership and Foundations)
Natasha Randle (Business/Meridian-MSU)
Lindon Ratliff (Education/Meridian-MSU)
Rosangela Sebba (Music)
James Sobaski (Music)
Andrea Spain (English)
Lesley Strawderman (Industrial & Systems Engineering)
Robert Thompson (Philosophy and Religion)
Byron Williams (Computer Science Engineering)
Kevin Williams (Communications)
Joe Wilmoth (Human Sciences)
David Wipf (Chemistry)

Faculty Senate Meeting Election of Officers

April 27, 2017

Following March college elections of new senators, a detailed description of the “Nominations and Elections Operating Procedures” will be provided to all senators eligible to vote in the April election of senate officers.

- Written nominations are to be forwarded to the Faculty Senate Office or election officer (outgoing president) for inclusion on the April ballot (candidates must have served ≥ 1 year as a senator).
- Candidates submit electronically a 1-page statement-of-qualifications and reasons for seeking election to the specific senate office *-and-* a vita for distribution no later than 5 p.m. 1 week prior to the date of elections. Statements and vitas will then be electronically forwarded to all senators no later than 5 p.m. the *Friday* prior to the election (5 working days)
- Absentee ballots are permitted on the first ballot only, which must be request from the elections officer no later than Tuesday at 12:00 noon (2.5 days) prior to elections and must be submitted no later than Wednesday at 5:00 p.m. (1.5 days) prior to elections. Absentee ballots may be submitted to Robert Holland Faculty Senate or emailed directly to the elections officer.
- The president's notice of the agenda for the election meeting shall contain an alphabetical list of the names that have been placed in nomination.
- Election of officers will be conducted immediately after the report by the senate president.

- When only one candidate has submitted an application, other candidates may seek election at the April meeting but must provide a qualification-statement and vita for distribution (April meeting).
- All candidates shall have five (5) minutes to speak prior to the first ballot for their position.
- Casting of votes will be conducted by a secret voting process.
- If no person receives a majority vote, a second balloting shall take place between the top two vote receivers of the first balloting, or top three vote receivers should there be a tie for second place.
- After the second ballot candidates will respond to a question formulated by the elections officer, and again will have a maximum of five (5) minutes to respond to the question.
- Balloting shall continue on those names which were on the second ballot until one receives the required vote. Nominations from the floor will be allowed if there is still a deadlock after five ballots.

Faculty Senate Office Relocation

The MSU administration has asked Faculty Senate about the feasibility of moving their office to a different site on campus due to the need to expand the Command Center in the Alumni Center. University Houses / Hunter Henry / Memorial Hall Small Auditorium / Lee Hall / Union / Griffiths Hall / Ruby Hall. The graduate school has an office, four medium sized classrooms and a lecture/presentation room in Griffiths Hall. Another possibility that has been suggested for consideration is the M-Club. Provost Bonner has indicated the Vice President Amy Tuck has reviewed optional locations with her staff and will be providing approximately 5 different office space areas that could potentially be utilized.

Faculty Senate Committee Resolutions/Revisions/Reports **Original Assignments**

<u>Academic Affairs</u> (Committee Chair: Senator Noel Addy)	
AOP 12.09 - Student Excused Absence Policy (Assigned February 10, 2017).....	Pending
<u>Student Affairs</u> (Committee Chair: Senator Stacy Haynes).....	None Pending
AOP 12.29 - Undergraduate Admissions Requirements (April assign).....	Expedite/Pending
<u>Ancillary Affairs</u> (Committee Chair: Senator Mary Ann Jones)	None Pending
Audiovisual lecture recording/uploading onto social media (public access/Copyright).....	Pending
<u>Faculty Affairs</u> (Committee Chair: Senator Brian Baldwin).....	None Pending
<u>Charter & Bylaws</u> (Committee Chair: Senator Anastasia Elder).....	None Pending
<u>University Resources</u> (Committee Chair: Senator Laurie Grace)	
AOP 13.09 – Credential for Teaching (Distance Education Certification Addition: Oct Assign)...	Pending
AOP 10.16 – Distance Education (Distance Education Certification Addition: Oct. Assign).....	Pending
AOP 34.01 – Special Teaching Programs.....	Pending

Academic Operating and Operating Policies In Review and Revision: External to Faculty Senate

AOP 12.09 - Class Attendance and Reporting Absences final signature in progress

Executive Council **February 27, 2016**

AOP 12.17 - Undergraduate Academic Fresh-Start

AOP 12.19 - Undergraduate Academic Amnesty rescind and merged into AOP 12.17

AOP 12.02 - Withdrawal from the University

OP 01.15 - Cellular Communication Devices and Plans

Associate Deans Council

College Department Syllabus Posting

Distance Program Certification

Redistribution of English Composition: Request to enroll students in Comp II during spring semester for improved balance and use of faculty

<u>AOP 13.03</u> - Responsibilities in Instruction and Curriculum, Attendance at Classes.....	Pending
<u>AOP 13.04</u> - Attendance at Classes: Teaching and Faculty (Merge/Rescind).....	Pending
<u>AOP 13.24</u> - Faculty Workload (Executive Committee recommendation for text transfer).....	Pending
<u>AOP 12.17</u> - Undergraduate Academic Fresh-Start	November 9, 2016
<u>AOP 12.19</u> - Undergraduate Academic Amnesty	November 9, 2016
Course Syllabus Posting	November 9, 2016
English Composition Redistribution	November 9, 2016
<u>AOP 12.17</u> - Undergraduate Academic Fresh-Start	August 10, 2016
<u>AOP 12.19</u> - Undergraduate Academic Amnesty	August 10, 2016
<u>AOP 12.20</u> - Undergraduate Academic Forgiveness	August 10, 2016
<u>AOP 12.09</u> - Class Attendance and Reporting Absences	April 13, 2016
<u>AOP 13.03</u> - Responsibilities in Instruction and Curriculum, and Attendance at Classes	April 13, 2016
Grief Counseling	November 9, 2016

Academic Operating Policies and Operating Policies in Review External to Robert Holland Faculty Senate

- AOP 12.09 - Class Attendance and Reporting Policy
- OP 91.120 - Possession of Firearms, Explosives, or Other Devices, Substances, or Weapons
- OP 95.500 - Faculty/Staff Temporary Housing
- AOP 12.29 - Undergraduate Entrance Requirements
- Course Load for Readmission
- Graduate Provisional Admission Policy and Appeal Process

Academic Operating Policies (AOP) Extended Beyond 4-year Cycle Review

<u>Number ▲</u>	<u>Title</u>	<u>Date</u>	<u>Attachment</u>
10.03	Deans Council and Associate Deans Council	04-12-2012	None
10.05	Nepotism	12-05-2012	None
10.15	Substantive Changes	08-13-2013	None
11.05	Requirements for Shortened-Format Courses	11-21-2013	None
11.06	Study Abroad	11-06-2012	None
12.02	Withdrawal from the University	06-01-2010	None
12.08	Requirements for Degrees, Academic Minors, and Certificate Programs	12-05-2012	None
12.12	Credit and Grades	08-12-2013	None

<u>Number ▲</u>	<u>Title</u>	<u>Date</u>	<u>Attachment</u>
12.23	Cooperative Education Program	09-20-2013	None
12.25	Pass-Fail Option	02-05-2013	None
12.26	Undergraduate Credit by Examination	04-12-2012	None
12.30	Developmental Studies	04-23-2012	None
12.36	Repeat Policy	04-12-2012	None
12.38	Undergraduate Academic Advisement	04-23-2012	None
13.05	Faculty Grievance Procedures	05-18-2012	None
13.07	Academic Promotion and Tenure	08-27-2013	None
13.20	Exit Interviews of Departing Faculty	05-11-2012	None
13.21	Faculty Released Time for Specified Committee Chairs	09-15-2011	None
21.01	Graduate Admission Criteria	04-12-2012	None
32.01	Mississippi State University Library	12-01-2006	None
34.01	Special Teaching Programs	12-01-2006	None

Operating Policies (OP) Extended Beyond 4-year Review Cycle

<i>Number ▲</i>	<i>Title</i>	<i>Date</i>	<i>Attachment</i>
01.07	Whistleblower Policy	08-04-2009	None
01.09	Principles for University Governance	09-12-2013	None
01.20	Use of Copyrighted Works for Education and Research	02-14-2008	None
60.103	Recruitment and Selection	10-02-2012	None
60.104	Employment Authorization	10-02-2012	Attachment
60.320	Office Hours-Work Schedule	10-02-2012	None
60.401	Guidelines for Employee Conduct	10-22-2012	None
60.501	Workforce Development	10-02-2012	None
91.109	Dissent, Disruption and Academic Freedom	09-26-2011	None
91.150	Satisfactory Academic Progress Policy	01-23-2012	None
91.177	Extended Orientation for International Students	07-16-2012	None
91.178	Policy on University Scholarship Programs and Procedures	05-23-2013	None

Academic Operating Policy Extended Beyond 4-Year Review Cycle (Currently in Review??)

10.02	Academic Administrators and Directors	04-28-2009	None
10.07	Veterans Administration: Students	11-26-2005	None

12.17	Undergraduate Academic Fresh-Start	12-05-2012	None
12.19	Undergraduate Academic Amnesty	12-05-2012	None
12.20	Undergraduate Academic Forgiveness	04-23-2013	None
13.01	Emeritus Appointments		09-15-2011 None
13.02	Selection of William L. Giles Distinguished Professors		07-31-2012 None
13.03	Faculty Responsibilities in Instruction and Curriculum		11-21-2013 None
13.11	Academic Freedom	04-12-2012	None
13.14	Grade Appeal & Academic Review Board	04-28-2009	None
13.15	Evaluation of Teaching Performance	08-02-2006	None
13.24	Annual Faculty Review Process	10-14-2011	Attachment

Academic Operating Policy Revision of Listing

12.21	Veterans Academic Status	09-20-2013	None
13.04	Attendance at Classes: Teaching Faculty	07-15-2011	None

REPORT OF THE FACULTY SENATE VICE PRESIDENT

Dean's Council Meeting

March 20

- AOP 12.29 Undergraduate Entrance Requirements
 - Minor change to allow dual-enrollment for MSU-Meridian students. (Partnership-pathway with admission) under first full admission
 - Discussion regarding deletion of the Undergraduate Admissions Policy Committee
 - Undergraduate admission requirements to the university are set forth by IHL
 - Entrance requirements for departments/programs are determined by the department and/or program.
 - Sections changed to include removing language regarding the Undergraduate Admissions Policy Committee
 - Deletion of first paragraph under Policy/Procedure section
 - Rewording of 2nd bullet to current language.
 - Motion was approved by Dean's Council and sent back to Faculty Senate for review.

- Complete to Compete (IHL initiative)
 - Offered to former students of Mississippi IHL universities
 - Purpose: To increase number of degrees in the work force with the goal of increasing the attractiveness of Mississippi workforce to businesses.
 - Potential audience
 - Students who have met degree requirements but haven't applied for graduation.
 - Students who left early but could complete the degree requirements with additional coursework.
 - Students out for 2 years and not attended another 2/4 during the 2-yr span. Going back 15 years.
 - Possible options: Systems-wide degree program to meet the special needs of this population.
 - Next Steps:
 - Email survey (101 up to 150 questions) to all students 21 and above and students 25 and above to identify.
 - March 30 submit information to IHL
 - Provide feedback on what MSU is doing/needs to be doing to reach audience.
 - Initial estimate at time of meeting:
 - 2,700 students from MSU with 120 hours
 - Student would have input on university with systems-wide degree.
- Programs flagged with low-productivity.
 - Dr. Bonner-board and legislators are concerned about low-performing programs (3-years).
 - Recommendation to flagged programs: suspend to allow program to reopen,
 - Programs which are closed are very difficult to reopen.

- Brett Harvey SHARP (Sexual Harassment and Related Issues)
 - Required by the Governor
 - Mississippi State University will have to provide completion by all employees by June 30, 2017
 - Dr. Bonner and Brett Harvey both firmly expressed the need for every Mississippi State University employee to complete the training by the deadline or earlier to avoid possible suspension of salary
 - Approximately 35 minutes to complete
 - Email from MSU announcements was sent on April 21 at 3:57. It is recommended that you refer to this email or a departmental/unit specific email for further information
 - SHARP Training is accessed through page up system.
- John Dickerson Commencement committee review
 - Need: Issues related to-seating, parking, length of ceremony
 - Two Spring 2017 graduations ceremonies will be largest at MSU,
 - Recommendations
 - Move to two ceremonies in the fall
 - Move to three ceremonies in the spring
 - Ceremonies on weekday instead of weekend
 - Anticipated result
 - Cut ceremonies by 30-45 minutes
 - New commencement schedule will begin with Fall 2017 commencement
- Tim Chamblee Association of Public & Land-Grant Universities (APLU) Excellence in Assessment
 - At the request of President Keenum, MSU plans to submit
 - 10 broad categories down to 5 fits 95% of all student learning outcomes.
 - 5 university-wide learning outcomes.
- Mike Rackley/Tommy Parker Information Technology Services
 - Proposed additions to Banner
 - Advising assignment under faculty and departments, users tab
 - Only those with permission to assign advisors will make changes to the tab all will see the tab. Not college dependent
 - Audit trail to see what happened by faculty member
 - Faculty will be able to see names of advisees
 - Students will be able to see name and contact for primary/secondary advisors

- Currently for undergraduate/Dean Bruce requested that similar function be available to graduate students.
- Email to students and parents when updates to grades are reported
 - Final grade check boxes (potentially progress grades)
 - Once grade is updated, students and those identified in parent portal will receive a standard email stating that the grade has been changed and instructions on how to access grade from Banner portal.
 - No grade or other course information is provided in the email.

Spring Faculty Senate Roundtable

April 21

- Topic: **Mississippi State University-Strengthening Community Engagement**
- Roundtable Participants:
 - *Cody Coyne**, *RHFS President, moderator*
 - *Brent Fountain**, *RHFS Vice President, moderator*
 - Judy Bonner, Provost and Executive Vice President
 - Leslie Strawderman*, Associate Professor, Industrial & Systems Engineering
 - Cade Smith, Asst. Dean and Director, Student Leadership
 - Kenneth Anthony, Assistant Professor, Curriculum, Instruction, and Special Edu.
 - Sharon Oswald, Dean, College of Business
 - Mary Ann Jones*, Associate Professor, Library
 - Greg Bohach, Vice President for Agriculture, Forestry and Veterinary Medicine
 - Noel Addy*, Associate Professor, School of Accountancy
 - Kevin Williams*, Associate Professor, Communication
 - Jessica Tegt, Assistant Extension Professor, FWRC
 - Jason Ward, Associate Professor, History
 - Gary Packwood, Associate Professor & Director of Choral Activities
 - Regina Hyatt, Vice President for Student Affairs
 - Patty Lathan*, Associate Professor, CVM, Clinical Science
 - George Hopper, Dean, College of Ag and Life Sciences, Dean, CFR
 - Reuben Burch, Assistant Professor, Industrial & Systems Engineering
 - Dipangkar Dutta*, Professor, Physics & Astronomy
 - Cory Gallo, Associate Professor, Landscape Architecture
 - Teresa Gammill, Assistant Vice President Research

- Sid Salter, Chief Communications Officer
 - Joel Collier, Associate Professor, Marketing/Qualitative Analysis/Bus. Law
 - Alexis Gregory, Associate Professor, School of Architecture
- *denotes Robert Holland Faculty Senator

- Results of the roundtable will be posted to the Faculty Senate website shortly.

Respectfully submitted,

Brent Fountain

RHFS Vice President

FACULTY DESIGNATES ON UNIVERSITY COMMITTEES

BUSINESS TO BE SENT TO COMMITTEES

1. AOP 12.29 Undergraduate Entrance Requirements (Student Affairs)

President Coyne said that the Executive Committee has chosen to send AOP 12.29 to the Student Affairs Committee. Due to the short time frame that the policy is required to be approved, the policy has already been reviewed by the Student Affairs Committee and will be reported on during standing committee reports. The motion to send AOP 12.29 to the Student Affairs Committee passed by unanimous hand vote.

STANDING COMMITTEE REPORTS

Academic Affairs

1. AOP 12.09 Class Attendance and Reporting Absences

Senator Addy, on behalf of the Academic Affairs Committee presented an update on the request to review athletic absences. Senator Addy explained that the schedules of student athletes can

sometimes interfere with a student athlete's ability to successfully complete a course. This is dependent on the instructor's policies as well as the courses content. The Academic Affairs committee decided that the best way to prevent any issues was to have the student athlete and the faculty member communicate directly to determine the appropriateness of the student to take the course.

Senator Strawderman said that she believed that "multiple excused absences" should be defined. She added that she did not feel that a form is necessary if the student is only going to miss 2 classes. Senator Addy replied that he felt that the phrase would be define as 2 or more. If a student comes to an instructor and the instructor has no issue with the absences, the instructor could simply say that it was okay.

Senator Barefield asked if this would be included in a syllabus so the responsibility would rest with the student and not the faculty member. Senator Addy replied that he thought that this could eventually be included in the template syllabus that all faculty use. Senator Barefield said that he believed that there should be a way to include other non-athlete students that could miss a substantial number of days due to judging teams or conferences. Senator Wilmoth said that he felt including something about this in the template syllabus would include non-athlete students.

Senator Williams said that he believed that a University wide excused absence form could be beneficial. He said that it could be used to automate notices to faculty that students that will have multiple absences in their class. Senator Elder said she was unsure who had the jurisdiction and authority to create a form. Senator Addy replied that the department head or higher approves excused absences.

Senator Haupt said that ultimately what matters is whether or not the student grasps the material. Senator Baldwin agreed and said that the burden on the instructor is to either provide make-up material or just not count the missed work for an excused absence.

Senator Elder said that she thought that the first two sentences of page 52 could be struck. Senator Follett replied that he thought that the sentences just precluded an instructor from having an attendance policy that penalizes the student.

Senator Jones asked if adding the word "anticipated" would clarify. Senator Addy replied that it would help, but would not address Senator Elder's concern.

Senator Carskadon said that if an instructor has a large number of students, it can become impractical and time consuming to provide alternative exams.

Vice President Fountain asked who would generate the form that would be signed at the beginning of the semester. Senator Addy said that he felt that the faculty member would generate the form.

Senator Carskadon made a friendly amendment to strike the second sentence on page 52, "Use of a drop grade will be considered as a penalty". The Academic Affairs Committee accepted the friendly amendment.

Senator Freyne said that he thinks that anticipated and unanticipated absences should be defined and used throughout the document.

Senator Wilmoth said that he would like to strike the first sentence on page 52 as well. Senator Bennett said that she felt that there would be a potential grade penalty due to the material that was missed. Senator Larson said that she thought the sentence should solely deal with attendance penalties. Senator Addy said that the second paragraph on page 52 provides guidance to the instructor if too many excused absences are accrued. Secretary Marett asked if the deletion of the first sentence would allow students with excused absences to be penalized. Senator Elder replied that it would allow faculty members to penalize students for excused absences, but it would just be attendance points.

Senator Bennett said that she is concerned that some students would get caught needing to take certain courses for their major, but not being able to successfully complete the requirements due to their scheduled excused absences. She said that this would postpone graduation for the student. Senator Addy replied that when student athletes are entering the University they have to choose either a major that works with their schedule, or put off graduation to accommodate their sport schedule.

Senator Carskadon said that the crux of this discussion is the meeting between the student and faculty member at the beginning of the term. He said that he felt that this would allow the student to decide if they wanted to remain in the course knowing that their drop grade would be used. Vice President Fountain said that he feels that the initial meeting allows the student and instructor to reach an agreement.

Senator Strawderman called the question and asked that the friendly amendment be voted on separately from the policy. Senator Herd seconded the motion.

The motion to strike the second sentence on page 52 passed by majority hand vote.

Senator Larson made a friendly amendment to combine the second and third sentences in paragraph three on page 50. The Academic Affairs Committee accepted the friendly amendment.

The motion to approve AOP 12.09 Class Attendance and Reporting Absences as amended passed by unanimous hand vote.

Ancillary Affairs No Report

Charter & Bylaws No Report

Faculty Affairs No Report

Student Affairs

1. AOP 12.29 Undergraduate Entrance Requirements

Senator Randle, on behalf of the Student Affairs Committee, outlined the revisions to the policy. She explained that the Undergraduate Admissions Policy Committee no longer exists because their task could be completed at the college level and was therefore struck. She noted that the other big revision was to allow concurrent admission between the Community College and MSU Meridian campus for those students enrolled in the Partnership Pathway program.

Senator Potter asked who would be responsible for assigning AP and CLEP credit with the removal of the Undergraduate Admissions Policy Committee. Vice President Fountain replied that the department would assign the credit.

Senator Spain asked about the composition and tasks of the Undergraduate Admissions Policy Committee. Senator Elder replied that the committee was made up of faculty and administrators. Vice President Fountain said that the committee was non-functional and as a result was delaying admissions decisions. He said that the Office of the Registrar would now be handling the work.

Senator Potter asked why the list of subject matter that is required has been struck. Senator Follett replied that IHL sets all of those requirements.

Senator Wipf made a friendly amendment to change “hold” to “pass” in the policy. The Student Affairs Committee accepted the friendly amendment.

The motion to accepted AOP 12.29 as amended passed by majority hand vote.

University Resources

Vice President Fountain moved that the review of mandatory certification for online teachers be taken from the table. Senator Baldwin seconded the motion. The motion to take from the table passed by unanimous voice vote.

1. Mandatory Certification for Online Instruction

Senator Grace, on behalf of the University Resources Committee, presented the committee report. She explained that since the last time the report was discussed, she has determined that certification is required based solely on method of delivery.

Senator Spain asked for a definition of “academic unit”. Senator Grace replied that it could be a department or a school. It would have a department head or school director. Senator Spain said that she is against the removal of “departments and colleges”. Senator Baldwin said that there are situations on campus that “department and college” does not accurately cover. Senator Spain made a friendly amendment to keep “department” and add “school” to “academic units”. The University Resources Committee accepted the friendly amendment.

Senator Potter asked why “faculty” was struck on page 69. Senator Barefield replied that it referred to programs. Senator Spain said that faculty are also responsible for academic endeavors as well. President Coyne said that in the workload document department heads are responsible for covering a course if the instructor is unable to do so. They are also responsible for the content.

Vice President Fountain made a motion to strike the second part of the last sentence under “Programs” and add “departments, schools, “. Senator Jones seconded the motion. The motion to amend passed by majority hand vote.

The motion to accept the committee report as amended passed by majority hand vote.

SPECIAL COMMITTEE REPORTS

PENDING BUSINESS

NEW BUSINESS

ELECTION OF OFFICERS

President Coyne, acting as election officer, announced the nominations that were received by the deadline. Dr. Brent Fountain has been nominated for President. President Coyne asked if there were any nominations from the floor. Hearing none, President Coyne proceeded with the vote. Senator Follett made a motion to accept Dr. Fountain as Faculty Senate President by acclamation. Senator Williams seconded the motion. The motion to accept by acclamation passed by unanimous voice vote.

President Coyne asked for nominations from the floor for Vice President. Senator Follett nominated himself for Vice President. Hearing no more nominations, President Coyne proceeded with the vote. Senator Williams made a motion to accept Dr. Follett as Faculty Senate Vice President by acclamation. Senator Burt seconded the motion. The motion to accept by acclamation passed by unanimous voice vote.

President Coyne asked for nominations from the floor for Secretary. Vice President Fountain nominated Senator Mary Ann Jones for Secretary. Senator Jones accepted the nomination. Hearing no more nominations, President Coyne proceeded with the vote. Senator Williams made a motion to accept Senator Jones as Faculty Senate Secretary by acclamation. Senator Lathan seconded the motion. The motion to accept by acclamation passed by unanimous voice vote.

Vice President Fountain presented outgoing President Cody Coyne with a commemorative plaque. President Coyne thanked the assembly.

Senator Lathan made a motion to adjourn. Senator Williams seconded the motion.

After a unanimous voice vote, the meeting adjourned at 5:18 p.m.

Submitted for correction and approval.

Kent Marett, Secretary

Jason Cory, Administrative Assistant II

INTRODUCTION OF GUESTS

Dr. Mark Keenum, University President

Dr. Judy Bonner, Provost and Executive Vice President(*scheduling conflict*)

Dr. Peter Ryan, Associate Provost for Academic Affairs

REPORT OF THE FACULTY SENATE PRESIDENT

Robert Holland Faculty Senate President Committee Service

Executive Council	Design Review Committee
Executive Enrollment Management Council	Information Technology Council
Special Events and Game Day Operations	Athletic Council
Diversity Council	Parking and Traffic Regulations Committee
Sustainability Committee	Fall Convocation Planning and Review
Textbook Adoption Committee	Employee Benefits Committee
Alumni Board	Health and Wellness Committee
President's Committee on Planning	Work-Life Balance Committee
Master Plan Development and Advisory Committee	

General Announcements and Discussion

Faculty Senate Website

- Faculty Senate Website is in the process of being updated
 - **2017 Office of the President/Faculty Senate Spring Roundtable**
Special thank you to Dr. Cade Smith and the Office of Student Leadership and Community Engagement Center for Community-Engaged Learning for their important role in compiling this information.
 - **Upcoming Faculty Senate Meeting Dates 2017-2018**

- August 18, Grisham Room
- September 8, (***To Be Determined***)
- October 13, Grisham Room
- November 10, Grisham Room
- December (***No Meeting***)
- January 12, Grisham Room
- February 9, (***To Be Determined***)
- March 9, Grisham Room
- April 13, Grisham Room (***Officer Elections***)

Faculty Senate Officers and Committee Chairs

Academic Affairs	Noel Addy
Charter & Bylaws	Cody Coyne
Student Affairs	Stacy Haynes
Ancillary Affairs	Debra Prince
Faculty Affairs	Lesley Strawderman
University Resources	Laurie Grace
Secretary	Mary Ann Jones
Vice President	Randy Follett
President	Brent Fountain

Faculty Senate Designates on University Committees

Appointment for Faculty Senate designates is currently underway. It is the goal of the Senate to have Faculty Senate representation on every University committee. Current Senators serving on a University committee will have the opportunity to continue service during the 2017-2018 year. Current vacant committee positions or committee openings will hopefully, be filled by the August meeting of the Faculty Senate. Senators will be provided with a list of current committee assignments and vacancies. Should you be interested in serving on a vacant committee, please contact me.

- Kent Marett-recommended to Provost to serve on the Chief Information Officer search committee.
- Due to a conflict with my teaching schedule for the Fall of 2017, Vice President Randy Follett will be attending the Special Events and Game Day Operations committee and providing the Senate with any important information.

Academic Operating Policies signed by Senate since July 1, 2017

- AOP 13.02-Selection of William L. Giles Distinguished Professors
- AOP 13.03-Responsibilities in Instruction and Curriculum, and Attendance at Classes
- AOP 13.23-Faculty Workload
- AOP 13.04-Attendance at Classes: Teaching Faculty (rescinded)
- AOP 12.20-Undergraduate Academic Forgiveness

Status of Joint Proposal of the Faculty Senate and Professional and Support Staff Council regarding Spousal Tuition Remission

It was determined that such a request will require Institutes of Higher Learning (IHL) approval. Given the current uncertain financial climate in Mississippi and budget reductions currently facing higher education making such a request is not an option at this time. The request will be reconsidered in the future.

Faculty Senate Office relocation

Currently, there are no immediate plans to relocate the Faculty Senate office from the Butler-Williams Guest House. However, the intent is that the Faculty Senate offices will relocate in the near future. Potential locations for the Faculty Senate offices have been discussed, but discussions are very

preliminary. It is expected that the future Faculty Senate offices will contain similar space to the current Faculty Senate Offices. The Senate will be updated as new information is available.

Enrollment Reports-(as of August 14, 2017)

Enrollment 21,444 (-178 students from final enrollment last year)

Upcoming Events

- Fall convocation-August 17th 5:30pm Humphrey Coliseum
- General faculty meeting-August 29th 2pm Bettersworth Auditorium, Lee Hall

Presidential Reports from University Committees (July-August 2017)

Fall Convocation Planning Meeting 7/14/2017

- August 17th Humphrey Coliseum, Faculty are asked to arrive by 5:00pm. Regalia is optional
- Program is expected to last 1 hour
- Guest speaker is Wes Moore, author of 2017 Maroon Edition: ***The Other Wes Moore: One Name, Two Fates***
- Faculty are welcome to attend Fall Convocation. There will be a reserved section of seating for faculty who are in attendance.

Deans Council 7/17/2017 (attending on behalf of RHFS Vice President)

- Academic Common Market-Peter Ryan
- Advanced Student Payments-Don Zant & Kevin Edelblute
 - If accepted, the process will not be implemented until Fall 2018
 - Current Process
 - 90-day grace period-balance due October 9
 - Proposed process
 - Balance due August 1
 - 100% Payment upfront or Enrolled in a Payment Plan
 - 50% down, followed by two, 25% monthly payments
 - Payment plan cost = \$50.00/semester
 - August 6 (before move in to residence halls)
 - Void schedule if not paid or enrolled in payment plan

- Cross-Functional Teams to Implement Proposed Plans
 - Due Dates and Student Experience
 - Payment Plans
 - Communications-External Stakeholders
 - Communications-Internal Updates/Sounding Board
- Interim CIO, Steve Parrott
 - 2-factor authentication for all MSU data-sensitive portals
 - Now available to sign-up
 - More information can be found on ITS website and through Banner
- As of July 17, 10,198 (54%) of the students could determine who their primary advisors are. The goal was that the remaining students would have information regarding their advisors by August 9.

Special Events and Game Day Operations (Summary of information from the following meetings (7/19-cancelled, 7/26-attended, 8/2 attended by Senator Mary Ann Jones, 8/9-attended))

- Game Day Pedestrian Safety Bollards-Jay Logan
 - Phase 1
 - Barr and BS Hood
 - Barr and McArthur
 - College View and Barr (narrow enough that golf carts can't pass through) 42-44" on center. wheelchairs could still go through.
 - Phase 2
 - Stone and BS Hood (narrow)
 - Lloyd Rick's and Lee Blvd
 - Cullis Wade Entrance (narrow)
 - Phase 3
 - Memorial exit
 - Freshman and Barr
 - Phase 4
 - Stone and Bost Extension Center
 - Creelman and Stone
 - Creelman and Tracy
- \$300 per bollards installed (88 total bollards)
- First 3 phases installed prior to first home football game (Pending Approval)
- Bollards will be able to be moved by one person (e.g. event services) if necessary for emergency vehicles to have access

Game Day information and Fan Day Guide was previewed-information can be found at

hailstate.com/gameday

Buildings open on game days

McArthur Hall	Allen Classroom Annex	Memorial Hall
Hilbun Hall	Bost Extension Building B	Welcome Center
Roberts Building	Butler-Williams Alumni House	MSU Bakery
Soccer Press Box	Humphrey Coliseum	Newell-Grisham
MSU Colvard Student Union		

Junction John/Jane @ Lloyd-Ricks-Watson & behind greenhouses at Stone Blvd.

Chapel of Memories will not be open

*Buildings will be staffed and open 6 hours before game and 2 hours after the game (games starting at 2:30pm or later)

**Buildings will be staffed and open 4 hours before the game and 2 hours after the game (for games starting before 2:30pm)

Parking and Traffic Committee 7/27/2017 attended by Senator Mary Ann Jones

- The committee voted to give the Athletic department the same reserved parking spaces as other VPs get, which is one for the VP and 2 additional spots. It was determined that each head coach did not need a designated spot.
- Paystation parking will be \$1.25 for first hour and \$2.00 for subsequent hours, up to 2 hours. This provides paystation parking for a maximum of 3 hours for a max cost of \$5.25.
- The Garner Hall parking lot metered spots were approved.
- Community Service Resolution brought forward from the SA was tabled until the committee received additional information from the Maroon Volunteer Center and the Dean of Students office.

There was a discussion regarding the opening of the south entrance road to campus now known as Hail State Boulevard. Jeremiah Dumas said the target date to open the road is September 1. (Game Day noted the opening will more likely be September 9 due to weather delays) The Wise Center representative expressed concern about traffic when school starts. MSU Chief of Police Vance Rice said there would be traffic control by officers during the busy times at the current Wise Center entrance.

Briefly discussed was the parking situation for the Hand gated parking lot. There was concern expressed about the Hand gated lot not being on the list for new gated permits. Jeremiah Dumas said discussions are still pending regarding a paid parking for the Grant Presidential Library, but no one with current Hand gated lot access would lose it.

Master Plan Development and Advisory Committee

- July 13, 2017—Attended by Senator Cody Coyne on behalf of the Faculty Senate
- August 10, 2017—meeting cancelled due to lack of agenda items

Executive Council

- July 24, 2017-meeting cancelled due to lack of agenda items

New Faculty Member Orientation-8/8/2017

Welcome and introduction on behalf of the Robert Holland Faculty Senate-August 8, 2017-The Mill

Academic Operating Policies (AOP) Extended Beyond 4-year Cycle Review

<u>Number▲</u>	<u>Title</u>	<u>Date</u>	<u>Attachment</u>
10.03	Deans Council and Associate Deans Council	04-12-2012	None
10.05	Nepotism	12-05-2012	None
10.15	Substantive Changes	08-13-2013	None
11.05	Requirements for Shortened-Format Courses	11-21-2013	None
11.06	Study Abroad	11-06-2012	None
12.02	Withdrawal from the University	06-01-2010	None

<u>Number</u> ▲	<u>Title</u>	<u>Date</u>	<u>Attachment</u>
12.08	Requirements for Degrees, Academic Minors, and Certificate Programs	12-05-2012	None
12.12	Credit and Grades	08-12-2013	None
12.23	Cooperative Education Program	09-20-2013	None
12.25	Pass-Fail Option	02-05-2013	None
12.26	Undergraduate Credit by Examination	04-12-2012	None
12.30	Developmental Studies	04-23-2012	None
12.36	Repeat Policy	04-12-2012	None
12.38	Undergraduate Academic Advisement	04-23-2012	None
13.05	Faculty Grievance Procedures	05-18-2012	None
13.07	Academic Promotion and Tenure	08-27-2013	None
13.20	Exit Interviews of Departing Faculty	05-11-2012	None
13.21	Faculty Released Time for Specified Committee Chairs	09-15-2011	None
21.01	Graduate Admission Criteria	04-12-2012	None
32.01	Mississippi State University Library	12-01-2006	None
34.01	Special Teaching Programs	12-01-2006	None

Operating Policies (OP) Extended Beyond 4-year Review Cycle

<u>Number</u> ▲	<u>Title</u>	<u>Date</u>	<u>Attachment</u>
01.07	Whistleblower Policy	08-04-2009	None
01.09	Principles for University Governance	09-12-2013	None
01.20	Use of Copyrighted Works for Education and Research	02-14-2008	None
60.103	Recruitment and Selection	10-02-2012	None

60.104	Employment Authorization	10-02-2012	Attachment
60.320	Office Hours-Work Schedule	10-02-2012	None
60.401	Guidelines for Employee Conduct	10-22-2012	None
60.501	Workforce Development	10-02-2012	None
91.109	Dissent, Disruption and Academic Freedom	09-26-2011	None
91.150	Satisfactory Academic Progress Policy	01-23-2012	None
91.177	Extended Orientation for International Students	07-16-2012	None
91.178	Policy on University Scholarship Programs and Procedures	05-23-2013	None

Academic Operating Policy Extended Beyond 4-Year Review Cycle (Currently in Review??)

10.02	Academic Administrators and Directors	04-28-2009	None
10.07	Veterans Administration: Students	11-26-2005	None
12.20	Undergraduate Academic Forgiveness	04-23-2013	None
13.01	Emeritus Appointments	09-15-2011	None
13.11	Academic Freedom	04-12-2012	None
13.14	Grade Appeal & Academic Review Board	04-28-2009	None
13.15	Evaluation of Teaching Performance 0	08-02-2006	None
13.24	Annual Faculty Review Process 1	10-14-2011	None

Academic Operating Policy Revision of Listing

12.21	Veterans Academic Status	09-20-2013	None
13.04	Attendance at Classes: Teaching Faculty	07-15-2011	None

REPORT OF THE FACULTY SENATE VICE PRESIDENT

Since taking on the role of Vice President on July 1, I haven't actually had much activity related to the position, other than planning meetings with President Fountain, and a couple of meetings with Provost Bonner. I am currently in the process of identifying all of the committees of which I'm now a member, and getting the dates and times of meetings into my schedule. I look forward to this year's Faculty Senate responsibilities and working with President Fountain and the rest of the Executive Committee. As reported elsewhere, there are a number of important items that will be reviewed this year, and I am glad to once again be involved in the process at this level.

Respectfully submitted,

Randy Follett

REPORT FROM FACULTY SENATE DESIGNATES ON UNIVERSITY COMMITTEES

Academic Operating Policies Singed into Effect

April – July 2017

AOP 12.16 - Academic Suspension and Dismissal

AOP 12.20 - Undergraduate Academic Forgiveness

AOP 13.01 – Emeritus Appointments

Executive Council Discussion

AOP 13.02 - Selection of Williams L. Giles Distinguished Professors

AOP 13.03 – Responsibilities in Instruction and Curriculum and Attendance at Classes

AOP 13.23 - Faculty Workload

AOP 13.04 – Attendance in Classes: Teaching Faculty

Rescinded

Office of the Provost is currently assembling a collection of AOP for consideration by Faculty Senate

Discussion Topics Addressed in Monthly Scheduled Meetings with Provost Bonner

- Faculty Award Development Opportunities
 - Review of faculty awards at Mississippi State University
 - Review of faculty award categories at other universities
 - List of potential new faculty award categories or levels
- Strategic Plan: Challenges During Conception and Implementation

- Annual Faculty Evaluation Process

Spousal Tuition Remission Proposal

Staff Council representatives Tamara Gibson and Susan Brooks presented a proposal to Robert Holland Faculty Senate at the November 11, 2017 that described the implementation of a spousal tuition remission proposal. Due to the current fiscal climate that exists within the state of Mississippi which has contributed to budgetary constraints affecting all institutions of higher learning there is a general consensus opinion that now would not be an appropriate nor effective time to present such a proposal for approval.

Faculty Senate Database Archive Assembly

- University OP/AOP Archive.....Completed
- Confidence Survey Archive.....Initiated (2014-2017)
- SEC Faculty Achievement Award Archive.....Completed
- Faculty Senate Database Archive of Shared Drive.....File Transfer Pending

University Anti-Bullying Ad Hoc Committee: Policy and Procedure **February 21, 2017**

Sub-Committee1: Training and Communications.....Judy Spencer

Sub-Committee 2: Position Statement and Policy/Procedure.....C.P. Coyne

- Reference university anti-bullying notice statements have been assembled for committee review
- Definitions of the wide spectrum of different types of bullying behavior have been assembled
- Reference university policy and procedures has been assembled for design of the review process
- Recent recommendations have proposed drafting an independent policy and procedure document
- Related existing policy and procedure include the following
 - OP 03.03 - Non-Discrimination and Anti-Harassment Policy
 - OP 03.02 - Equal Opportunity and Affirmative Action
 - OP 60.401 - Guidelines for Employee Conduct

Draft copies are available that are either a single stand-alone operating policy document or merged into existing operating policies (OP 03.03, OP 03.02, OP 60.401) Options are being reviewed for final decision in the Office of the Provost.

Robert Holland Faculty Senate President University Committee Reports

Executive Council	Design Review Committee
Executive Enrollment Management Council	Master Plan Design Review Committee
Information Technology Council	Game Day and Special Events Committee
Athletic Council	Faculty Research Advisory Committee
Diversity Council	Parking and Traffic Regulations Committee
Annual Faculty Review Form Revision (ad hoc)	Campus Access Committee
Anti-Bullying Policy Development Committee (ad hoc)	Sustainability Committee
Maroon and Write QEP Advisory Board	Faculty Housing Appeals Committee
Freshman Convocation Planning and Review	Textbook Adoption Committee
	Alumni Board

University Committee Reports

Executive Council May 22, 2017

<u>AOP 12.29</u> - Undergraduate Entrance Requirements (Expedited)	Approved
<u>OP 62.08</u> - Credit/Debit Card Processing	Approved
<u>OP 62.09</u> - Security of Card Payment Devices	Approved
<u>OP 62.10</u> - Safeguarding Cardholder Data (CHD).....	Approved
<u>OP 95.501</u> - Traffic and Parking Rules and Regulations	Approved

Executive Council June 26, 2017

<u>OP 91.113</u> - Administrative Withdrawal and Readmission	Approved
<u>AOP 10.07</u> - U.S. Department of Veterans Affairs: Students.....	Rescind
<u>AOP 13.01</u> - Emeritus Appointments	Further Review: Faculty Senate / College Deans
<u>AOP 12.16</u> - Academic Suspension and Dismissal (see below)	Approved

Students with a semester GPA of less than 2.0 who have attempted at least 24-hours of coursework at Mississippi State University -AND- who fail to meet the following MSU cumulative GPA requirements will be suspended

<u>MSU GPA Hours</u>	<u>MSU GPA Hours (Revised)</u>	<u>MSU Cumulative GPA</u>
60+ semester hours	67+ semester hours	2.0
30-59 semester hours	37-66 semester hours	1.8
24-29 semester hours	19-36 semester hours	1.6
0-23 semester hours	0-18 semester hours	Not Subject to Suspension

Associate Deans Council

June 24, 2017

AOP 12.16 - Academic Suspension and Dismissal.....Approved

International Students Travel and Notification of Schedule and Location

Faculty are being notified to strongly encourage students that are traveling internationally to inform the International Institute with details regarding their schedules, locations, contact information while visiting foreign countries. One the most important reasons justifying the request is the improved ability of Mississippi State University to extract students out of harms-way in situations when the environment of a foreign location becomes politically or militarily unstable.

Associate Deans Council

June 28, 2017

Submission Changes of Graduate Student Forms

- Declaration of Examination/Defense
 - GPA = ≥ 3.0 / Currently Enrolled / within 6-hrs of completion of last semester / time limit compliance / CAPP compliance / continuous registration / committee form / MSU announcement of examination-defense 2-weeks in advance
 - Phase-1 of Graduation Audit process will include review so that errors are detected early.
- Graduate Faculty Appointment Levels
 - Level-1 and Level-2
 - Graduate courses do not have to be taught by graduate faculty members
 - Non-graduate faculty can be members of graduate committees
 - Appointment / Re-appointment Change of Level-1 / Level-2 Status
- Phase 1 of Graduation Audit Process
- CAPP Compliance (replaces on program of study form)
- Regular Application Deadline: June 30

Elimination of Alternatives to Barnes and Nobel in eCommerce within myCourses
Complete-2-Compete Program Review

University Curriculum and Courses Committee (UCCC)

June 21, 2017

The Office of the Governor has mandated that universities in the state of Mississippi develop programs that will facilitate the graduation of students that have attended universities but have not graduated.

Complete-2-Compete Initiative at Mississippi Public Universities and Community Colleges

Associate Provost Peter Ryan and Dean Rick Travis have developed a curriculum and graduation pathway for students that have not received a degree and have not been enrolled for 24 months

- Program pertains to students that have earned academic course credits but have not graduated
- Final GPA will not be calculated using pre-existing "F" course grades
- Graduate degree will not hold the same exact title as the original degree major due to the elimination of certain courses that in some instances are common obstacles to graduation
- Program can be of benefit to student employed in the private sector where an opportunity exists for advancement and promotion when they are dependent upon attainment of an academic graduate degree.
- Proposal and curriculum map was approved by the UCCC

Information Technology Council (ITC)

May 2, 2017

Dual authentication access coding

Information Technology Committee (ITC) Emergency Meeting

June 23, 2017

Automatic computer system prompt to save log-in information (e.g. ID and password)

Information Technology Council (ITC)

August 1st, 2017

Old Main Building

- Installation of instructional technology in 22 classrooms has been delayed
- Delivery of ADA lecterns was delayed but should be in place by August 16
- Way Finder touch screen technology for orientation and routes will be installed
- Lecture rooms will have daily schedules on a small screen near outside doors
- Attendance scanners will be installed in each lecture room

Banner 9 Migration and Enhancements

- On July 16th 2 modules will be upgraded
 - Human Resources module
 - Oracle forms accommodation (current version expires October 2017)
- Student module (January 2018)
- Accounts Receivable module (April 2018)
- Financial Aid module (April 2018)
- Application Navigator in Banner 8/Banner 9

Department "For-Fee" Printing System

Pharos will become available for use as a "for fee" printing system

- Since 2013 Novell has been employed (Novell has been used for over 20 yrs)
- A Microsoft iPrint replacement was sought last year due to lack of upgrades
- Pharos will cost \$954/printer for first year along with a \$159 maintenance fee.
- Some departments have not or will not migrate to Pharos due to financial cost

- The objective is for everyone to have migrated away from iPrint by Fall 2017
- Objective will be to have consistency in printing fees across entire campus
 Aug 14: BW \$0.10/pg Color \$0.40/pg

Canvas and Blackboard Comparisons and Implementation

- Surveys have been conducted comparing Blackboard
 Opinions varies among faculty regarding the comparison
 Canvas overview and orientation presentation occurred July 21st
- Canvas is cloud based only
 Canvas is financially much more economical than Blackboard
 Blackboard will need to be renewed for at least 1, possibly 2 more year

Dual Two-Factor Authentication

- Implementation “roll-out-date” scheduled for July 24 (Oct 16 completion date)
- Information security training is required every 2 years
- Concerns have existed about CASS upgrade
- Exchange is not CASS compatible
- Employees with access clearance for Cateogry 1 data are required to utilized a 2-factor authentication (requirement mandated by Information Security Program)
- Information security training is required every 2 years
- A total of 2709 MSU employees will be required to use 2-factor authentication
- A bypass code can be acquired on demand for justifiable reasons
- A key fob will be made available to facilitate more convenient practical implementation
- Category 1 data includes
 - Patient Heath Care Records
 - Personnel Data and Records
 - Transcript Data and Records
 - Human Subject Research data
 - Insurance Data and Records
 - Driver’s License Records

A total of approximately 44 employee accounts have been violated including several that have involved acquisition of faculty monthly pay checks.

Executive Enrollment Management Committee April – June 2017

Executive Enrollment Management Committee Summary Update June 24, 2017

	<u>June 2014</u>	<u>June 2015</u>	<u>June 2016</u>	<u>June 2017</u>
First-Time Freshman	2842	3015	3063	2956

Returning Students

Returning UnGrad	11,026	11,296	11,658	11,973
Returning Grad	1745	1530	1577	1624
New Students	4140	4411	4351	4608
Total Enrollment	17,135	17,431	17,885	18,560

First Time Freshman ACT Scores

June 20, 2016	ACT Mean = 25.08	Enrolled = 2245
June 19, 2017	ACT Mean = 25.20	Enrolled = 2278
June 26, 2017	ACT mean = 24.92	Enrolled = 2956
June 27, 2017	ACT mean = 24.83	Enrolled = 3063

MSU Total Applications and Admissions: Fall 2017 Semester: Abbreviated Table Summary

	<u>June 23rd</u>	<u>June 24th</u>	
<u>2015</u>	<u>2016</u>	<u>2017</u>	
	18,176	18,281	MSU-Starkville Applied
	10,296	11,426	MSU-Starkville Admitted
	668	741	MSU-Distance Applied
	256	345	MSU-Distance Admitted
	235	239	MSU-Meridian Applied
	107	142	MSU-Meridian Admitted
	12	43	MSU-Gulf Applied
	9	30	MSU-Gulf Admitted
	19,304	19,304	MSU-Total Applied
	10,412	11,598	MSU-Total Admitted

First Time Freshman Fall 2017 Semester

	<u>June 23rd</u>	<u>June 24th</u>	
<u>2015</u>	<u>2016</u>	<u>2017</u>	
	13,833	13,817	MSU-Starkville Applied
	7993	8795	MSU-Starkville Admitted

62	53	MSU-Distance Applied
10	8	MSU-Distance Admitted
13,895	13,870	MSU-Total Applied
8003	8803	MSU-Total Admitted

Transfer Students Fall 2017 Semester

<u>2015</u>	<u>2016</u>	<u>2017</u>	
	2666	2936	MSU-Starkville Applied
	1620	1889	MSU-Starkville Admitted
	3209	3599	MSU-Total Applied
	1858	2268	MSU-Total Admitted

New Graduate Students Fall 2017 Semester

<u>2015</u>	<u>2016</u>	<u>2017</u>	
	1563	1408	MSU-Starkville Applied
	616	674	MSU-Starkville Admitted

New & Returning Graduate Students: MSU All Totals

<u>2015</u>	<u>2016</u>	<u>2017</u>	
	1987	1835	MSU-Applied (All/Total)
	807	872	MSU-Admitted (All/Total)

Enrollment Comparisons by MSU College (Un-Official)

	Returning		First Time Fresh		Transfers		New Grads		Total	
	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>
Accountancy	390	359	72	35	23	52	10	16	495	462
Ag & Life Science	1607	1590	383	366	134	168	16	19	2140	2143
Arch, Art and Design	491	531	107	126	38	46	0	0	636	703
Art and Science	3242	3325	663	642	244	359	86	69	4235	4401
Business	1522	1607	297	291	101	127	11	2	1931	2027
Engineering	2750	3011	780	719	232	275	26	22	3788	4032
Education	2285	2260	265	254	214	286	45	45	2810	2845
Forest Resources	343	371	77	80	48	55	7	7	475	513
Graduate School	11	6							17	10
Entire Total	13,534	13,952	3063	2956	1074	1445	210	185	17,885	18,560

First Time Freshman Fall 2017 Applications

<u>June 4</u> <u>2015</u>	<u>June 2</u> <u>2016</u>	<u>June 1</u> <u>2017</u>
12,250	13,797	13,789

Ag Life	1758
Arts Sci	3858
Engineering	2552
Bus	1468
Acad Affairs	1798

Alabama 1682 / Tennessee 1478 / Georgia 725 / Texas 619 / Florida 496
Kentucky +61% / Florida +27% / Michigan +33% / Arkansas +14% / Louisiana +15%

<u>2015</u>	<u>2016</u>	<u>2017</u>	
6318	7323	7272	None Resident
5634	6107	5252	Resident

ACT
35 = +17% / 32 = +10% / 29 = +6%

First Time Freshman Fall 2017 Admissions

<u>2015</u>	<u>2016</u>	<u>2017</u>
8929	9706	9988

Ag Life	1216
Arts Sci	2572
Engineering	1955
Bus	1037
Acad Affairs	1540

Alabama 1257 / Tennessee 1133 / Georgia 536 / Texas 438 / Florida 349
Kentucky +117% / Florida +30% / Michigan +54% / Arkansas +33% / Louisiana +55%

<u>2015</u>	<u>2016</u>	<u>2017</u>	
4637	5017	5131	None Resident

4196 4579 4815 Resident

ACT

35 = +14% / 32 = +12% / 29 = +7%

First Time Freshman Fall 2017 Confirmed

<u>2015</u>	<u>2016</u>	<u>2017</u>
3171	3370	3167

Ag Life	396
Arts Sci	694
Engineering	781
Bus	298
Education	252
Acad Affairs	436

Alabama 318 / Tennessee 329 / Georgia 148 / Texas 103 / Florida 83
Kentucky +33% / Florida +27% / Arkansas +32% / Louisiana +25%
S. Carolina +33% / California +50% / Ohio +33%

<u>2015</u>	<u>2016</u>	<u>2017</u>		
1351	1430	1339	None Resident	-91 (-6%)
1817	1933	1816	Resident	-117 (-6%)

ACT

35 = +19% / 34 = +7% / 32 +3% / 28 = +10% / 16 = +27%

First Time Freshman Fall 2017 Transfer Applications

<u>2015</u>	<u>2016</u>	<u>2017</u>
2425	2538	2804

Ag Life	327
Arts Sci	696
Engineering	485
Education	464
Bus	323
Acad Affairs	204

Alabama 152 / Tennessee 54 / Georgia 34 / Texas 43 / Florida 44
Florida +83% / Michigan +38% / Arkansas +14% / Louisiana +36% / Alabama +31% / Texas +34%
/ Ohio +100%

<u>2015</u>	<u>2016</u>	<u>2017</u>	
500	492	563	None Resident
1828	1951	2078	Resident

East Mississippi CC	248
Hinds CC	209
Itawamba CC	268
Total	1837

First Time Freshman Fall 2017 Transfers Confirmed

<u>2015</u>	<u>2016</u>	<u>2017</u>
1010	1015	1221

Ag Life	164
Arts Sci	259
Engineering	242
Education	212
Bus	123
Acad Affairs	69

Alabama 53 / Florida 10 / Tennessee 10

<u>2015</u>	<u>2016</u>	<u>2017</u>	
108	100	128	None Resident
900	912	1077	Resident

East Mississippi CC	120
Hinds CC	94
Itawamba CC	161
Jones CC	106
Total	1023

Distance Education Applications and Admissions (Current)

	Returning Students	First Time Freshman	New Transfers	New Graduates	Total
2016	795	1	47	38	881
2017	841	2	58	29	934

Undergraduate Distance Education 52%
 Female 31-yrs mean age
 Male 34-yrs mean age
 Primarily African American and Caucasian

GPA:	Freshman	Sophomore	Junior	Senior	Total
Female	2.92	2.58	2.80	2.99	2.82
Male	2.02	2.65	2.66	2.86	2.55

Primary Resident States of Students: Texas/California/Florida/Alabama/Tennessee/Mississippi
 Canada is good source of international students. Morocco may be a future source of students
 Business School may offer opportunities for increased enrollment

Graduate Student Distance Education
 Female mean age = 34-years
 Male mean age = 34-years

Top Fields of Enrollment	Total		
Ind & System Engineering	36		
MATS	38	Male = 542	GPA Mean = 3.61
Geo Bio	41	Female = 347	GPA Mean = 3.48
UNC	44	Total = 889	GPA Mean = 3.54
Engineering	45		
Electrical Engineering	49		
MBA-Project Mgt	51		
Civil Engineering	54		
PhD CCL	55		
Geoscience	145		
Business Administration	150		

Primary States of Residence for Distance Graduate Students
 Texas/Florida/California/Alabama/Georgia/Tennessee

Online Course Enrollment Exclusively
 1487 in 2015 1516 in 2016 (+2%) 1654 in 2017 (+8%)

Orientation: Currently In Middle of 3rd Session
 May 1 = 18 / May 15 = 45 (participating students)
 June 5 = 92 / June 19 = 15 (participating students)
 July 10 = 5 / July 24 = 4 (participating students)

General Marketing
 MSU Alumni contacts
 Radio: iHeart Radio, Tupelo, WMSV
 TV commercials
 Digital Advertising
 Social Media
 Billboards
 Business Relationships
 Recruitment Events
 Community College Tour
 Mississippi Chamber of Commerce (future option for publicity)

Marketing Initiatives

Education
 Engineering
 Geosciences Dallas Huston Area (Hispanic area also)
 MBA
 MSIT
 BSIT

MSU Meridian Applications, Admissions (Current)

Meridian Undergraduate	Fall 2017		Fall 2016
Accountancy	13	Ag Life	1
Arts and Science	98	Arts & Sci	91
Business	47	Business	54
Education	85	Education	81
Entire Total	256		236

Transfer Applications/Admission	Applications	Admits
Art Sci	55 (-12)	34 (+8)
Business	47 (-1)	34 (+8)
Ed	80 (+24)	58 (+26)
Acad Aff	21 (+12)	8 (+8)

Graduate Enrollment	Fall 2017	Fall 2016
Education	28 (-19)	47
Graduate Applicants		
Admit	10	6

Incomplete	12	3
Not Admit	1	0
Pending	2	0
Cancelled	2	1
	27	10

Mother going back to school is a significant applicant pool

Signing of agreement with Jones College will occur on June 28th with Provost Bonner

Graduate Student Recruitment/Admissions

Graduate School

Enrollment Funnel Snap Shot

Applications Statistics

University Level Activities

Building Applicant Pool and Increased Yield

Currently, approximately 25% of total applications remain to be reviewed

College of Engineering applications have declined

National campaigns have been launched to offset down turn in enrollment.

Applications	Submitted	Completed	Admissions	Enrolled
Engineering	456	371	217	20
Ag Life	190	146	74	18
Arts Sci	566	478	303	64
Business	161	128	55	18
Education	241	174	127	36
Forest Res	42	37	20	4
Vet Med	14	9	2	1
Entire Total	1697	1366	821	167

Applications	In-State		Out of State		International		Total	
	2016	2017	2016	2017	2016	2017	2016	2017
Engineering	80	54	52	67	463	335	95	456
Ag Life	40	47	57	50	112	93	209	190
Arts Sci	94	102	198	208	227	256	519	566
Business	31	29	59	56	60	76	150	161
Education	148	145	100	74	34	22	282	241

Forest Res	4	9	23	18	19	15	46	42
Vet Med	22	15	11	6	11	6	44	27
Entire Total	422	404	505	485	937	808	1864	1697

Applications	MSU Starkville		MSU-Distance		2016	2017
	2016	2017	2016	2017		
Engineering	552	386	43	70		
Ag Life	201	184	8	6		
Arts Sci	463	499	56	67		
Business	102	123	44	38		
Education	224	200	35	31		
Forest Res	41	37	5	5		
Vet Med	19	14	0	0		
Entire Total	1625	1462	210	224	1864	1697

A total of 25 different recruitment campaigns have been developed and launched
 Email Campaign (GRWE name purchase – scaling up process)
 Calling campaign
 Distance campaign

Electronic messages sent during spring 188,700
 GRE purchase List 72,840 (20,162 x 5)
 Engine 90,725 (14,946 x 5)
 McNair 10,770 (2154 x 5)
 MSU High GPA Seniors 11,900 (2380 x 5)

Email Campaigns for Newly admitted students
 Email Campaigns to Returning Students
 Removing Barrier that reduced Registration process
 Engaging Department

Myth Among Students: Must pay tuition as soon as they enroll
 Staff responsibilities restructured so that they could call potential students

Perusing working with faculty and students for non-thesis
 Niche non-thesis degrees Food Sciences and Health Promotion

Offer a non-thesis tract for non-research oriented students
Offer or retain thesis tract for research oriented students

Master Plan, Design Advisory Committee

May/June 2017

MSU Parking Lot and Extension of Morgan Street (IHL #205-286)

June 20, 2017

Professional firm plans and proposals are currently in review for evaluation.

Master Plan, Design Advisory Committee

Community Garden Signage

Engineering and Science Building: Jim Eley, Eley Guild Hardy will be the professional firm involved

Campus Services Capital Projects Progress Report

Old Main Academic Building

- Furniture has arrived and is being installing as is railing in certain outside locations
- Lecture podiums are in production and will be first installed in the large lecture rooms (delivery date July 24 and August 2nd)
- Scheduled classes will begin August 16th
- Building contains approximately 95 total possible rooms (largest = 500 occupancy)

YMCA Renovation

- Completion date remains on schedule
- Electrical conduit, dry wall install, Outside utilities, and canopy are being installed

Mitchell Memorial Library Fourth Floor Addition

- Final inspection process in progress
- Cold storage facilities have been installed and are functional
- Hardy street is now open for traffic with a stop sign at Bowen and Hardy
- East right-hand turns are not allowed at the 3-way intersection (new sign required)

Partnership School

- Package bids have been signed
- Construction site is being cleared
- Construction documents have been completed
- Completion date is projected for Spring 2019

Russell Street Improvements

- Sidewalk construction is 75% complete
- Center islands have been found to be functional
- Construction is projected to be completed next week (Much remains still to be done)

Engineering and Science Building

- Building position, parking, and landscaping plans have been established
- ADA provisions will be available on Morrill Road.....
- North side parking will be eliminated to improve navigation through the intersection
- Water drainage provisions at sites between the new Music and Engineering buildings have been determined
- Design development documents will be completed August 2017
- Proposal will be Advertised Dec 2017 or January 2018
- Chemical inventory storage will be located at a secure storage facility located external to the main primary building.

Eckies Pond

- Behind schedule due to wet weather
- Construction and landscaping work is continuing
- Original completion date was projected to be July 13, 2017
- Project appears nearly complete at the present time at the end of July 2017

NSPARC

- Project on schedule for completion by end of October 2017

Music Building

- Design professional will be Alred'
- IHL has approved the construction the \$14 million project
- On-site construction will begin by end of July

Riley Campus Courtyard

- Finale walk through with professional has been scheduled
- Furniture ordered and planters are on site
- MSU lighted sign has been erected
- Ribbon cutting is scheduled for Aug 4th

Duty Noble Field

- Demolition in time lapse of site is viewable online (Aug 8th completion date)
- Initial construction will include; water and sewer lines, foundation, footings for outfield lounge spaces, center building
- Lower "bowl" with 2800 seats will be completed by Feb 2018
- Outfield and right field plaza completed will be completed for the 2018 playing season
- Upper viewing deck will be constructed next summer for use in the 2019 playing season which will include sky boxes and press boxes
- Construction project is currently on schedule
- LED lights will be employed which is relatively unique and are highly efficient

Meat Laboratory

- Currently estimated to be 70-75% complete
- Outside is more near completion than the interior of the building

- Freezer rooms in interior scheduled to arrive this week but have not arrived so far
- Construction schedule is slight behind original projections
- Early October will likely be the realistic completion date (possibly November/December)

South Entrance Road

- The \$18 million project is slightly behind schedule due to weather over last 6 months
- Monday morning paving will begin and Blackjack and Stone
- Paving the road north to near the soft ball fields is mostly completed
- Soft ball field to light remains to be paved
- Concrete will be used for paving the bike path
- Name Suggestion: Hail State Boulevard up to the light

Animal and Dairy Science Facility

- The \$14.5 million project will proceed immediately after May 20nd
- Projected completion date is September 2018
- Dirt pad is in place and next week plumbing and electrical construction will begin

Poultry Science

- Funds for construction became available July 1, 2017 related to a 2016 bond bill
- Architect documents have been received and are under preliminary review
- Several other aspects of the project remain to be approved by the MPDAC

McComas Hall and Wise Center both experienced extensive flooding during the summer

Academic Operating Policies (AOP) Extended Beyond 4-year Cycle Review

<u>Number ▲</u>	<u>Title</u>	<u>Date</u>	<u>Attachment</u>
10.03	Deans Council and Associate Deans Council	04-12-2012	None
10.05	Nepotism	12-05-2012	None
10.15	Substantive Changes	08-13-2013	None
11.05	Requirements for Shortened-Format Courses	11-21-2013	None
11.06	Study Abroad	11-06-2012	None
12.02	Withdrawal from the University	06-01-2010	None
12.08	Requirements for Degrees, Academic Minors, and Certificate Programs	12-05-2012	None
12.12	Credit and Grades	08-12-2013	None
12.23	Cooperative Education Program	09-20-2013	None
12.25	Pass-Fail Option	02-05-2013	None
12.26	Undergraduate Credit by Examination	04-12-2012	None

<u>Number ▲</u>	<u>Title</u>	<u>Date</u>	<u>Attachment</u>
12.30	Developmental Studies	04-23-2012	None
12.36	Repeat Policy	04-12-2012	None
12.38	Undergraduate Academic Advisement	04-23-2012	None
13.05	Faculty Grievance Procedures	05-18-2012	None
13.07	Academic Promotion and Tenure	08-27-2013	None
13.20	Exit Interviews of Departing Faculty	05-11-2012	None
13.21	Faculty Released Time for Specified Committee Chairs	09-15-2011	None
21.01	Graduate Admission Criteria	04-12-2012	None
32.01	Mississippi State University Library	12-01-2006	None
34.01	Special Teaching Programs	12-01-2006	None

Operating Policies (OP) Extended Beyond 4-year Review Cycle

<u>Number ▲</u>	<u>Title</u>	<u>Date</u>	<u>Attachment</u>
01.07	Whistleblower Policy	08-04-2009	None
01.09	Principles for University Governance	09-12-2013	None
01.20	Use of Copyrighted Works for Education and Research	02-14-2008	None
60.103	Recruitment and Selection	10-02-2012	None
60.104	Employment Authorization	10-02-2012	Attachment
60.320	Office Hours-Work Schedule	10-02-2012	None
60.401	Guidelines for Employee Conduct	10-22-2012	None
60.501	Workforce Development	10-02-2012	None
91.109	Dissent, Disruption and Academic Freedom	09-26-2011	None
91.150	Satisfactory Academic Progress Policy	01-23-2012	None
91.177	Extended Orientation for International Students	07-16-2012	None
91.178	Policy on University Scholarship Programs and Procedures	05-23-2013	None

Academic Operating Policy Extended Beyond 4-Year Review Cycle (Currently in Review??)

10.02	Academic Administrators and Directors	04-28-2009	None
10.07	Veterans Administration: Students	11-26-2005	None
12.17	Undergraduate Academic Fresh-Start	12-05-2012	None
12.19	Undergraduate Academic Amnesty	12-05-2012	None
12.20	Undergraduate Academic Forgiveness	04-23-2013	None

13.01	Emeritus Appointments	09-15-2011	None
13.02	Selection of William L. Giles Distinguished Professors	07-31-2012	None
13.03	Faculty Responsibilities in Instruction and Curriculum	11-21-2013	None
13.11	Academic Freedom	04-12-2012	None
13.14	Grade Appeal & Academic Review Board	04-28-2009	None
13.15	Evaluation of Teaching Performance	08-02-2006	None
13.24	Annual Faculty Review Process	10-14-2011	Attachment

Academic Operating Policy Revision of Listing

12.21	Veterans Academic Status	09-20-2013	None
13.04	Attendance at Classes: Teaching Faculty	07-15-2011	None

BUSINESS TO BE SENT TO COMMITTEE

STANDING COMMITTEE REPORTS

ACADEMIC AFFAIRS

ANCILLARY AFFAIRS

CHARTER & BYLAWS

FACULTY AFFAIRS

STUDENT AFFAIRS

UNIVERSITY RESOURCES

SPECIAL COMMITTEE REPORTS

PENDING BUSINESS

NEW BUSINESS

ADJOURN